



# ANDOVER TOWN COUNCIL PLANNING COMMITTEE

## TERMS OF REFERENCE

### Structure and Quorum:

The Committee will comprise of up to 9 Elected Members, and shall appoint a Chairman and Vice-Chairman annually.

The quorum of the Committee shall be Three (3)

### Responsibility:

1. To make observations on all planning applications and planning issues for the Andover area, including Development Briefs, Local Plans, Structure Plans and Development Control and to make site visits where necessary.
2. To have delegated authority to carry out the following:
  - a) To consider all planning applications and telecommunication proposals submitted to Andover Town Council by Test Valley Borough Council and Hampshire County Council and comment thereon within the prescribed time limits and make observations in consultation with the adopted Local Plans.
  - b) To consider and approve placement locations of ATC's SIDs in conjunction with HCC, Enervo and if necessary, the Police.
  - c) To monitor the future social, community and cultural implications of residential development.
  - d) To consider the implications of local and strategic plans and comment thereon within the prescribed time limits.
  - e) To represent the views of the Town Council at planning appeals and representation to Test Valley Borough Council regarding planning and development matters and encourage consultation with the Planning Authority and developers where appropriate.
  - f) To inform the community of Andover on major planning issues and to encourage participation in decision making.
  - g) To have delegated authority to (repetition) exercise the Town Council's statutory right to be notified of planning applications.
  - h) ~~To make observations on all planning applications notified by the Planning Authorities. (Repetition of 2a)~~
  - i) ~~To make observations on all telecommunication proposals received by Andover Town Council.~~
  - j) ~~To submit the Council's observations to the relevant planning authorities. (repetition of 2a)~~
  - k) To hear preliminary proposals for development within Andover without making comment until the applications have been formally submitted.
  - l) To represent the Council at Development Forums and Planning Authority Site Visits and Planning Committee Meetings.
  - m) To consider the environmental impact of planning proposals in Andover and adjacent parishes.
  - n) To respond, after consultation with Full Council, to any consultations or matters on traffic and transport affecting the Town Council area.
  - o) To respond, after consultation with Full Council, to any consultations or matters on Minerals affecting the Town Council area.
  - p) To refer any of the above matters to Full Council for debate and decision. The Planning Committee may only express the approved views and observations of the Planning Committee or Council.

~~3. Subject to the approval of the full Council, the Committee may co-opt additional non-councillor members up to a maximum of 3. Such co-opted members would not have voting rights.~~

4. ~~Representation at Outside Bodies may be undertaken by delegated Elected Members or Officers of Andover Town Council.~~