



Time and date

6.30pm on Thursday **30 January 2025**

Place

The Lights, Andover

Councillors Present:		Arrival time noted if after meeting start						
Cllr K Bird (Chairman)	✓		Cllr M Farren (Vice Chairman)	✓		Cllr J Cockaday	✓	
Cllr L Gregori	X	Apologies given	Cllr A Horsnell	✓		Cllr J Hughes	X	Apologies given - dialled in to listen
Cllr R Hughes	✓		Cllr H Neate	✓		Cllr E Reynolds	✓	

Officers Present:	Tor Warburton – Deputy Town Clerk Leah Walsh – Receptionist/admin
Members of the Public:	2
County/Borough Councillors:	Cllr Brooks
Members of the Press:	0

PUBLIC SESSION

CE 062/01/25 A member of the public gave praise to Andover Town Council for its delivery of events.

APOLOGIES

CE 063/01/25 Apologies were received and noted from Councillors L Gregori and J Hughes.

INTERESTS

CE 064/01/25 Non-pecuniary declarations were received from:

1. Councillor H Neate, as a plot holder at Ox Drove allotment site.
2. Councillor E Reynolds, as a plot holder at The Drove allotment site.
3. Councillor A Horsnell's godson is the Manager of the Town Mills.

MINUTES

CE 065/01/25 It was agreed that the Minutes of the 1st August 2024 would be deferred to the next Communities and Events Committee meeting on 27th February 2025.

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CE 066/01/25	<p>An amendment was requested that Minute no. CE 060/11/24, of the previous meeting held on 14 November 2024, be amended to read 'Thursday 30 January 2025.'</p> <p>It was proposed by Councillor E Reynolds and seconded by Councillor M Farren and RESOLVED: Unanimously that the Minutes of the Community and Events Committee meeting held on 14 November 2024, with the amendment, be signed by the Chairman as a correct record as soon as possible after the meeting had closed.</p>
DRAFT BUSINESS REPORT	
CE 067/01/25	Members received and reviewed the Draft Business Report.
CE 068/01/25	<p>It was proposed by Councillor H Neate and seconded by Councillor E Reynolds and RESOLVED: Unanimously, that the recommendations be approved regarding activities and council performance measures that fall under the remit of the Community and Events Committee, as outlined below:</p> <p>Activities falling under the remit of the Community and Events Committee subject to public consultation and Council approval, the Business Plan Working Group recommended that the activities (see Appendix A) falling under the remit of the Community and Events Committee to be:</p> <ul style="list-style-type: none"> 1.1 Christmas tree and lights 1.2 Carols around the Christmas tree 1.3 Other events 1.4 Remembrance Day poppies for lampposts across Andover 1.6 Visit Andover website 2.2 Funding for beneficial events and facilities 2.3 Funding for defibrillators 2.4 Community engagement 2.5 Businesses engagement 2.6 Communication 2.7 Council website 3.3 Grants and Sponsorship strategy <p>Council performance measures subject to public consultation and Council approval, the Business Plan Working Group recommended that the council performance measures (see Appendix A), falling under the remit of the Community and Events Committee are:</p> <ul style="list-style-type: none"> • Grants budget spent • Attendance at community events • Visits to the Council website • Visit to the Visit Andover website • Defibrillators installed • Articles in the press
WWII EVENT	
CE 069/01/25	Members received an updated report from the WWII Working Group.

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	It was noted that a lead for the artistic vision needed to be found as a matter of priority. This would be brought back to the next Community and Events meeting on the 27 February 2025, for approval. It was confirmed that TVBC had been asked and responded that they would not be holding a commemorative event.
CE 070/01/25	It was proposed by Councillor E Reynolds and seconded by Councillor M Farren and RESOLVED: Unanimously , that the updated Terms of Reference for the WWII Working Group be approved.
PRIDE 2025	
CE 071/01/25	Members received an updated report from the Pride Working Group.
CE 072/01/25	It was proposed by Councillor M Farren and seconded by Councillor A Horsnell and RESOLVED: Unanimously , that Andover Town Council will lead on Andover Pride 2025.
CE 073/01/25	It was proposed by Councillor M Farren and seconded by Councillor E Reynolds and RESOLVED: Unanimously , that the updated Terms of Reference for the Pride 2025 Working Group be approved.
CE 074/01/25	Councillor M Farren offered to call the first Working Group meeting where the Councillor Lead would be appointed. It was discussed that after the initial meeting had taken place, arrangements for a meeting with Simply Health would be made to ascertain how much they would like to be involved.
YOUTH ENGAGEMENT WORKING GROUP	
CE 075/01/25	Members received a report from the Youth Engagement Working Group (YEWG).
CE 076/01/25	It was discussed that ideas should be sought at the Councillor Engagement meeting on the 8 th February 2025, regarding what the residents might want from the Working Group. It was also suggested that the new iteration should be linked to the approved budget, previously agreed at £50k. Councillor M Farren requested that it be minuted that at no point did the YEWG request a budget line for £50,000.
CE 077/01/25	It was proposed by Councillor M Farren and seconded by Councillor E Reynolds and RESOLVED: Unanimously , that the current Working Group be disbanded. The Chairman requested that it be minuted that disbanding the existing working group was not an indication of a lack of commitment to the young people of Andover. It was that the current working group was not fit for purpose.
CE 078/01/25	It was proposed by Councillor K Bird and seconded by Councillor M Farren and RESOLVED: Unanimously , that ideas for the new iteration of the Youth Engagement Working Group, be brought to the next Community and Events Committee Meeting on the 27 February 2025.
CHRISTMAS LIGHTS	

