



Andover Town Council Community & Events Working Group

Community and Events Working Group Work Programme			
Item	Date added	Lead member	Discussions
Christmas Lights	31 st May	TW	<ul style="list-style-type: none"> • Contract has been extended by 1 year. • 66 lamposts in process of being added. • All licenses have been applied for – awaiting confirmation. • Planning permission has been applied for from TVBC for the lights on the Guildhall.
Christmas Tree	31 st May	TW	<ul style="list-style-type: none"> • Tree has now been confirmed as per last year. • Installation date will be 9th November.
Christmas Decorations	5 th July		<ul style="list-style-type: none"> • To investigate the wayleaves, eyebolts and legislation to allow further decorations on the High Street. • DC write to TVBC and ask them to provide with the information we have, this can then be reviewed as to whether the Working Group wish to do anything further.
Rooksbury Mill Historic Walk	5 th July	LG	<ul style="list-style-type: none"> • Cllr L Gregori is waiting information from TVBC Tourist Officer.
Town Council Crest	5 th July	RH/TW/KB	<ul style="list-style-type: none"> • KB has provided the information on this. Needs to stand out. So that we get credit. KB to distribute the information. The only bit that is specifically Andover Town is the Oak the Lion and the motto. Need to think about just using the Andover segments to give cohesion with the Town. Cllr R Hughes pointed out that there was no parish council until 2010, the complete logo is good as no one else has the right to use it. Need to decide which one we would like to use. • Deputy Clerk/Cllr Robin Hughes to investigate ‘refreshing’ the crest for consideration at the next Working Group meeting prior to potentially referring to Full Council.
Pride Event	7 Sept	JH/MF	<ul style="list-style-type: none"> • Cllrs J Hughes and M Farren still happy to look further into this. Will report back to next meeting.



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			<ul style="list-style-type: none"> • Cllr K Bird has had discussions with several organisations and is happy to share that info. She will send it to the Working Group.
80-year anniversary of the D-Day landings in 2024	7 Sept	KB/TW	<ul style="list-style-type: none"> • The Deputy Clerk mentioned that an email had been received regarding a Beacon Lighting to mark the event. Deputy Clerk to forward email for further instruction – done. • It was discussed if maybe the existing Beacon could be lit on 6 June 2024 in the memorial garden at the church. To be taken to Full Council for further direction. Mayor to light if agreed.
80-years since the end of WWII in 2025	7 th Sept	HN/KB	<ul style="list-style-type: none"> • Needs to be agreed at Full Council. Information to be gathered by KB and HN to be taken to Full Council. • Project Initiation document to be forwarded to WG - DC
Christmas Event in conjunction with Christmas lights:			<ul style="list-style-type: none"> • Working Group to review the event structure which Rebecca Maddox will provide. Deputy Clerk to forward.
Allotment Day	7 th Sept	HN	<ul style="list-style-type: none"> • Cllr H Neate to find out the information to send to Allotment Committee to discuss next steps.
Macmillan Coffee Morning – 29 th September 2023	7 th Sept	KB	<ul style="list-style-type: none"> • After some discussion it was agreed that this should be run as two separate events: • MacMillan Coffee Morning: It has been confirmed that TVBC have waived the cost of the Guildhall for the 29th September. Cllr K Bird to organise rota for attendance/running of the event 9.30am-3pm. • Meet the Councillors – should be sorted out by the Councillors and the preferred day would be a Saturday. • Cllr R Hughes thought that the ‘Meet the Councillors’ could be at Incuhive?



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			<ul style="list-style-type: none">• Deputy Clerk - to take back to Town Clerk.
Advertising Town Council/publicity Comms -	7 th Sept	JH	<ul style="list-style-type: none">• To look at increasing ATC profile in Andover
Meeting Dates	7 th Sept	TW	<ul style="list-style-type: none">• October – DC to look at dates. For the year