



# ANDOVER TOWN COUNCIL

## Council Minutes

### Time and date

6.30pm on Wednesday 14 June 2023

### Place

The Lights, Andover

Cllr R Hughes (Town Mayor (P) (Arrived at 7.20pm)		
Cllr J Sangster (Deputy Town Mayor) (P)		
Cllr K Bird (P)	Cllr J Cockaday (P)	Cllr M Farren (P)
Cllr L Gregori (P) (Arrived at 7.20pm)	Cllr T Gregory (P)	Cllr S Hardstaff (P)
Cllr J Hughes (P)	Cllr K Hughes (P)	Cllr R Kidd (P)
Cllr M McGarry (A)	Cllr R Meyer (A)	Cllr H Neate (P)
Cllr E Reynolds (A)	Cllr J Sangster (P)	Cllr S Waue (P)

### Officers Present:

Gail Foster (Town Clerk)

Tor Warburton (Deputy Clerk) (Recording the Minutes)

**Members of the Public: 7**

**County/Borough Councillors: 1**

**Members of the Press: 0**

<b>APOLOGIES</b>	
<b>C042/06/23</b>	Apologies were received from Councillors M McGarry, R Meyer and E Reynolds.
<b>PUBLIC SESSION</b> <i>The discussion below is a short summary and is not recorded word for word.</i>	
<b>C043/06/23</b>	A Member of the Public reported on a disturbing incident of Anti-Social Behaviour involving knife crime. Councillors were appalled to learn of the details. The Member of the Public was commended on her bravery in coming forward by many Councillors. It was unanimously resolved that a Working Group would be set up immediately to consider what actions could be taken, to prevent these types of incidents happening in Andover. <b>Action: Town Clerk</b>

<b>C044/06/23</b>	The next Full Council agenda would include an item to hear from the Working Group. <b>Action: Town Clerk</b>
<b>C045/06/23</b>	The Police and Crime Commissioner would be invited to attend the Working Group along with PCSOs, Yellow Brick Road Group. <b>Action: Town Clerk</b>
<b>C046/06/23</b>	The organisation Lives not Knives would be contacted to see if they could offer any support. <b>Action: Town Clerk</b>
<b>TOWN MAYOR'S ANNOUNCEMENTS</b>	
<b>C047/06/23</b>	There were no Town Mayor announcements reported.
<b>EXTERNAL REPORTS</b>	
<b>C048/06/23</b>	<p><b>Councillor D Drew</b></p> <p>Historic Hampshire records go online in next phase of Ancestry Partnership with Hampshire County Council.</p> <p>Hampshire communities receive climate change action boost.</p> <p>Learn As You Grow free online courses are now available for Hampshire families to help parents and guardians better understand the behaviour, development and mental health of a child or young person they are supporting.</p> <p>Councillor Patricia Stallard has been elected Chairman of Hampshire County Council.</p> <p>Hampshire County Council have announced plans for how £14 million of additional funding will be used to help local households who are struggling with the rising cost of living.</p> <p><a href="#">Connect4communities</a> is also available with help for families who are struggling with energy, food and water bills.</p> <p>Highways update which lists of works across the county.</p> <p>Well done to Councillor S Waue for using <a href="#">1.network.com</a> to highlight where the roadworks are on his social media.</p> <p>Hampshire County Council are hosting a <a href="#">Budget Consultation 2024 - 2026</a> between 12 June 2023 and 23 July 2023. Full report can be read on the website.</p>
<b>INTERESTS</b>	
<b>C050/06/23</b>	<p>Councillor M Farren declared an interest in agenda item 12a, Andover Thrive grant application, as he had worked for them previously for Armed Forces Day.</p> <p>It was proposed by Councillor J Sangster and seconded by Councillor K Hughes and <b>RESOLVED: Unanimously</b>, that Councillor M Farren remain present during the discussion at item 12a of the agenda. Cllr Neate reminded Council of her allotment plot and previously agreed dispensation.</p>
<b>MINUTES</b>	
<b>C051/06/23</b>	<p>It was proposed by Councillor M Farren and seconded by Councillor H Neate and <b>RESOLVED: Unanimously</b>, that the Minutes of the Town Council Meeting, held on 17 May 2023, be signed by the Chairman as a correct record, as soon as possible after the meeting had closed. <b>Action: Committee Officer</b></p>

