



Andover Town Council

To **consider** a grant application from: Andover Carnival

Item No.

19c

Produced for: Full Council

By: Admin Assistant

Date of Report: 24th March
2024

Name of applicant organisation:	Andover Carnival
Amount requested:	£ 2,000.00
Subject of application:	Funding towards the delivery of Andover Carnival.

Proposer: Cllr

Secunder: Cllr

The application and paperwork have been checked for completeness by the Admin Assistant & the following councillors.

Bird	Cockaday	Farren	Gregori	Gregory	Hardstaff	Hughes J	Hughes K	Hughes R	Kidd	McGarry	Meyer	Neate	Reynolds	Sangster	Waue
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Summary:

Location of Project / Event:	Throughout town, Bridge Street, High Street and Vigo Park.
Date of project / event / purchase of asset:	Sunday 21 st July 2024
Project description:	Our plan is simply to deliver an event that Andover can join and celebrate everything the word Community stands for! This year our parade will consist of over 20 lorries with time and trucks donated by local companies and many walking groups – the number is growing. Local communities and companies will be showcasing and joining in – a wonderful day for all that take part. Andover’s community come together with an estimate of over 10,000 to enjoy the parade, and activities on the High Street and on to a big stage and fair event at Vigo Park. This year we are celebrating 100 years since the carnival first started.

Information supplied on the application form.

Which groups of people will benefit	All of the people from all community groups can enjoy in some way or other.		
How many people will benefit	Over 10,000		
What evidence of need for the project, activity, event, equipment or service can you provide us with?	Years of feedback, social media and the community. This is easily Andover’s biggest event and a day for the whole community to enjoy.		
Total project amount	£16,000.00		
Amount applied for and as a percentage of total	£2,000.00		12.5%
Financial breakdown of costs	Cost	VAT	Total

Stage X 2	£5,000.00		£5,000.00
Toilet/Barriers etc	£2,000.00		£2,000.00
Security and first aid and road closure	£5,000.00		£5,000.00
Insurance	£1,000.00		£1,000.00
PR, Printing, Marketing	£1,000.00		£1,000.00
Prizes, rosettes, entertainment, uniform	£2,000.00		£2,000.00
Total Project costs	£16,000.00		£16,000.00
Have previous grants been awarded by ATC?	No		
Have all previous grant reports been received?	N/A		
Other Funding applied for:	National Lottery – in progress Test Valley Borough Council – in progress		
Are financial reserves and expenditure in line with ATC policy?	No		
Have all other documents been received?	All documents have been received besides the Safeguarding Policy which is currently being worked on by Andover Carnival members, this document will be completed in time for the Carnival in July 2024.		
Has insurance been checked?	Yes		
Has a Risk Assessment been received?	Yes		
Are other licences / permissions required?	Yes. In progress		
Are other licences / permissions obtained?	Yes. In progress		
Notes to the members of Council	The Town Clerk has agreed for this application to be seen in the absence of a safeguarding policy and licenses/permissions. These documents are in progress, however, were not available to include in the application.		