



Andover Town Council

To **note** progress on adding bank signatories.

Item
No.
17

Produced for: Full Council

By: Town Clerk

Date of Report: 12 Jun 2024

Background:

The council have asked that more councillors are added to Unity Trust bank to aid with payment approvals and transparency.

An electronic application was made by the Town Clerk to add Councillors J Hughes, M Farren and K Bird, along with the Deputy RFO at the end of March 2024 with reference: APP-384121.

To be noted:

- Personal documents that the bank has requested be submitted as proof of identity are still outstanding so the application can't be completed.
- The Deputy RFO and Cllr J Hughes cannot be added until the entire application is ready for review by the bank.
- No other application can be made until this application has been completed.
- The Deputy RFO cannot yet help with payments or bank reconciliations until she can access the bank account. She has been tasked with following up with councillors.