

**ANDOVER TOWN COUNCIL**

**PROPOSED DRAFT BUDGET FOR THE FINANCIAL YEAR ENDED 31 MARCH 2014 VERSION 5**

| Account Code | Description                      | 2012/13      | 2012/13                  | 2012/13                         | 2012/13                        | 2013/14                 | 2013/14                  |
|--------------|----------------------------------|--------------|--------------------------|---------------------------------|--------------------------------|-------------------------|--------------------------|
|              |                                  | Budget       | Actual Income @ 30/09/12 | Actual Expenditure @ 30/11/2012 | Projected position at 31/03/13 | Estimated Budget Income | Estimated Budget 2013/14 |
| 4000         | <b>Corporate Management</b>      | £            |                          | £                               | £                              |                         | £                        |
| 4000/1       | Accounts Support                 | 300          | 0                        | 178                             | 300                            | 0                       | 520                      |
| 4000/2       | Bank Charges                     | 0            |                          | 6                               | 20                             | 0                       | 20                       |
| 4000/3       | Legal and Professional Fees      | 1,000        |                          | 448                             | 1,000                          | 0                       | 1,500                    |
| 4000/4       | Audit Fees                       | 1,600        |                          | 750                             | 1,600                          | 0                       | 1,800                    |
| 4000/5       | IT Support & Equipment           | 600          |                          | 245                             | 600                            | 0                       | 600                      |
| 4000/6/1     | Website                          | 5,000        |                          | 3,472                           | 5,000                          | 0                       | 3,000                    |
| 4000/6/2     | Community Development/Engagement |              |                          |                                 |                                | 0                       | 2,000                    |
|              | <b>GROSS EXPENDITURE</b>         | <b>8,500</b> | <b>0</b>                 | <b>5,098</b>                    | <b>8,520</b>                   | <b>0</b>                | <b>9,440</b>             |
| 4100         | <b>Democratic Representation</b> | £            |                          | £                               | £                              |                         | £                        |
| 4100/1       | Chairmans Allowance              | 500          |                          | 18                              | 300                            | 0                       | 100                      |
| 4100/2       | Members Courses/ Training        | 1,000        |                          | 90                              | 500                            | 0                       | 500                      |
| 4100/3       | Members Travel                   | 200          |                          | 0                               | 50                             | 0                       | 100                      |
| 4100/4       | Public Building Hire             | 1,000        |                          | 162                             | 500                            | 0                       | 700                      |
|              | <b>GROSS EXPENDITURE</b>         | <b>2,700</b> | <b>0</b>                 | <b>270</b>                      | <b>1,350</b>                   | <b>0</b>                | <b>1,400</b>             |

**ANDOVER TOWN COUNCIL**  
**BUDGET FOR THE FINANCIAL YEAR ENDED 31 MARCH 2014**

| Account Code | Description                                 | 2012/13 | 2012/13                  | 2012/13                         | 2012/13                       | 2013/14                 | 2013/14                  |
|--------------|---|---------|--------------------------|---------------------------------|-------------------------------|-------------------------|--------------------------|
|              |   | Budget  | Actual Income @ 30/09/12 | Actual Expenditure @ 30/11/2012 | Projected position @ 31/03/13 | Estimated Budget Income | Estimated Budget 2013/14 |
| 4200         | <b>Administration Rechargeable Staffing</b> | £       |                          | £                               | £                             |                         | £                        |
| 4200/1       | Salaries Corporate                          | 52,000  |                          | 25,333                          | 52,000                        | 0                       | 45,000                   |
| 4200/2       | Salaries Allotments                         |         |                          | 0                               | 0                             | 0                       | 10,000                   |
| 4200/3       | Staff Training                              | 1,000   |                          | 132                             | 1,000                         | 0                       | 1,000                    |
| 4200/4       | Staff Travel                                | 500     |                          | 45                              | 400                           | 0                       | 400                      |
| 4210         | <b>Administration Rechargeable</b>          |         |                          |                                 |                               |                         |                          |
| 4210/1       | Petty Cash                                  | 250     |                          | 200                             | 250                           | 0                       | 250                      |
| 4210/2       | Office Sundries                             | 250     |                          | 148                             | 250                           | 0                       | 250                      |
| 4210/3       | Rent - Office                               | 5,500   |                          | 3,667                           | 5,500                         | 0                       | 5,500                    |
| 4210/4       | Rates - Office                              | 2,500   |                          | 2,565                           | 2,565                         | 0                       | 2,700                    |
| 4210/5       | Water Rates - Office                        | 700     |                          | 0                               | 500                           | 0                       | 500                      |
| 4210/6       | Heating & Lighting Office                   | 1,000   |                          | 549                             | 1,000                         | 0                       | 1,200                    |
|              | Office Waste removal                        |         |                          | 196                             | 500                           | 0                       | 500                      |
| 4210/7       | Telephone                                   | 1,200   |                          | 1,048                           | 2,000                         | 0                       | 2,000                    |
| 4210/8       | Photocopying                                | 2,100   |                          | 1,321                           | 2,100                         | 0                       | 2,100                    |
| 4210/9       | Stationery                                  | 700     |                          | 551                             | 700                           | 0                       | 800                      |
| 4210/10      | Postage                                     | 750     |                          | 367                             | 750                           | 0                       | 800                      |
| 4210/11      | Subscriptions                               | 2,500   |                          | 2,488                           | 2,488                         | 0                       | 2,500                    |
| 4210/12      | Insurance                                   | 2,000   |                          | 1,917                           | 2,000                         | 0                       | 2,200                    |
| 4210/13      | Staff Advertising                           | 100     |                          | 0                               | 0                             | 0                       | 150                      |
| 4210/14      | Other Advertising                           | 200     |                          | 0                               | 0                             | 0                       | 200                      |
| 4210/15      | Office Equipment Maintenance                | 200     |                          | 140                             | 200                           | 0                       | 250                      |
| 4210/16      | New Equipment and Furniture                 |         |                          | 38                              |                               | 0                       | 250                      |

