



# Andover Town Council

To **approve** responses to questions received from members of the public in response to the Christmas Mockumentary.

Item No.  
**14**

**Produced for:** Full Council

**By:** Town Clerk

**Date of Report:** 14 Jan 2024

## Background.

After the publication of the Christmas Mockumentary, the Town Clerk was contacted by some members of the public via phone and in person. A combined list of all the questions asked is below.

## Proposal:

1. To agree formal responses to each question.
2. To publish the list of questions on FaceBook and the Council's website.

## ALL QUESTIONS

1. How many microphones were purchased?

2. Who placed the order, an ATC Officer or Cllr J Hughes?

3. Who chose which microphones to purchase?

4. Were the microphones delivered to ATC or Cllr J Hughes?

5. How were they paid for and by whom and can you show me the original supplier's receipt?

6. Where are the microphones normally & safely stored?

7. Are they insured, & are they insured when not kept on ATC property?

8. For usage, how are they issued?

9. Do you keep a hard copy record of dates & times of issue and to whom they are issued?

10. If a resident of the Parish of Andover requested to use the microphones would they be able to do so?

11. The report by Cllr J Hughes - Did you advise Cllr Hughes before the report was published to the Council?

12. Why were no conditions of usage mentioned in the report, did you as Town Clerk, suggest that conditions of usage be attached before it was added to the agenda or at the meeting when the report was discussed, if not why not?

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| 13. Did any Council member propose conditions be attached to the use of the microphones, were any conditions ever discussed, if not, why not? |  |
| 14. Did the Council discuss or, suggest that any videos produced should carry a credit to the Town Council? If not, why not?                  |  |
| 15. Did any member of the Council declare either a pecuniary or non-pecuniary interest in the report?   |  |
| 16. Did you at any time advise the Mayor that he should take no part in the discussion or vote by Council members? If not, why not?           |  |
| 17. It is my understanding that Cllr J Hughes holds no recognised degree, diploma or certificate in video production, is that the case?       |  |
| 18. Did you ask him directly to produce evidence that he is formally trained as a videographer?   |  |
| 19. Were elected members at any time shown any examples of videography by Cllr J Hughes?  |  |
| 20. Why does the report by Cllr J Hughes contain no indication of where any videos produced would be published?                               |  |
| 21. Is it the intention that the video is to be published on the Council's own website? If not, why not?                                      |  |
| 22. Were you advised of the date(s) the video was to be filmed?   |  |
| 23. Were you ever shown a script or plan, did you ask for one?  |  |
| 24. Did elected members ask to see such information before the video was produced? If not, why not?   |  |
| 25. If yes, who approved it and how was approval given? Verbally or in writing?   |  |
| 26. Did you, or any Council member ask that the Council meet formally as a corporate body to approve release of the video? If not, why not?   |  |
| 27. Or did you just discuss the matter directly with the Mayor?   |  |
| 28. If the Mayor dismissed your suggestion, what action did you take or have taken since?   |  |
| 29. Did you allow the BID manager and TVBC to see a copy of the video before it was published, if so, what was their response?                |  |
| 30. Was the prospect of reputational damage discussed or suggested by either yourself, the BID Manager or TVBC and what was their response?   |  |

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| 31. Is the video now the property of the Council? If not, why not?  |  |
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| 32. If I suggested to you that if the Council does not 'own' the video and has no control over where it is published, by whom it is used, what would be your response?  |  |
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| 33. Have you raised the prospect that there is potentially a question of who has ownership of the Intellectual Property Rights of the video, have you discussed or raised this issue with elected members. If so, what has been their response? |  |
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| 34. What are you intending to do about the matter of Copyright of the video?  |  |
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| 35. What are you now going to do before any further videos are produced?  |  |
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| 36. It is my understanding that the video was sent to elected members on Saturday 16th December, is that true?  |  |
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| 37. Who sent the video out, was it you or Cllr J Hughes?  |  |
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| 38. What input did you have or did you only see sight of the video at the same time as elected members?   |  |
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| 39. At what time were you informed that the video would be published on 17th December?  |  |
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| 40. Did you seek legal advice on the content of the video prior to its publication?   |  |
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| 41. What response did you get and from whom?  |  |
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| 42. If I requested a copy of all non-redacted emails between yourself, elected members including the Mayor and Cllr J Hughes, would you agree to my request? If not, why not?   |  |
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| 43. Have you, as Town Clerk, received any comments from residents of Andover Parish concerning the content or style of the published video and can you supply me with those comments?   |  |
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| 44. Were elected members informed of which platforms would be used for publication of the video, was that question asked by elected members or yourself, if so, what answer was given.  |  |
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