



**Andover Town Council
Community & Events Working Group**

<h2 style="margin: 0;">Community and Events Working Group Work Programme</h2>			
Item	Date added	Lead member	Discussions
Christmas Lights	31 st May	TW	<ul style="list-style-type: none"> Contract has been extended by 1 year. 66 lamposts in process of being added. Licences have been received. Planning permission has been received for a rolling 5 years for the decorations on the front of the Guildhall. Lights will be installed on the 12/13 November 2023. Officers will be on site. TVBC have been notified
Christmas Tree	31 st May	TW	<ul style="list-style-type: none"> Tree has now been confirmed as per last year. Installation date will be 9th November, delivery will be around 10pm. Officers will be on site. Cllr Neate, Cockaday, Hughes will pop down to offer support. DTC will call Cllr Neate when the tree is 30 mins away and she will inform the other interested Councillors.
Christmas Decorations	5 th July	HN/KB	<ul style="list-style-type: none"> Councillor Neate suggested recommending to Full Council that no further action is taken regarding obtaining Wayleaves and Easements for the High Street, if at any time this changes it is to be noted that a lead time of at least a year is needed. Cllr Ted Reynolds will be Cllr support on the evening of the lights installation. Micha will take over at 9.30/10pm Confirmed Cllr presence on Friday 17th November for Christmas Festival: Cllr J Cockaday, Cllr S Hardstaff, Cllr J Hughes, Cllr K Bird, Cllr M Farren and Cllr R Hughes (Lights Switch on).
Rooksbury Mill Historic Walk	5 th July	LG	<ul style="list-style-type: none"> Cllr L Gregori is waiting information from TVBC Tourist Officer.
Town Council Crest	5 th July	RH/TW/KB	<ul style="list-style-type: none"> KB has provided the information on this. Needs to stand out. So that we get credit. KB to distribute the information. The only bit that is specifically Andover



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			<p>Town is the Oak the Lion and the motto. Need to think about just using the Andover segments to give cohesion with the Town. Cllr R Hughes pointed out that there was no parish council until 2010, the complete logo is good as no one else has the right to use it. Need to decide which one we would like to use.</p>
Pride Event	7 Sept	JH/MF	<ul style="list-style-type: none"> • Cllrs J Hughes and M Farren still happy to look further into this. Will report back to next meeting. • TVBC have invited ATC to a meeting to discuss a combined Pride Event. Meeting is to initially be Officer led but Lead Councillors welcome to join at next meeting. • MF/JH to supply any information to DTC so that information can be shared with TVBC. • Cllr K Bird has had discussions with several organisations and is happy to share that info. She will send it to the Working Group. • Cllr J Hughes, will attend as a Mind representative. KB as Afest. Invite to Andy Fitchet. If still resistance about Cllrs coming ref HN. • Events planning – recommend to Full Council that this Council does not consider funding any fireworks displays for the rest of the term unless costs can be met elsewhere.
80-year anniversary of the D-Day landings in 2024	7 Sept	KB/TW	<ul style="list-style-type: none"> • The Deputy Clerk mentioned that an email had been received regarding a Beacon Lighting to mark the event. Deputy Clerk to forward email for further instruction – done. • It was discussed if maybe the existing Beacon could be lit on 6 June 2024 in the memorial garden at the church. To be taken to Full Council for further direction. Mayor to light if agreed.



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			<ul style="list-style-type: none"> Following approval from Full Council, DTC has written to TVBC and St Mary's Church to locate the Beacon and start organising making this event happen.
80-years since the end of WWII in 2025	7 th Sept	HN/KB	<ul style="list-style-type: none"> Needs to be agreed at Full Council. Information to be gathered by KB and HN to be taken to Full Council. Project Initiation document to be forwarded to WG – DC – DONE.
Christmas Event in conjunction with Christmas lights:			<ul style="list-style-type: none"> The following Councillors have agreed to volunteer at the Christmas Festival: Cllr Bird – 4pm – 7pm Cllr Cockaday – 3pm – 11pm Cllr Hughes – quiet area from 4pm. DTC to send email to rest of the Councillors.
Allotment Day	7 th Sept	HN	<ul style="list-style-type: none"> Cllr H Neate to find out the information to send to Allotment Committee to discuss next steps.
Advertising Town Council/publicity Comms	7 th Sept	JH	<ul style="list-style-type: none"> To look at increasing ATC profile in Andover
Meeting Dates	7 th Sept	TW	<ul style="list-style-type: none"> October – DC to look at dates. For the year
Poetry event	30 Nov	MF	<ul style="list-style-type: none"> To note information from previous events.
Banners for publicity/branding	30 Nov	KB	<ul style="list-style-type: none"> To supply information for report to Full Council 22 November.