

Assets list

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value	Renewal	Previous Value
Environment - Board e.g. notice board or sign									
4	1	Noticeboard on old Office Building	Passageway to Black Swan Yard.	10/04/2013	£2,968.80	£2,968.80	£3,000.00		
31		Notice board - near St Mary's church		13/12/2021	£408.00	£408.00	£1,000.00		
89		Plaque for Tree at Vigo Road Roundabout		31/01/2024	£97.65	£97.65			
Board e.g. notice board or sign Totals					£3,474.45	£3,474.45	£4,000.00		
Environment - Furniture e.g. seat, bench or table									
34		Memorial Bench for WW1 - no.1	Saxon Fields	31/05/2017	£643.67	£643.67	£1,000.00		
35		Memorial Bench for WW1 - no.2	St Mary's Church	31/05/2017	£643.67	£643.67	£1,000.00		
36		Memorial Bench for WW1 - no.3	St Marys Church	13/12/2021	£643.67	£643.67	£1,000.00		
37		Memorial Bench for WW1 - no.4	Vigo Park	31/05/2017	£643.67	£643.67	£1,000.00		
38		Memorial Bench for WW1 - no.5	Charlton Road, Hospital verge	31/05/2017	£643.67	£643.67	£1,000.00		
39		Memorial Bench for WW1 - no.6	Town Mills Park	31/05/2017	£643.67	£643.67	£1,000.00		
49		SIDs		13/12/2021	£6,470.00	£6,470.00	£7,000.00		
Furniture e.g. seat, bench or table Totals					£10,332.02	£10,332.02	£13,000.00		
Environment Totals					£13,806.47	£13,806.47	£17,000.00		
Land, Buildings, Vehicle, Plant - Land									
17		Allotment Site - Admirals Way - 29 plots		01/01/2010	£1.00	£1.00	£1.00		

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
18		Allotment Site - Barlows Lane - 101 plots	Barlows Lane, Andover, Hampshire	01/01/2010	£1.00	£1.00	£1.00	
19		Allotments Site - Churchill Way - 45 plots		01/01/2010	£1.00	£1.00	£1.00	
20		Allotment Site - Mylen Road - 26 plots		01/01/2010	£1.00	£1.00	£1.00	
21		Allotment Site - Old Winton Road - 81 plots		01/01/2010	£1.00	£1.00	£1.00	
22		Allotment Site - Ox Drove - 11 plots		01/01/2010	£1.00	£1.00	£1.00	
23		Allotment Site - Picket Twenty - ? Plots	Picket Twenty	13/12/2021	£1.00	£1.00	£1.00	
24		Allotment Site - Saxon Heights - 10 Plots	Brocade Road	01/01/2010	£1.00	£1.00	£1.00	
25		Allotment Site - The Drove - 131 plots		01/01/2010	£1.00	£1.00	£1.00	
26		Allotment Site - Vigo Road - 106 plots		01/01/2010	£1.00	£1.00	£1.00	
86		Gates at Barlows Lane	Barlows Lane	22/08/2023	£3,894.00	£3,894.00		
Land Totals					£3,904.00	£3,904.00	£10.00	

Land, Buildings, Vehicle, Plant - Other

27		Fence at Mylen Road		13/12/2021	£5,386.00	£5,386.00	£6,000.00	
29		Christmas Lights - wrap arounds		13/12/2021	£1,000.00	£1,000.00	£0.00	
30		Display boards at allotments.		13/12/2021	£1,000.00	£1,000.00		
32		Christmas Tree fencing stored with TVBC		31/12/2012	£0.00	£0.00	£0.00	
50		Gates At Churchill Way		13/12/2021	£3,742.00	£3,742.00	£5,000.00	

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
53		Coronation Lights for King Charles III	Blachere Storage	10/05/2023	£4,904.00	£4,904.00		
59	Vigo Gates	Vigo replacement gates posts and driveway	Vigo Road	24/08/2023	£919.02	£919.02		
67		Mayoral Regalia	Office	01/01/2010	£0.00		£0.00	
73	Air con	Air con x 2		13/12/2021	£0.00			
83		Shed at MR	Mylen Road	23/08/2023	£354.11	£354.11		
84		Notice Board keys	Office 107	26/05/2023	£22.50	£22.50		
Other Totals					£17,327.63	£17,327.63	£11,000.00	
Land, Buildings, Vehicle, Plant Totals					£21,231.63	£21,231.63	£11,010.00	

Office Equipment - Charger

75		Spare Lenovo charger		13/12/2021	£0.00			
87		Mobile phone charger various leads		27/10/2023	£15.00	£15.00		
Charger Totals					£15.00	£15.00		

Office Equipment - Computer

2	allotment officer 1	Lenovo Desktop Computer		28/02/2012	£500.00	£500.00	£0.00	
60	Nikki	Laptop stand	WFH	13/12/2021	£0.00			
61	Jo Mouse	Logi Mouse		13/12/2021	£0.00			
65	2 x pc screens	spare pc monitors		13/12/2021	£0.00			
Computer Totals					£500.00	£500.00	£0.00	

Office Equipment - Desks / Furniture

51		Filing Cabinets x 14		13/12/2021	£573.00	£573.00	£600.00	
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No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
63	6 x room dividers	Room dividers		13/12/2021	£0.00			
64	display boards	Blue display board x 1 & carry bag		13/12/2021	£0.00			
69		4 x office desks		13/12/2021	£0.00			
78		2 x large paper bins	Office 107	13/12/2021	£0.00	£0.00		
90		6 x desks	office 107	27/03/2024	£391.67	£391.67		
91		Bisley Filing cabinet	office 107	28/03/2024	£199.00	£199.00		
Desks / Furniture Totals					£1,163.67	£1,163.67	£600.00	

