



# Andover Town Council

To **consider** a grant application from: 20<sup>th</sup> Andover Guides

Item No.

**19a**

**Produced for:** Full Council

**By:** Admin Assistant

**Date of Report:** 24<sup>th</sup> April 2024

|                                 |                                                                     |
|---------------------------------|---------------------------------------------------------------------|
| Name of applicant organisation: | <b>20<sup>th</sup> Andover Guides</b>                               |
| Amount requested:               | <b>£ 1,000.00</b>                                                   |
| Subject of application:         | <b>Andover Girl Guides residential trip to Ulster, Belfast 2025</b> |

**Proposer:** Cllr

**Seconder:** Cllr

The application and paperwork have been checked for completeness by the Admin Assistant & the following councillors.

| Bird | Cockaday | Farren | Gregori | Gregory | Hardstaff | Hughes J | Hughes K | Hughes R | Kidd | McGarry | Meyer | Neate | Reynolds | Sangster | Waue |
|------|----------|--------|---------|---------|-----------|----------|----------|----------|------|---------|-------|-------|----------|----------|------|
| ✓    | ✓        | ✓      | ✓       | ✓       | ✓         | ✓        | ✓        | ✓        | ✓    | ✓       | ✓     | ✓     | ✓        | ✓        | ✓    |

### Summary:

|                                              |                                                                                                      |
|----------------------------------------------|------------------------------------------------------------------------------------------------------|
| Location of Project / Event:                 | Ulster, Belfast                                                                                      |
| Date of project / event / purchase of asset: | 10 <sup>th</sup> April 2025                                                                          |
| Project description:                         | We are taking our Guides on a trip to Northern Ireland, and exploring Belfast and surrounding areas. |

### Information supplied on the application form.

|                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Which groups of people will benefit                                                                   | Members of 20 <sup>th</sup> Andover Guides (girls aged 10-14) and their volunteer Leaders.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| How many people will benefit                                                                          | Guides (aged 10-14) – 23 and Volunteer Leaders (18+) – 8                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| What evidence of need for the project, activity, event, equipment or service can you provide us with? | <p>20th Andover Guides are planning a residential to Northern Ireland from 10- 15 April 2025.</p> <p>We will be staying at Lorne Estate owned and operated by Girlguiding Ulster. We are acutely aware of the impact of the cost-of-living crisis for our Guides families, and as such residential events we offer the Guides are usually capped at around £100. On this basis we realised this trip would be a significant financial cost for our families (at £500 per person), given the price of the flights alone. However, we know this will be a once in their lifetime trip for many of our Guides. Leaders attending the trip are paying the same as the Guides to participate, despite already volunteering time (and annual leave from work) to make it happen. We have therefore been committed to supporting them fundraising to reduce the cost of this trip. We have been and continue to organise opportunities for this, for example recently they have been undertaking several community-based activities such as marshalling at local running events in return for donations to support the costs.</p> <p>Residential events provided by Girlguiding are a unique opportunity to give girls an amazing experience. It's important for our members to develop their independence and our residential experiences crucially</p> |

provide this. Unlike schools where these experiences tend to be age based, due to our 10-14 age range we cross primary and secondary schools, meaning our Guides mix within ages. This boosts the confidence of our younger members and develops the leadership skills of our older ones. In addition, this trip is a unique experience for our members. Being based in a military area, with many of our girls' families having military links - the history with The Troubles and Northern Ireland's relationship with the United Kingdom is an important part of the history of this company for our Guides to learn about. We feel it's important that our young members understand the history of our country.

|                                                                 |                                                                                                                                                                                                                                                                                                    |                |             |                   |
|-----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------|-------------------|
| Total project amount                                            | <b>£15,013.60</b>                                                                                                                                                                                                                                                                                  |                |             |                   |
| Amount applied for and as a percentage of total                 | <b>£ 1,000.00</b>                                                                                                                                                                                                                                                                                  |                | <b>6.6%</b> |                   |
| Financial breakdown of costs                                    | <b>Item</b>                                                                                                                                                                                                                                                                                        | <b>Cost</b>    | <b>VAT</b>  | <b>Total</b>      |
|                                                                 | <b>Accommodation</b>                                                                                                                                                                                                                                                                               | £3,396.00      | NIL         | £3,396.00         |
|                                                                 | <b>Travel (Flights &amp; Transfers)</b>                                                                                                                                                                                                                                                            | £5,470.00      | NIL         | £5,470.00         |
|                                                                 | <b>Activities</b>                                                                                                                                                                                                                                                                                  | £3,019.60      | NIL         | £3,019.60         |
|                                                                 | <b>Food</b>                                                                                                                                                                                                                                                                                        | £1,800.00      | NIL         | £1,800.00         |
|                                                                 | <b>Event Clothing</b>                                                                                                                                                                                                                                                                              | £993.00        | NIL         | £993.00           |
|                                                                 | <b>Contingency &amp; Insurance</b>                                                                                                                                                                                                                                                                 | £335.00        | NIL         | £335.00           |
|                                                                 | <b>Total Project costs</b>                                                                                                                                                                                                                                                                         |                |             | <b>£15,013.60</b> |
| Have previous grants been awarded by ATC?                       | No                                                                                                                                                                                                                                                                                                 |                |             |                   |
| Have all previous grant reports been received?                  | N/A                                                                                                                                                                                                                                                                                                |                |             |                   |
| Other Funding applied for:                                      | <b>Funding Provider</b>                                                                                                                                                                                                                                                                            | <b>Awarded</b> |             |                   |
|                                                                 | <b>Hampshire County Council</b>                                                                                                                                                                                                                                                                    | £1,000.00      |             |                   |
|                                                                 | <b>Test Valley Borough Council</b>                                                                                                                                                                                                                                                                 | £600.00        |             |                   |
| Are financial reserves and expenditure in line with ATC policy? | Yes                                                                                                                                                                                                                                                                                                |                |             |                   |
| Have all other documents been received?                         | Yes                                                                                                                                                                                                                                                                                                |                |             |                   |
| Has insurance been checked?                                     | Yes                                                                                                                                                                                                                                                                                                |                |             |                   |
| Has a Risk Assessment been received?                            | Yes                                                                                                                                                                                                                                                                                                |                |             |                   |
| Are other licences / permissions required?                      | N/A                                                                                                                                                                                                                                                                                                |                |             |                   |
| Are other licences / permissions obtained?                      | N/A                                                                                                                                                                                                                                                                                                |                |             |                   |
| Notes to the members of Council                                 | The Equality Act provides options for <b>exemptions</b> . This means that in certain, very limited circumstances, it is permissible to restrict membership to those who share certain protected characteristics. Girlguiding uses an exemption to provide a girl-only space for its young members. |                |             |                   |