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CE 079/01/25	Councillor K Bird requested that her thanks to the Officers, in particular the Acting Town Clerk for the delivery of the updated Christmas Lights provision, be minuted. It was noted that the new scheme had been nearly 8 years in the making.
CE 080/01/25	Members received an updated report on Christmas Lights.
CE 081/01/25	Additions to the Christmas Lights provision were considered and it was proposed by Councillor K Bird and seconded by Councillor M Farren and RESOLVED: Unanimously , that it be delegated to the Officers to produce a schedule, which detailed considerations for the extension of the Christmas Lights with costs per year. Officers to bring a report back to the next Community and Events Committee Meeting on the 27 February 2025.
CE 082/01/25	Solutions to issues experienced with the Christmas Lights 2024/2025 were considered.
CE 083/01/25	It was proposed by Councillor H Neate and seconded Councillor E Reynolds and RESOLVED: Unanimously , that it be delegated to Officers to purchase new bright white sheet lighting for the front of the Guildhall, as per the quote of £1,304 + VAT received.
CE 084/01/25	It was proposed by Councillor M Farren and seconded by Councillor K Bird and RESOLVED: Unanimously , that Officers be delegated to obtain quotes for the supply of heavier fencing to surround the Christmas Tree. Officers to bring a report back to the next Community and Events Committee Meeting on the 27 February 2025.
CE 085/01/25	It was proposed by Councillor E Reynolds and seconded by Councillor M Farren and RESOLVED: Unanimously , that Officers be delegated to work with the lighting providers to find a solution regarding the stability of the lights in the car parks, that were recently affected by the recent storms during the Christmas period of 2024.
CAROLS ROUND THE CHRISTMAS TREE	
CE 086/01/25	The report was received and reviewed.
CE 087/01/25	It was proposed by Councillor H Neate and seconded by Councillor A Horsnell and RESOLVED: Unanimously , that: <ol style="list-style-type: none"> 1. Carols Round the Christmas tree in 2025 to be held on Friday 12 December 2025. 2. That the format of the event be revisited. 3. That a budget of £500 for the event, to be taken from Operational Reserves, be recommended to Full Council for approval.

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	<p>4. To approve delegation to Officers to research and report back to the next Committee and Events Committee meeting for approval, the following additions:</p> <ul style="list-style-type: none"> • A Choir to lead the singing. • Hiring of musicians to accompany the singing. • Chestnut's vendor • Mulled wine vendor • Hot drinks vendor • Father Christmas with his sleigh and elves • Craft activity for children • To approve supporting a local charity with the event. Officers to ask for suggestions, for approval at the next meeting.
GRANT APPLICATION	
CE 088/01/25	It was requested that a budget comparison be brought to each Community and Events Committee when a grant application is being considered.
CE 089/01/25	Members reviewed a grant application from Youth Options. It was proposed by Councillor E Reynolds and seconded by Councillor A Horsnell and RESOLVED: Unanimously , that the Youth Option grant application be approved and the sum of £960 be awarded.
GRANT POLICY	
CE 090/01/25	Members received and reviewed the grant policy report.
CE 091/01/25	It was proposed by Councillor K Bird and seconded by Councillor M Farren and RESOLVED: Unanimously , that the Grants Policy be deferred to the Business Plan Working Group for consideration in line with recommendation from Officers.
FESTIVAL OF MOTORING	
CE 092/01/25	Members considered the suggestion that Andover Town Council host the Festival of Motoring in 2025. It was decided that it would not be taken forward.
MOCKUMENTARY	
CE 093/01/25	<p>It was clarified that the Mockumentary project was in two parts. The work experience part had been completed and signed off and the second part was looking at what happens with the films themselves.</p> <p>It was further clarified that the original Minutes would be checked to ascertain who should be present at the screening of the mockumentary films.</p> <p>It was proposed by Councillor K Bird and seconded by Councillor M Farren and RESOLVED: FOR – 6, AGAINST – 1, ABSTENTIONS – 0, that:</p> <ul style="list-style-type: none"> • This item be deferred until the next Community and Events Committee Meeting on the 27 February 2025, to enable Officers to review previous Minutes regarding the instructions given to the Working Group. • To locate the contracts signed by the students. • That Councillor J Hughes investigate potential dates for a private screening of the Mockumentary and report back to the next Community and Events Committee Meeting on the 27 February 2025.

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CE 094/01/25	Councillor M Farren requested it be minuted that he was never informed or asked about a Mockumentary Script Writing Group and felt his skills as a copywriter would have been invaluable.
JERK JAM WASH UP	
CE 095/01/25	Members noted that to date no report had been received regarding the Jerk Jam event. It was delegated to Officers to email JerkJam Ltd.
FUTURE ITEMS	
CE 096/01/25	The following item was requested to be considered at the next committee meeting: <ul style="list-style-type: none"> Grant wash-up reports to be chased and brought to next meeting before adding to website.
NEXT MEETING	
CE 097/01/25	Members noted that the date of the next meeting would be Thursday 27 February 2025 at The Lights at 6.30pm.
MEETING CLOSURE	
CE 098/01/25	The Chairman closed the meeting at 7.54pm.

DRAFT

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