



Andover Town Council

To **review** a report provided by the Allotment Officers and consider if any action should be taken.

Item No. **5**

Produced for: Allotments Committee

By: Allotments Officer

Date of Report: 10 Apr 2024

Please note the following updates:

- Allocation of new allotment plots – 17 new tenancy agreements completed since 31st January 2024.
- Water switch on scheduled for 15th April 2024 – email went out to notify tenants.
- Overdue water payments have been chased - £87.27 outstanding (as of 10th April 2023).
- The recommended actions following the tree surveys have now been completed across all sites.
- Email reminder sent out to tenants at The Drove regarding taking care driving on site.
- Email reminders sent to tenants at Vigo Road and Admirals Way about rubbish left on site and keeping pathways clear.
- Non cultivation letters – 2 for Barlows Lane and 2 for Churchill Way.
- Notifying tenants whose plots have been affected by the recent storm.
- Competitions to take place this year – best kept plot, scarecrow and weirdest veg. Dates TBC.
- Wardens are contacted regularly and kept up to date with important issues.

Data reporting as of 10th April 2024:

Site Management Summary

Report

Site	No. of Allotments	No. Rented	% rented	No. Vacant	Waiting List 1st choice	Waiting List 2nd choice	Waiting List 3rd choice
Admirals Way	28	28	100.00%	0	7	9	7
Barlows Lane	99	97	97.98%	2	23	4	3
Churchill Way	45	45	100.00%	0	6	6	7
Mylen Road	25	25	100.00%	0	6	8	4
Old Winton Road	80	80	100.00%	0	11	6	2
Ox Drove	11	11	100.00%	0	18	2	3
Picket Twenty	0	0	0.00%	0	29	7	2
Saxon Heights	10	10	100.00%	0	46	1	1
The Drove	131	127	96.95%	4	13	5	11
Vigo Road	105	105	100.00%	0	12	11	6
Total	534	528		6			

The Wardens continue to support the Officers with site inspections, showing around potential tenants and urgent matters. Their help is greatly appreciated by the office staff.

Note: The person to contact about this report is Jo Whiteman (Allotment Officer) Andover Town Council.