



Andover Town Council

Item
No.

11

- A. To **note** the Tree surveys reports received:
- i. [Mylen Road](#)
 - ii. [The Drove](#)
 - iii. [Vigo Road](#)
 - iv. [Barlows Lane](#)
 - v. [Old Winton Road](#)
 - vi. [Admirals Way](#)
 - vii. [Churchill Way](#)
- B. To **note** actions taken.
- C. To **agree** delegation for tree work quote approval.

Produced for: Allotments Committee

By: Town Clerk

Date of Report: 1 Feb 2024

Background:

The above allotments have trees in and around the sites.

To comply with Health and Safety guidelines, and the Council's insurance policy wording, regular tree inspections must be undertaken.

A professional Arboriculturist has produced the surveys and a recommended schedule of works.

Quotation requests, for the works listed as priority, have been sent to 3 [Arb approved](#) contractors in Hampshire.

Actions:

Requests have been sent to HCC and TVBC to action work needed on trees belonging to them.

Proposals:

1. That when quotes have been received, that the Clerk and another Councillor (TBC) be delegated to review the quotes and to decide which company to appoint for the works in order that it can be carried out without delay.
2. That the allotments Earmarked Reserves be used to fund the work required.
(Current reserve level is £ 86,662.26)

Considerations:

The companies that have been approached, are believed to be:

- A. Approved by Test Valley Borough Council for their tree works.
- B. Waiting to hear which if they will be appointed by TVBC for their coming year's contract.

Public liability insurance (£10 million) and Risk Assessments are to be provided to the Town Council once a contractor has been chosen.