



Andover Town Council Community & Events Working Group

7.00pm Thursday 7th September 2023

Zoom Meeting

<https://us06web.zoom.us/j/84666045385?pwd=ZW0rZUJ0Nnd5QmRxdHV1QWsrbc0dz09>

Meeting ID: 846 6604 5385

Passcode: 834437

AGENDA

This meeting is open to the public to attend and contribute to, all are welcome.

Minutes:

To note minutes from the Community and Events Working Group 5th July 2023 –

Noted.

Review of WG:

To review allowing the WG to run until May 2024 to give it good time to bed in.

To take to Full Council in October, with options to agree that it will review at the next annual meeting or convert back to Committee as of November.

Deputy Clerk: has checked the minutes from 17 May 2023 and they refer to the Standing Orders and Code of Conduct being brought back to Full Council within 3 months. Therefore, with the Working Groups approval, this has been added to the Full Council agenda for ratification.

Christmas Decorations:

It was agreed that it is a substantive piece of work.

Cllr Robin Hughes reported that unfortunately he is unable to request TVBC Officer time to work on behalf of ATC. Therefore, was unable to retrieve any information from TVBC regarding shop premises ownership in the High Street.

Cllr K Bird suggest that a Councillor, with the support of an Officer, to ask for the information from TVBC, which they should agree to.

Therefore, it was suggested that in order to obtain the information that TVBC should hold, in the first instance write to TVBC asking what information they have and can you supply it to ATC.

Cllr K Bird mentioned that TVBC should have this information uptodate, but questioned what do we want to do, is it just Christmas or would we consider using the wayleaves/easements, if obtained for further events.

Action: DC write to TVBC and ask them to provide with the information we have, this can then be reviewed as to whether the Working Group wish to do anything further.

Rooksbury Mill historic walk:

To receive any update following the WG meeting in July 2023:



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Cllr L Gregori reported that it was a Test Valley Walk. Andrew Horsnell had provided information to Cllr L Gregori as promised. Cllr Gregori wrote to the TVBC Tourism Officer, to check the state of the walk. Awaiting the information. **Once received it will be brought back to the WG for discussion.**

It was suggested that there may not be a role for ATC in this project, but if there was the Working Group would like to get involved to work together for the benefit of residents of Andover.

Grants

Community Officer to forward response to WG

To hear from:	<i>Minute note from July:</i>
Deputy Clerk	Community Officer to go back to applicants and ask: <ul style="list-style-type: none"> • why applying for further funding if they already have funds in the bank? • which schools are they approaching? • who else they plan or have approached for further funding?

Yearly events

To receive updates on:

Updates from:	<i>Update:</i>
Cllr M Farren & Cllr J Hughes	<p>a. Pride event in Andover.</p> <p>Cllr J Hughes had a meeting with the CEO of Unity, and she pointed us in direction of potentially interested LGBT communities, but they are not based in Andover. Unity have shown enthusiasm in helping ATC curate the event. If unable to run the event as ATC, it could maybe be run under Unity with help from the Grant Scheme.</p> <p>Cllrs J Hughes and M Farren still happy to look further into this. Will report back to next meeting.</p> <p>Cllr K Bird has had discussions with several organisations and is happy to share that info. She will send it to the Working Group.</p>
Cllr H Neate & Cllr K Bird	b. 80-year anniversary of the D-Day landings in 2024 –



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	<p>Cllr K Bird informed the group that the DD landings were masterminded in Hants and Andover also has a significant military presence so feels that it should be marked, however, it is too soon to get a big community engagement event organised.</p> <p>The Deputy Clerk mentioned that an email had been received regarding a Beacon Lighting to mark the event. Deputy Clerk to forward email for further instruction - done.</p> <p>It was discussed if maybe the existing Beacon could be lit on 6 June 2024 in the memorial garden at the church. To be taken to Full Council for further direction. Mayor to light if agreed.</p>
<p>Cllr H Neate & Cllr K Bird</p>	<p>c. 80-years since the end of WWII in 2025</p> <p>Cllr K Bird agreed that there is time to look at and do something about commemorating this anniversary. Cllr K Bird has spoken to John Ritchie to do something along the lines of 215. Cllr K Bird proposes VE day 8 May as day to commemorate.</p> <p>Cllr K Bird is happy to coordinate/pull together the event.</p> <p>Needs to be agreed at Full Council. Information to be gathered by KB and HN to be taken to Full Council.</p> <p>Project Initiation document to be forwarded to WG - DC</p>
<p>Deputy Clerk</p>	<p>d. Christmas Event in conjunction with Christmas lights:</p> <p>Working Group to review the event structure which Rebecca Maddox will provide. Deputy Clerk to forward.</p> <p>Cllr H Neate said that there was nothing extra this year and nothing set aside for fireworks.</p> <p>It was discussed that more visibility is needed for ATC at the event. ATC needs to be credited with providing the Lights and that the money that ATC puts into the event is openly credited.</p>



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	<p>It was discussed that ATC would not provide anything extra this year but need full credit for ATC already do.</p> <p>It was also agreed that ATC need to be more active in the communications regarding this event and others.</p> <p>Information to be sought from Rebecca Maddox on who is spending what on the event.</p> <p>Cllr M Farron said that ATC need to be much firmer on them giving us credit. Need to adopt more robust approach with TVBC to get that credit.</p> <p>Cllr H Neate noted that the working relationship with TVBC needs to be agreed by Full Council.</p>
All	<p>e. Easter event:</p> <p>Cllr H Neate to look into Easter event, Halloween etc</p>

Allotments Day

There has never been an Allotment Open Day before, but ATC have taken part in Gardening Fairs where Allotments have been promoted.

Cllr L Gregori feels this should be run by Allotments. TVBC have numerous events regarding global warming etc, Cllr L Gregori suggested that ATC Allotments get involved with these and will forward any information.

Cllr L Gregori feels that an event like this should be run by the Allotment Committee, Cllr H Neate did not agree and feels that it is a Community Engagement event but happy to do some background work and commits to doing nothing without full disclosure to Allotments Committee

Cllr H Neate to find out the information to send to Allotment Committee to discuss next steps.



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Any other business:

Cllr R Hughes pointed out that only events up to April 2024 are not in budget. Anything after that needs to go to RFO for inclusion in next year's budget.

Macmillan Coffee Morning – 29th September 2023

After some discussion it was agreed that this should be run as two separate events:

MacMillan Coffee Morning: It has been confirmed that TVBC have waived the cost of the Guildhall for the 29th September. Cllr K Bird to organise rota for attendance/running of the event 9.30am-3pm.

Meet the Councillors – should be sorted out by the Councillors and the preferred day would be a Saturday.

Cllr R Hughes thought that the 'Meet the Councillors' could be at Incuhive?

Deputy Clerk - to take back to Town Clerk.

For consideration for inclusion on the Work Program:

- Allotment Day
- Advertising Town Council/publicity - Comms
- Website
- Town Council Crest – KB has provided the information on this. Needs to stand out. So that we get credit. KB to distribute the information. The only bit that is specifically Andover Town is the Oak the Lion and the motto. Need to think about just using the Andover segments to give cohesion with the Town. Cllr R Hughes pointed out that there was no parish council until 2010, the complete logo is good as no one else has the right to use it. Need to decide which one we would like to use.
- TVBC updated calendar of events in 2024 – **Sent to all members.**

Format for next meeting – in person

Date for next meeting to be agreed. October – DC to look at dates. For the year.