<b>CONTRACTUAL &amp; DELEGATED PAYMENTS</b>	
<b>C052/06/23</b>	Members received and noted the contractual and delegated <a href="#">payments</a> that had been made in the period of 31 <sup>st</sup> May April 2023 to 7 <sup>th</sup> June 2023, as per report detailed in appendix 7 on the agenda.
<b>PAYMENTS FOR APPROVAL</b>	
<b>C053/06/23</b>	Members noted that there were no payments that required approval for the period of 31 <sup>st</sup> May 2023 to 7 <sup>th</sup> June 2023. Councillor M Farren asked for clarification of the Mimecast cost on the schedule and it was noted that this was a security package.
<b>FINANCIAL REPORTS</b>	
<b>C054/06/23</b>	It was proposed by Councillor M Farren and seconded by Councillor K Bird and <b>RESOLVED: Unanimously</b> , that the Bank Statements and Bank Reconciliation be approved. An amendment was made to the motion. It was proposed by Councillor K Bird and seconded by Councillor K Hughes and <b>RESOLVED: Unanimously</b> , that all 4 financial papers as follows, be approved: <ul style="list-style-type: none"> <li>a. <u>Bank Statements and Bank Reconciliation</u> showing balances: <ul style="list-style-type: none"> <li>i. UTB 1 = £515,858.63</li> <li>ii. UTB 2 = £86,156.42</li> <li>iii. Redwood Bank = £85,214.63</li> <li>iv. Total = £687,229.68</li> </ul> </li> <li>b. <u>Cashbook</u> <ul style="list-style-type: none"> <li>i. Gross receipts to date = £184,121.13</li> <li>ii. Gross payments to date = £55,989.22</li> </ul> </li> <li>c. <u>Budget</u> <ul style="list-style-type: none"> <li>i. Net Budget remaining = £129,724.98</li> </ul> </li> <li>d. <u>Earmarked Reserves</u> <ul style="list-style-type: none"> <li>i. Elections = £79,036.28</li> <li>ii. Allotments = £ 88,011.04</li> <li>iii. Christmas Lights = £ 12,591.74</li> <li>iv. Property Purchase = 102,000.00</li> <li>v. CIL Funds = £ 99,099.83</li> </ul> </li> </ul>
<b>P &amp; R POLICIES</b>	
<b>C055/06/23</b>	It was proposed by Councillor J Sangster and seconded by Councillor K Bird and <b>RESOLVED: Unanimously</b> , that the Policy and Resources Committee recommendations regarding the Grants Policy, Grants Procedure and Grants application form, be deferred to the next Full Council meeting. Members noted that the current Grants Policy remained in force until the new Grants Policy is approved. <b>Action: Town Clerk</b>
<b>P &amp; R RESOURCES</b>	
<b>C056/06/23</b>	It was proposed by Councillor M Farren and seconded by Councillor K Bird and <b>RESOLVED: Unanimously</b> , that the Policy and Resources Committee's

	recommendation to subscribe to <a href="#">Parish Online</a> , at a cost of £1,500.00 per annum, be approved. <b>Action: Town Clerk</b>
<b>GRANT APPLICATIONS</b>	
<b>C057/06/23</b>	<p>Members considered a Grant application from Andover Thrive. The Chairman invited the representative from Andover Thrive to speak on behalf of the grant application and present up to date documentation in support of the application.</p> <p>It was proposed by Councillor J Sangster and seconded by Councillor J Cockaday that the Andover Thrive grant application for £1,000.00, be approved. Members went into a debate.</p> <p>An amendment was proposed by Councillor S Hardstaff and seconded by Councillor K Bird and <b>RESOLVED: FOR – 8, AGAINST – 2, ABSTENTIONS – 1</b>, that conditions be made as part of the proposal as follows:</p> <ol style="list-style-type: none"> <li>1. That the funds would be paid after the event, to ensure that it had taken place.</li> <li>2. That the insurance details be shared with the Town Council.</li> <li>3. All other paperwork showing revised application details be given to the Clerk after the meeting.</li> </ol> <p>Members voted on the substantive motion with the approved conditions. <b>RESOLVED: Unanimously</b>, from Councillors voting. <b>Action: Town Clerk</b> (Councillors L Gregori and R Hughes joined the meeting at 7.20pm)</p> <p>Councillor R Hughes moved to chair the Council meeting and gave his thanks to Councillor J Sangster for standing in.</p>
<b>C058/06/23</b>	Members noted the <a href="#">End of Grant report</a> for Andover Mens Sheds Association.
<b>COMMUNITY AND EVENTS</b>	
<b>C059/06/23</b>	Members noted the Officers' <a href="#">notes</a> from the Community and Events Working Group meeting on 31 May 2023.
<b>C060/06/23</b>	<p>Members reviewed the <a href="#">Community and Events Working Groups Terms of Reference</a> document.</p> <p>Councillor H Neate thanked the Officers for capturing the Minutes of the working group meeting so well.</p> <p>It was proposed by Councillor K Bird and seconded by Councillor H Neate and <b>RESOLVED: FOR – 10, AGAINST – 0, ABSTENTIONS – 2</b>, that the Community and Events Working Group Terms of Reference be accepted. <b>Action: Town Clerk</b></p>
<b>C061/06/23</b>	<p>Members considered questions that were raised at the Community and Events Working Group meeting.</p> <p><b>Q.1</b> – Town Council to consider if Officer time should be used to investigate wayleaves, easements or catenaries for extra Christmas decorations to be erected for this or subsequent years?</p> <p>It was proposed by Councillor H Neate and seconded by Councillor J Cockaday and <b>RESOLVED: Unanimously</b>, that this question is referred back to the Working Group for further consideration. <b>Action: Town Clerk</b></p>