Office Equipment - Electrical items

62	Shredder	Paper shredder	Office 107	19/05/2023	£190.53	£190.53		
68	Zebra	Zebra label maker & charger		13/12/2021	£0.00			
71	safe	Safe located in office		13/12/2021	£0.00			
72	Fans	2 x fans (standing x 1 & desk x 1)		13/12/2021	£0.00			
74	Laminator	Laminator		13/12/2021	£0.00			
77		4 x Electrical extension leads		13/12/2021	£0.00			
Electrical items Totals					£190.53	£190.53		

Office Equipment - Keyboard

42	Micha keyboard	Wireless keyboard		13/12/2021	£20.00	£20.00	£0.00	
43	Micha keyboard	Microsoft ergonomic wireless keyboard, number pad and mouse		13/12/2021	£0.00			
85		Mouse & Wireless keyboard	Office 107	09/06/2023	£43.99	£43.99		

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value	Renewal	Previous Value
Keyboard Totals					£63.99	£63.99	£0.00		

Office Equipment - Laptop

6	Wendy	Samsung Laptop		01/06/2014	£500.00	£500.00	£0.00		
9	Gail 1	Lenovo Laptop - Town Clerk		19/10/2022	£354.00	£354.00	£0.00		
10	Gail 2	Lenovo Laptop - RFO		19/10/2022	£354.00	£354.00	£0.00		
13	Tor	Lenovo Laptop - Deputy Town Clerk		20/03/2018	£360.00	£360.00	£0.00		
14	Micha laptop	Lenovo Laptop - Committee Officer		20/03/2018	£360.00	£360.00	£1,000.00		
15	Nikki	Lenovo laptop - Community Officer		20/03/2018	£360.00	£360.00	£1,000.00		
40	Jo laptop	Lenovo B50-10 Model Name 80QR.		13/12/2021	£450.00	£450.00	£1,000.00		

Laptop Totals

£2,738.00 £2,738.00 £3,000.00

Office Equipment - Microphone

80		Microphones for making videos - 2783	Stationary cupboard	13/10/2023	£332.50	£332.50	£0.00		
88		Handheld microphone		23/11/2023	£17.07	£17.07			

Microphone Totals

£349.57 £349.57 £0.00

Office Equipment - Monitor

11		HKC Monitor		23/03/2016	£144.00	£144.00	£0.00		
12		HKC Monitor		23/03/2016	£144.00	£144.00	£0.00		
16	16	3 x AOC Monitors		20/03/2018	£450.00	£450.00	£0.00		

Monitor Totals

£738.00 £738.00 £0.00

Office Equipment - Outdoors

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value Renewal	Previous Value
57		Gazebo bag		25/10/2023	£25.99	£25.99		
81		Gazebo	Office 107 - filling cabinet	31/03/2022	£0.00			
Outdoors Totals					£25.99	£25.99		

Office Equipment - Printer

44	Micha printer	HP Envy 6000 printer		13/12/2021	£100.00	£100.00	£0.00	
46	Tor's printer	HP Envy 6000 printer		13/12/2021	£100.00	£100.00	£0.00	
54	Jo Printer	HP Envy		13/12/2021	£0.00	£0.00		
79		Kyocera printer scanner and copier unit	ON HIRE ONLY	13/12/2021	£0.00	£0.00	£6,000.00	
Printer Totals					£200.00	£200.00	£6,000.00	

Office Equipment - Projector

7	Projector	Projector		03/10/2014	£700.00	£700.00	£0.00	
Projector Totals					£700.00	£700.00	£0.00	

Office Equipment - Reference Book

47	Tor CAB	CAB - 12th Edition		01/01/2020	£100.00	£100.00	£0.00	
48	CAB Gail	CAB - 13th Edition		05/01/2023	£105.00	£105.00	£0.00	
82		Councillor guides x 16 with Councillors		19/05/2023	£110.00	£110.00		
Reference Book Totals					£315.00	£315.00	£0.00	

Office Equipment - Server

66	Clover payment syst	Clover payment system & till	office	13/12/2021	£0.00			
Server Totals					£0.00			

No.	Ref.	Description	Location	Purchase date	Cost	Current Value	Insurance Value	Renewal	Previous Value
Office Equipment - Tablet computer									
33	Jo's tablet	InspectEDGE tablet with Samsung Galaxy Tablet with cover		16/02/2023	£216.00	£216.00			
52		3 x tablets for wardens.		13/12/2021	£894.00	£894.00	£1,000.00		
Tablet computer Totals					£1,110.00	£1,110.00	£1,000.00		
Office Equipment - Workstation									
3	3	Desks and office furniture secondhand/gifts		15/06/2011	£112.00	£112.00	£0.00		
55	Hearing loop	Hearing loop for meetings		13/12/2021	£0.00				
56	Measuring wheel	Measuring wheel		13/12/2021	£0.00				
58	Franking machine	Franking machine	ON HIRE	13/12/2021	£0.00				
70		5 x swivel office chairs		13/12/2021	£0.00				
Workstation Totals					£112.00	£112.00	£0.00		
Office Equipment Totals					£8,221.75	£8,221.75	£10,600.00		
Assets Grand Total					£43,259.85	£43,259.85	£38,610.00		