|        |                          |               |          |               |               |          |               |  |
|--------|--------------------------|---------------|----------|---------------|---------------|----------|---------------|--|
| 4250   | <b>Other Expenditure</b> |               |          |               |               |          |               |  |
| 4250/1 | Signage                  | 1,000         | 0        | 0             | 1,000         | 0        | 1,000         |  |
| 4250/2 | Grit Bins                | 1,000         | 0        | 0             | 500           | 0        | 500           |  |
|        | <b>TOTAL EXPENDITURE</b> | <b>75,450</b> | <b>0</b> | <b>40,703</b> | <b>75,703</b> | <b>0</b> | <b>80,050</b> |  |

**ANDOVER TOWN COUNCIL**

**BUDGET FOR THE FINANCIAL YEAR ENDED 31 MARCH 2014**

| Account Code | Description                         | 2012/13         | 2012/13                  | 2012/13                         | 2012/13                       | 2013/14                 | 2013/14                  | Notes to the Budget   |
|--------------|-------------------------------------|-----------------|--------------------------|---------------------------------|-------------------------------|-------------------------|--------------------------|---|
|              |                                     | Budget          | Actual Income @ 30/11/12 | Actual Expenditure @ 30/11/2012 | Projected position @ 31/03/13 | Estimated Budget Income | Estimated Budget 2013/14 |   |
| 4190         | <b>Grant Aid</b>                    | £               |                          |                                 | £                             |                         | £                        |   |
| 4190/1       | Grants                              | 1,000           |                          | 0                               | 1,000                         |                         | 1,000                    |   |
| 4190/2       | Grants Section 137                  | 0               |                          | 0                               | 0                             |                         | 0                        | Budget heading provided if Grant Expenditure is outside the Town Council powers for provision of Grants.                    |
| 4190/3       | Christmas Lights Switch On          | 5,000           |                          | 5,000                           | 5,000                         |                         | 5,000                    |   |
|              | <b>Total Grant Aid Expenditure</b>  | <b>6,000</b>    | <b>0</b>                 | <b>5,000</b>                    | <b>6,000</b>                  | <b>0</b>                | <b>6,000</b>             |   |
| 4180         | <b>Other Services to the public</b> |                 |                          |                                 |                               |                         |                          |   |
| 4180/1       | Elections                           | 8,000           |                          | 0                               | 8,000                         | 0                       | 8,000                    | The Council sets aside in reserves a sum of money equivalent to 25% of its election costs or for the cost of a by-election. |
|              | <b>GROSS EXPENDITURE</b>            | <b>8,000</b>    | <b>0</b>                 | <b>0</b>                        | <b>8,000</b>                  | <b>0</b>                | <b>8,000</b>             |   |
|              | <b>Other Income</b>                 |                 |                          |                                 |                               |                         |                          |   |
| 100          | Precept                             | -131,124        | -131,124                 |                                 | -131,124                      |                         |                          |   |
| 105          | Bank Interest Received              | -250            | -149                     | 0                               | -255                          | -250                    |                          |   |
|              | <b>GROSS INCOME</b>                 | <b>-131,374</b> | <b>-131,273</b>          | <b>0</b>                        | <b>-131,379</b>               | <b>-250</b>             | <b>0</b>                 |   |

