Andover Town Council

C&E Committee Minutes

Time and date 6.30pm on Thursday **14 November 2024**

Place The Lights, Andover

Councillors Present:			Arrival time noted if after meeting start					
Cllr K Bird (Chairman)	✔		Cllr M Farren (Vice Chairman)	✔		Cllr J Cockaday	✔	
Cllr L Gregori	X		Cllr J Hughes	✔		Cllr R Hughes	✔	
Cllr H Neate	✔		Cllr E Reynolds	✔				

Officers Present:	Tor Warburton – Deputy Town Clerk Leah Walsh – Receptionist/admin
Members of the Public:	2
County/Borough Councillors:	Cllr Z Brooks
Members of the Press:	0

PUBLIC SESSION

CE 051/11/24 Councillor Z Brooks spoke to the previous minutes **CE 045/10/24** regarding the Councillor Tea and Biscuit meet up. It was asked how advertising would be done for the Councillor Tea and Biscuits event.
The Acting Town Clerk responded by noting the various places where this event would be advertised. This would include posters at the location of the event, social media platforms, website, newspapers, and going forward potentially churches and schools too.
Councillor K Bird commented that she hoped these events would gain momentum in the future.

APOLOGIES

CE 052/11/24 Apologies were received and noted from Councillor L Gregori.

INTERESTS

CE 053/11/24 Non-pecuniary declarations were received from:

1. Councillor H Neate, as a plot holder at Ox Drove allotment site.
2. Councillor E Reynolds, as a member of the Drove Association and as a plot holder at The Drove allotment site.

MINUTES

CE 054/11/24 The Minutes of the meeting held on 1st August 2024, were deferred to the next Community and Events Committee meeting on 30th January 2025.

Councillors asked that the following correction be made to the proposed minutes of 10th October, to accurately reflect the amendment (CE 045/10/24).
The amendment being:

Mayor / Chairman: ..... Date: .....

"That it be recommended to Full Council that £500 be allocated from the 2024/2025 budget to run sessions in two locations before May 2025".
It was proposed by Councillor H Neate and seconded by Councillor J Hughes and **RESOLVED: FOR – 6, AGAINST – 0, ABSTENTIONS – 1**, that the Minutes of the Community and Events Committee meeting held on 10 October 2024, with the correction, be approved.

WWII EVENT

CE 055/11/24 Members received an update from the WWII Working Group.
Members reviewed the Working Group Terms of Reference and suggested the following additions were made and brought to a future Community and Events Committee meeting for approval:

- To work with appropriate external partners to produce the events
- To review the Working Group Protocol to define Officers' roles for Working Groups.

The Working Group will report to the next Community and Events Committee meeting on 30th January 2025, with dates for meetings and an outline of what the Working Group wished to achieve.

PRIDE 2025

CE 056/11/24 An update was received from the Pride Working Group.
Councillor M Farren confirmed that some previous volunteers would be joining again, as well as new volunteers, who have been advised to put their interest in writing.
Decisions regarding involvement in the event by other organisations would be based on relevant experience.
Cllr M Farren also confirmed that the event will follow the same format as Pride 2024. The application for the use of the Pocket Park on the 21st June 2025, had been submitted, and a Premises License application had been requested.
Members reviewed the Working Group Terms of Reference and suggested the following additions were made and brought to a future Community and Events Committee meeting for approval:

- To work with appropriate external partners to produce the events
- To review the Working Group Protocol to define Officers' roles for Working Groups.

The Working Group will report to the next Community and Events Committee meeting on 30th January 2025, with dates for meetings and an outline of what the Working Group wished to achieve.

CHRISTMAS LIGHTS

CE 057/11/24 Members received and noted a report on the installation of the new Christmas Lights provision.
A note of thanks was given to the Officers for the enormous effort made into getting the new Christmas Light provision up and to the Councillors that helped.
It was noted by Members that there had been lots of positive public feedback on the tree and lights this year.
Councillor K Bird clarified that fireworks had been deemed unsafe. Consequently, TVBC were unable to obtain insurance and therefore fireworks would no longer be a part of the Christmas Festival.

CAROLS ROUND THE CHRISTMAS TREE

CE 058/11/24 Members received and noted a report on the Carols Round the Christmas Tree event on the 12th December 2025.
Councillor J Hughes offered to help with the music and all Members of the Community and Events Committee confirmed that they would be there to help on the day.
The Guildhall would be booked for the evening, for the Band Members to store their instruments. The Town Mayor will open the carol singing.

FUTURE ITEMS

CE 059/11/24 The following items were raised:

- Jerk Jam Wash Up – had been requested.
- Festival of Motoring – to be discussed at the next meeting.
- Mockumentary – to arrange a viewing for Councillors.

NEXT MEETING

CE 060/11/24 Members noted that the date of the next meeting would be **Thursday 30 January 2025, at The Lights at 6.30pm.**

MEETING CLOSURE

CE 061/11/24 The Chairman closed the meeting at 7:09pm.