

Andover Town Council

C&E Events

Item No. **12b**

 Andover Town Council is keen to increase its visibility. Andover Town Council have an opportunity to have a stall at the Halloween Event in the Town Centre on 31 October 2023, Set up is 2pm. Event ends 6:30pm Details: ti is proposed that Andover Town Council have a stall at the popular Halloween Event held in the Town Centre on 31 October 2023 from 2pm (set up) to 6:30pm. From this stall Councillors can have a presence and hand out small gift/sweets to the participating children/Tamilies. Footfall was very good at this event last year, therefore the opportunity to increase the visibility of Andover Town Council and provide some positive PR is likely. To make full use of this opportunity the following needs to be in place: A volunteer to organise Andover Town Council's presence at the event. If an organiser can be found the following will be required: A gazebo Purchase of sweets/gifts for distribution At least 6 Councillors on site at any one time Recommendation: A member to volunteer to organise Andover Town Council's presence at the event. IF 1 is agreed and a volunteer found then: 6 members, minimum, to volunteer to oversee the stall at the event on 31st October, to include set up and take down. IF the above is agreed then: A member to volunteer to source a Gazebo. Council to approve the budget of £100 for purchase of gifts/sweets. 	Produced for:	Date of Report:	Author of Report:
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