**ANDOVER TOWN COUNCIL**  
**BUDGET FOR THE FINANCIAL YEAR ENDED 31 MARCH 2014**

| Account Code | Description              | 2012/13       | 2012/13                  | 2012/13                         | 2012/13                       | 2013/14                 | 2013/14                  |
|--------------|--------------------------|---------------|--------------------------|---------------------------------|-------------------------------|-------------------------|--------------------------|
|              |                          | Budget        | Actual Income @ 30/11/12 | Actual Expenditure @ 30/11/2012 | Projected position @ 31/03/13 | Estimated Budget Income | Estimated Budget 2013/14 |
| 4500         | <b>Allotments</b>        |               |                          | £                               |                               | £                       | £                        |
| 4500/1       | Allotment maintenance    | 18,000        |                          |                                 |                               |                         |                          |
| 4500/1/1/1   | Allotment Services       |               |                          | 3,611                           | 9,000                         |                         | 7,000                    |
| 4500/1/1/2   | Grounds Maintenance      |               |                          | 5,765                           | 11,000                        |                         | 8,000                    |
| 4500/1/1/3   | Water Charges*           |               |                          | 617                             | 1,200                         | -1,200                  | 2,000                    |
| 4500/1/1/4   | Repairs and Renewals*    |               |                          | 1,590                           | 2,000                         |                         | 2,000                    |
| 4500/1/1/5   | Equipment*               |               |                          | 565                             |                               |                         | 500                      |
| 4500/1/1/6   | Sundries*                |               |                          | 215                             | 400                           |                         | 500                      |
|              | <b>GROSS EXPENDITURE</b> | <b>18,000</b> | <b>0</b>                 | <b>12,364</b>                   | <b>23,600</b>                 | <b>-1,200</b>           | <b>20,000</b>            |
| 3050         | Income - Allotments      | -14,580       | -11,164                  |                                 | -11,164                       | -18,000                 |                          |
|              | <b>NET EXPENDITURE</b>   | <b>3,420</b>  | <b>N/A</b>               | <b>N/A</b>                      | <b>12,436</b>                 | <b>-19,200</b>          | <b>20,000</b>            |



| <b>Andover Town Council</b>              |                 |   |  |  |  |   |
|--|-----------------|---|--|--|--|---|
| <b>Consolidated Budget for 2013/2014</b> |                 |   |  |  |  |   |
|  | <b>2012/13</b>  | <b>2012/13</b>                          | <b>2012/13</b>                                 | <b>2012/13</b>                               | <b>2013/14</b>                         | <b>2013/14</b>                          |
|  | <b>Budget</b>   | <b>Actual<br/>Income @<br/>30/09/12</b> | <b>Actual<br/>Expenditure<br/>@ 30/11/2012</b> | <b>Projected<br/>position @<br/>31/03/13</b> | <b>Estimated<br/>Budget<br/>Income</b> | <b>Estimated<br/>Budget<br/>2013/14</b> |
|  | <b>£</b>        | <b>£</b>                                | <b>£</b>                                       | <b>£</b>                                     | <b>£</b>                               | <b>£</b>                                |
| <b>Services</b>                          |                 |   |  |  |  |   |
| <b>Central Services</b>                  |                 |   |  |  |  |   |
| Corporate Management                     | £8,500          | £0                                      | £5,098   | £8,520                                       | £0                                     | £9,440                                  |
| Democratic Representation                | £2,700          | £0                                      | £270   | £1,350                                       | £0                                     | £1,400                                  |
| Administration Rechargeable              | £75,450         | £0                                      | £40,703  | £75,703                                      | £0                                     | £80,050                                 |
| Grant Aid                                | £6,000          | £0                                      | £5,000   | £6,000                                       | £0                                     | £6,000                                  |
| Other Services to the Public             | £8,000          | £0                                      | £0   | £8,000                                       | £0                                     | £8,000                                  |
| <b>TOTAL COST OF CENTRAL SERVICES</b>    | <b>£100,650</b> | <b>£0</b>                               | <b>£51,071</b>                                 | <b>£99,573</b>                               | <b>£0</b>                              | <b>£104,890</b>                         |
| <b>Allotments</b>                        |                 |   |  |  |  |   |
| Allotment Expenditure                    | £18,000         | £0                                      | £12,364  | £23,600                                      | -£1,200                                | £20,000                                 |
| Allotment Income                         | -£14,580        | -£11,164                                | £0   | -£11,164                                     | -£18,000                               | £0                                      |
| <b>NET COST OF ALLOTMENT SERVICES</b>    | <b>£3,420</b>   | <b>-£11,164</b>                         | <b>£12,364</b>                                 | <b>£12,436</b>                               | <b>-£19,200</b>                        | <b>£20,000</b>                          |
| <b>Town Development</b>                  |                 |   |  |  |  |   |
| Town development                         | £31,000         | £534                                    | £6,368   | £31,000                                      | £0                                     | £27,000                                 |
| Grants Received                          | £0              | £0                                      | £0   | -£7,500                                      | £0                                     | £0                                      |
| <b>TOTAL COST OF TOWN DEVELOPMENT</b>    | <b>£31,000</b>  | <b>£534</b>                             | <b>£6,368</b>                                  | <b>£23,500</b>                               | <b>£0</b>                              | <b>£27,000</b>                          |
| <b>NET COST OF SERVICES</b>              | <b>£135,070</b> | <b>-£10,630</b>                         | <b>£69,802</b>                                 | <b>£135,509</b>                              | <b>-£19,200</b>                        | <b>£151,890</b>                         |
| Interest Income                          | -£250           | -£149                                   | £0   | -£255  | -£250                                  | £0                                      |
| <b>NET OPERATING COST</b>                | <b>£134,820</b> | <b>-£10,779</b>                         | <b>£69,802</b>                                 | <b>£135,254</b>                              | <b>-£19,450</b>                        | <b>£151,890</b>                         |

