



# Andover Town Council

To **consider** a grant application from: A Fest Andover CIC

Item No.

**18**

**Produced for:** Full Council

**By:** Admin Assistant

**Date of Report:** 13th March 2024

Name of applicant organisation:	A Fest Andover CIC
Amount requested:	£ 2,000.00
Subject of application:	Grant funding towards the cost of running A-Fest 2024

**Proposer:** Cllr Ted Reynolds

**Seconder:** Cllr John Cockaday

The application and paperwork have been checked for completeness by the Admin Assistant & the following councillors.

Bird	Cockaday	Farren	Gregori	Gregory	Hardstaff	Hughes J	Hughes K	Hughes R	Kidd	McGarry	Meyer	Neate	Reynolds	Sangster	Waue
												✓			

The following concerns were raised:

- how is the need for young people to find places to engage etc evidenced? and,
- do we know why HCC awarded only £200 of the £1,000 requested? Was it just their own financial cutbacks?

### Summary:

Location of Project / Event:	Andover town centre
Date of project / event / purchase of asset:	28 <sup>th</sup> April 2024
Project description:	A Fest is Andover's Youth Festival and this is it's tenth year. We showcase a range of activities and clubs available to young people in and around Andover, alongside music and performances.

### Information supplied on the application form.

Which groups of people will benefit	Young people, families, local organisations and performers.
How many people will benefit	Typically, 4,000 people come through the High Street during the event, in addition to this number people take away information to share with others.
What evidence of need for the project, activity, event, equipment or service can you provide us with?	There is a need for young people to find places to engage, and connect with others, and this shows the range of options available to them. Without it, we would lose the chance to build the community, and clubs may have fewer opportunities to find the best club and activity for them and have fewer chances to get involved.

Total project amount	£7,785.80
Amount applied for and as a percentage of total	£2,000 26%

Financial breakdown of costs	Item	Cost	VAT	Total	Notes
	First Aid, Security & Stage	£1,216.67	£243.33	£1,460.00	
	Licenses and Legalities	£598.33	£119.67	£718.00	
	Promotion	£583.33	£116.67	£700.00	
	Setting up zones & stalls	£3,083.33	£616.67	£3,700.00	
	Sessional time	£416.67	£83.33	£500.00	
	Contingency	£589.83	£117.97	£707.80	

	Total Project costs	£6,488.17	£1,297.63	£7,785.80	
Have previous grants been awarded by ATC?	Yes. This event will fall into 2024/2025 fiscal year.				
Have all previous grant reports been received?	Yes.				
Other Funding applied for:	<b>Funding Provider</b>	<b>Amount applied for</b>		<b>Outcome</b>	
	Hampshire County Council	£1,000.00		£200.00 Awarded	
	Test Valley Borough Council	£2,000.00		Outcome expected end of March 2024	
Are financial reserves and expenditure in line with ATC policy?	Yes.				
Have all other documents been received?	No. Outstanding documentation for licenses which were not received back in time for the submission of this report. However, the Applicant has assured the Administration Officer that the licenses will be available by the date of Full Council on 20 <sup>th</sup> March 2024.				
Has insurance been checked?	Yes.				
Has a Risk Assessment been received?	Yes.				
Are other licences / permissions required?	<ul style="list-style-type: none"> <li>• Temporary events license</li> <li>• Road closure license</li> </ul>				
Are other licences / permissions obtained?	<ul style="list-style-type: none"> <li>• Temporary events license – submitted but not received back yet.</li> <li>• Road closure license – submitted but not received back yet.</li> </ul>				