	<p><b>Q.2</b> – Councillor K Bird volunteered to contact The BID. Other members felt this should be considered by Full Council first. If The BID are to be invited to attend Working Group meetings, who shall make the initial approach in the near future? It was proposed by Councillor S Waue and seconded by Councillor M Farren and <b>RESOLVED: Unanimously</b>, that The Bid be formally invited to a future Town Council meeting to discuss a collaboration on Town Centre events. <b>Action: Town Clerk.</b></p> <p><b>Q.3</b> - A suggestion was made to bring alive the historic walk around Rooksbury Mill. Perhaps Andover Mens’ Shed Group could help with repairing elements of the walk. Full Council to decide:  A. If time should be spent on this project?  B. Who will be responsible for investigating any possibilities?  It was proposed by Councillor R Hughes and seconded by Councillor H Neate and <b>RESOLVED: Unanimously</b>, that that this question is referred back to the Working Group for further consideration. <b>Action: Town Clerk</b>  (Councillor L Gregori left the meeting at 7.46pm)</p>
<b>C062/06/23</b>	<p>It was <b>Proposed:</b> Councillor K Bird and <b>Seconded:</b> Councillor J Cockaday and <b>RESOLVED: Unanimously</b>, that Councillor H Neate be elected as Chairman of the Community and Events Working Group, for the Municipal Year 2023/2024.  (Councillor L Gregori rejoined the meeting at 7.47pm)</p>
<b>SIDs REPORT</b>	
<b>C063/06/23</b>	<p>Members noted the updated <a href="#">SIDs report</a> and went into a discussion. Councillor H Neate requested that it be noted that the residents of Picket Piece do not feel that the SID was being utilised in a good place. There is great concern that it is not capturing the high speeds of vehicles entering the village from the Walworth Road end. It was commented that the SID, when in place on Weyhill Road, doesn’t appear to register vehicles fully. A suggestion was made that it may be feasible to position 2 SIDs on a strip of road to act as a deterrent.  It was requested that Officers contact the contractor regarding positioning and that the correct speed has been set on each SID and SID rules to be circulated to all Members. <b>Action: Deputy Clerk</b>  It was suggested that SIDs be added to the Planning Committee to ensure a consistent approach. <b>Action: Committee Officer</b></p>
<b>TOWN CLERK’S REPORT</b>	
<b>C064/06/23</b>	<p>Members noted the Town Clerk’s <a href="#">Report</a>.  Councillor S Waue commented that it was good to be receiving feedback from the Officers.</p>
<b>COUNCILLOR REPORTS</b>	
<b>C065/06/23</b>	<p>There were no reports received from Members of the Town Council.</p>
<b>QUESTIONS FROM COUNCILLORS</b>	
<b>C066/06/23</b>	<p>There were no questions received from Members of the Town Council.</p>
<b>DATE OF NEXT MEETING</b>	

<b>C067/06/23</b>	Members noted that the date of the next meeting would be <b>Wednesday 19 July 2023</b> , to be held in <b>The Lights, Andover, at 6.30pm.</b>
<b>EXCLUSION OF PRESS &amp; PUBLIC</b>	
<b>C068/06/23</b>	It was proposed by Councillor K Bird and seconded by Councillor R Kidd and <b>RESOLVED: Unanimously</b> , that Members of the Press and Public be excluded from the Meeting at agenda item 19, due to the confidential nature of item 20 and to comply with GDPR.
<b>CONFIDENTIAL</b>	
<b>C069/06/23</b>	Members noted the confidential report regarding staffing matters.

The Town Mayor closed the meeting at 8.05pm.

DRAFT