|   |                       |           |                                 |                                      |  |                                      |
|---|-----------------------|-----------|---------------------------------|--------------------------------------|--|--------------------------------------|
| Town Precept                                  | -£131,124             | -£131,124 | £0                              | -£131,124                            |  |                                      |
| Shortfall /Suplus                             | <b>£3,696</b>         |           |                                 | <b>£4,130</b>                        |  | £132,440                             |
| <b>Andover Town Council</b>                   |                       |           |                                 |                                      |  |                                      |
| <b>Consolidated Budget for 2013/2014</b>      |                       |           |                                 |                                      |  |                                      |
| <b>Budget Summary account</b>                 |                       |           |                                 |                                      |  |                                      |
|   | <b>Budget 2012/13</b> |           | <b>Net Actual Expenditure @</b> | <b>Projected Position @ 31/03/13</b> |  | <b>Projected Position @ 31/03/14</b> |
| <b>BUDGET SHORTFALL/SURPLUS</b>               | <b>£3,696</b>         |           |                                 | £4,130                               |  | £132,440                             |
| <b>PROPOSED PRECEPT 2013/14</b>               |                       |           |                                 |                                      |  | £115,717                             |
| <b>BUDGET SHORTFALL 2013/14</b>               |                       |           |                                 |                                      |  | <b>16,723</b>                        |
| PROPOSED GRANT FROM TVBC                      |                       |           |                                 |                                      |  | £18,324                              |
| <b>Impact on Council Reserves</b>             |                       |           |                                 | 1,601                                |  | 1,601                                |
| Actual Reserves @ 01/04/2012                  |                       |           |                                 | 88,067                               |  |                                      |
| Adjusted for shortfall or surplus at 31/03/13 |                       |           |                                 | 1,601                                |  |                                      |
| Projected Reserves at 31/03/13                |                       |           |                                 | 89,668                               |  | 89,668                               |
| Less projected shortfall at 31/03/14          |                       |           |                                 |                                      |  | 16,723                               |
| <b>Projected Reserve at 31/03/14</b>          |                       |           |                                 |                                      |  | <b>72,945</b>                        |
| <b>Precept calculation</b>                    |                       |           |                                 | <b>2012/13</b>                       |  | <b>2013/14</b>                       |
| Tax base Calculation                          |                       |           |                                 |                                      |  |                                      |
| Tax base as per TVBC (2012/2013)              |                       |           |                                 | 11,748                               |  | 11,748                               |
| Average Band D Households                     |                       |           |                                 | -£ 11.16                             |  | <b>£ 9.85</b>                        |