



Andover Town Council

To **approve** and clarify the Allotment Committee running.

Item No.
09

Produced for: Allotments Committee

By: Town Clerk

Date of Report: 11 Jul 2024

Background:

The Current Chair and Vice-Chair of the Allotments Committee met with the Town Clerk on Friday 7th June to discuss if efficiencies could be made with the running of the Allotments Committee.

Proposals:

1. To **approve** re-instate **warden** meetings every 2 months between April and September.

Dates:	Attended by:
<ul style="list-style-type: none"> • 28th Aug - Wardens • 12th Mar – Wardens • 7th May – Wardens • 9th Jul 2025 - Wardens 	<ul style="list-style-type: none"> • Town Clerk • Allotment Officer • Wardens • Chair of Allotments Committee • Vice-Chair of Allotments Committee

2. To **approve** committee meetings for the coming year.

	2024	2025
a. Beginning season – noting plot conditions, and review of Rules and Regulations.		5 th Feb
b.		16 th April *
c. Mid Year – handling evictions and appeals and other issues	17 th July 2024	JUL
d. Close season – reporting of rent collections, plot surrenders and maintenance for winter.	30 th Oct 2024	OCT
e. * = potential date that can be cancelled if not required. This to be ascertained at Wardens meeting on 12 th March.		