



Andover Town Council

Grant Application – July 19 Full Council

Item No.

11 a

Produced for:

Full Council

Date of Report:

13/07/2023

Author of Report:

Nikki Barber, Community Officer & Tor Warburton, Deputy Town Clerk

Summary of Application:

The Council have been asked to consider the below grant application following review by the Community and Events Working Group. The Working Group went back to the applicant for missing information and are happy with the responses. Therefore, they consider it appropriate to take forward for a decision by Full Council members:

- Rooting for Andover – Polytunnel £1,000

ROOTING 4 ANDOVER – Purchase of a Polytunnel

Application Overview

Criteria	Yes	No
Does the purpose align with the Grants Policy?	✓	
Has the Applicant agreed to General Conditions?	✓	
The Applicant Organisation is entitled to funding as outlined in Clause 4?	✓	
The money will be used for its intended purposes and not for those outlined in Clause 7:	✓	
The paperwork required to consider Grant Funding Applications has been seen and falls within our Grant Policy guidelines	✓	
The Representative has been invited to attend the Committee hearing their application?	✓	
Is the requested amount less than or equal to the normal maximum grant value of £1,000?	✓	
Are bank statements/accounts available?	✓	
Is the requested amount less than 75% of the total project or activity?	✓	
Date of the project/activity –Summer 2023		
Invitation sent to m*****@gmail.com 13 th July 2023 @ 10:45am	✓	

Rooting 4 Andover have applied for the sum of **£1000** towards the cost of purchasing a Polytunnel. Rooting for Andover were kindly donated a Polytunnel when they started up however, this Polytunnel was badly damaged during the Winter months leaving them without an appropriately sheltered workspace, Rooting for Andover have one Polytunnel used for growing plants in and nurturing younger plants in the cooler months. However, this isn't large enough to be used to house a workspace as well. The need for a sheltered workspace has been more evident in recent weeks with the hot, sunny weather. The grant proposal covers the cost of the Polytunnel staging, fixing and base.

Approximate Number of people who will benefit in Andover:

This ranges from hundreds of people at Rooting 4 Andover events to their weekly 4-12 Volunteers.

How will this event benefit people in Andover: The Community Garden led by Rooting for Andover creates a vibrant and exciting hub for members of the Community to engage and promote social cohesion, community spirit, sustainability, and a sense of optimism for all to join. Rooting for Andover share knowledge, hands on learning, advice to the community on important social skills such as cooking and preserving, energy saving, water efficiency and composting but to name a few. Rooting for Andover emphasise an importance in creating an environment where there is no discrimination against age, physical or neuro-ability, ethnicity, religion, sexuality or gender identity. A safe space for everybody to enjoy.

OTHER FUNDING APPLIED FOR/SOURCE OF INCOME FOR EVENT -

Organisation	Projected income	VAT	Total
Own Plant Sale	£184.00	n/a	£184.00
Total	£184.00	n/a	£184.00

BUDGET DETAILS

Item	Projected expenditure	VAT	Overall Shortfall
Polytunnel / Staging / Vents	£916.66	£183.33	£1,099.00
Base	£23.33	£4.67	£28.00
Baseboards/sand/bolting and strapping for extra security	£195.00	£39.00	£234.00
Total Project Costs			£1,361.00

In answer to questions raised by the C&E Working Group:

If the application is successful and the requested sum of money of £1000 is awarded to Rooting for Andover, the shortfall of £361.00 will be covered by the Plant Sale profit outlined above in 'Other Funding applied for/source of income for event' and reserves in the bank account. The current balance in Rooting for Andover's bank account does not represent Rooting for Andover's reserves. £2000 of the balance is ring-fenced for the installation of a disability access hard surfaced path for which Rooting for Andover received grant funding and a further £380.00 is for a cost-of-living program.

The Community Officer would like to make members aware that within the Bank statements provided there is a reason that the 'trading' names vary within the statements across the 12-month period.

The reason behind this is due to Covid restrictions in place by the Charity Commission.

The Charity Commission requested that only Covid related charities register during the Covid 19 crisis. In late 2022 The Charity Commission re-opened their books to non-covid charities and Rooting for Andover were then granted Charitable status in early 2023.

For further clarification on this matter, please contact the Community Officer directly.

Recommendations:

- **The Community Officer and Community & Events Working group have reviewed this Application and can see the Application does align with the Grants Policy and has provided all the relevant documentation which is requested. The Community Officer requests the members review the Application based on the above**
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Legal and Policy Implications

Andover Town Council must comply with its own Grants Policy.

Distribution: To all Councillors

The person to contact about this report is Nikki Barber (Community Officer) Office 108, IncuHive, Floor 4, Chantry House, Chantry Way, 36 Chantry Street, Andover, Hampshire SP10 1LS

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