



# Andover Town Council

To **approve** and clarify the Allotment Committee running.

Item  
No.

**19a**

**Produced for:** Full Council

**By:** Town Clerk

**Date of Report:** 10 Jun 2024

## Background:

The Current Chair and Vice-Chair of the Allotments Committee met with the Town Clerk on Friday 7<sup>th</sup> June to discuss if efficiencies could be made with the running of the Allotments Committee.

**Proposer:** Cllr K Hughes

**Seconder:** Cllr E Reynolds.

## Proposals:

1. To **approve** re-instate warden meetings every 2 months between April and September.
2. To **approve** 3 meetings per year as standard, and others called as necessary.
  - a. Beginning season – noting plot conditions, and review of Rules and Regulations.
  - b. Mid Year – handling evictions and appeals and other issues
  - c. Close season – reporting of rent collections, plot surrenders and maintenance for winter.

The dates proposed are on the Meetings sheet.

It was not possible to find a room for an Allotments Committee on 26<sup>th</sup> June, so the wardens meeting has been scheduled in Incuhive for that day.