



Andover Town Council

Grant Application – June 14 Full Council

Item
No.
12 a

Produced for:
Full Council

Date of Report:
06/06/2023

Author of Report:
Nikki Barber, Community Officer

Summary of Application:

The Community and Events Committee have been asked to read & review the following grant applications:

- Thrive Andover are requesting **£1000.00** towards the cost of Andover Armed Forces Day 2023 which is being held at Vigo Park on 24th June 2023.

THRIVE ANDOVER- Andover Armed Forces Day 2023

Application Overview

| Criteria | Yes | No |
|--|-----|----|
| Does the purpose align with the Grants Policy? | ✓ | |
| Has the Applicant agreed to General Conditions? | ✓ | |
| The Applicant Organisation is entitled to funding as outlined in Clause 4? | ✓ | |
| The money will be used for its intended purposes and not for those outlined in Clause 7: | ✓ | |
| The paperwork required to consider Grant Funding Applications has been seen and falls within our Grant Policy guidelines | ✓ | |
| The Representative has been invited to attend the Committee hearing their application? | ✓ | |
| Is the requested amount less than or equal to the normal maximum grant value of £1,000? | ✓ | |
| Are bank statements/accounts available? | | ✓ |
| Is the requested amount less than 75% of the total project or activity? | ✓ | |
| Date of the project/activity – 24 th June 2023. | | |
| Invitation sent to r*****.co.uk @ 10:44am | ✓ | |

Thrive Andover have applied for the sum of **£1000** towards the cost of holding Andover Armed Forces Day on 24th June 2023 in Vigo Park.

Thrive Andover have approached Andover Town Council for Grant Funding to ensure the day is full of engaging activities, offer career advice, live music and a spectacle of vibrant parades for all to enjoy. The day promises to be an unforgettable experience for individuals of all ages. A wonderful mix of entertainment & education!

Approximate Number of young people who will benefit in Andover: 12,000

How will this event benefit people in Andover: Thrive Andover are going to make sure this event serves as a remarkable opportunity for people, of all backgrounds to gather and demonstrate their unwavering support for the individuals comprising the Armed Forces Community. This includes active-duty personnel, reservists, Veterans, Cadets and their families. There will be an array of engaging activities for people to involve themselves in and witness.

From being hands on with Military equipment and vehicles to impressive demonstrations there will be something for everyone to enjoy. We have a large Military presence around Andover and this day will be a celebration of those serving, those who wish to serve and everyone else in-between! Live music will lift people's spirits, whilst various

OTHER FUNDING APPLIED FOR –

| Organisation | Amount applied for | Outcome |
|-----------------------------|--------------------|-------------------|
| Hampshire County Council | £2000 | June 2023 |
| Test Valley Borough Council | £2000 | June 2023 |
| Ministry of Defence | £8000 | Unconfirmed |
| Business Sponsorship | £8000 | June 2023 |
| Stall income | £1000 | Income on the day |
| Programme advertising | £2000 | June 2023 |
| Total | £23,000 | |

N.B- The total cost of this event is £24,250.

This funding chart does not account for the potential £1000 Andover Town Council can award in Grant funding. If awarded, the applicant will be topping up the remaining £250 with personal funds needed to fulfil the £24,250 cost of the event.

BUDGET DETAILS

| Item | Cost £ | Total £ |
|---------------------------------|--------|----------------|
| Stage/Lighting/Sound/Generators | £6500 | £6500 |
| Big Screen | £3000 | £3000 |
| Toilets | £500 | £500 |
| Barriers | £500 | £500 |
| Security | £2000 | £2000 |
| Cleaning Park | £1000 | £1000 |
| First Aid | £500 | £500 |
| Event insurance | £1500 | £1500 |
| Entertainment | £1500 | £1500 |
| Marketing & Publicity | £1500 | £1500 |
| Health & Safety Equipment | £750 | £750 |
| Contingency | £2000 | £2000 |
| Other | £1000 | £1000 |
| Printing | £2000 | £2000 |
| Total Project Costs | | £24,250 |

Recommendations:

- **The Community Officer must make members aware that due to the age of this CIC Organisations bank account (opened May 2023) there are no bank statements to provide the members. Likewise, due to**

the age of the Organisation there are no Accounts available to provide the members. (Incorporated October 2022)

- The Community Officer has reviewed this Application thoroughly and can see the Application does align with the Grants Policy and has provided a compelling application which shows the potential benefit to the Community if the money were to be awarded. The Community Officer recommends the application be considered by members.

Legal and Policy Implications

Andover Town Council must comply with its own Grants Policy.

Distribution: To all Councillors

The person to contact about this report is Nikki Barber (Community Officer) Office 108, IncuHive, Floor 4, Chantry House, Chantry Way, 36 Chantry Street, Andover, Hampshire SP10 1LS

Tel: 01264 335592

Email: communityofficer@andovertc.co.uk

Website: www.andover-tc.gov.uk

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