



Time and date

6.30pm on Wednesday 16 July 2025

Place

Upper Guildhall, Andover

Councillors Present:		Arrival time noted if after meeting start					
Cllr K Hughes (Chairman)	✓		Cllr E Reynolds (Vice Chairman)	✓		Cllr T Burley	✓
Cllr J Cockaday	✓		Cllr L Gregori	X		Cllr J Hughes	✓
Cllr R Hughes	X		Cllr R Kidd	✓			

Site Wardens Present:		Arrival time noted if after meeting start					
Admirals Way	✓		Old Winton Road	✓		The Drove	✓
Barlows Lane			Ox Drove			Vigo Road	
Churchill Way	✓		Picket Twenty				
Mylen Road			Saxon Heights				

Officers Present:	Tor Warburton (Acting Town Clerk), Jo Whiteman (Allotment Officer)
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Members of the Public:	4
Members of the Press:	0

PUBLIC SESSION (<i>The discussion below is a short summary and is not recorded word for word.</i>)	
AC 001/07/25	It was mentioned that rat numbers are increasing where residents are feeding the birds. It would be preferable if bird trays were to be used, which would make it harder for the rats.
AC 002/07/25	A point was raised regarding any pending work on trees and the current bird nesting season. Care needs to be taken.
AC 003/07/25	Southern Water had recently announced a hose pipe ban. A question was asked regarding what the Town Council's policy was following this? The Town Council would be following the advice from Southern Water and the tenants would be updated accordingly.
AC 004/07/25	Bonfires and smoking on allotment sites was discussed. It was agreed that bonfires should be banned in light of the hosepipe ban, until further notice. Councillor Reynolds offered to look into the implementation of small sand containers, as somewhere to safely dispose of cigarette ends.
AC 005/07/25	The legalities of E-Scooters was raised. This would be discussed at agenda item 13.

Signed as a true and accurate record of the meeting.

Mayor/Chairman:

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AC 006/07/25	Surgery closed at 6.40pm.
ELECTION OF CHAIRMAN	
AC 007/07/25	It was proposed by Councillor E Reynolds and seconded by Councillor T Burley and RESOLVED: Unanimously , that Councillor K Hughes be appointed as Chairman of the Allotments Committee for the Municipal Year 2025/2026. There were no other nominations.
ELECTION OF VICE CHAIRMAN	
AC 008/07/25	It was proposed by Councillor J Hughes and seconded by Councillor T Burley that Councillor E Reynolds be appointed as Vice Chairman. It was proposed by Councillor R Kidd and seconded by Councillor K Hughes that Councillor R Kidd be appointed as Vice Chairman. In accordance with Standing Orders, a vote was taken by a show of hands, which was: Councillor E Reynolds – 5 votes Councillor R Kidd – 1 vote There was 1 abstention. Councillor E Reynolds was duly appointed as Vice Chairman of the Allotment Committee for the Municipal Year 2025/2026.
APOLOGIES	
AC 009/07/25	Apologies were received from Councillors L Gregori and R Hughes.
INTERESTS	
AC 010/07/25	Non-pecuniary declarations were received from: 1. Councillor E Reynolds, as a member of the Drove Association, and as an allotment plot holder.
MINUTES	
AC 011/07/25	It was proposed by Councillor E Reynolds and seconded by Councillor T Burley and RESOLVED: Unanimously , that the Minutes of the Allotment Committee meeting held on 16 April 2025, be signed by the Chairman as a correct record.
MAINTENANCE STRATEGY	
AC 012/07/25	Members noted the updated Maintenance Strategy and the Maintenance Strategy progress report.
PEST UK LTD – WASP/BEE NESTS	
AC 013/07/25	Members noted that a wasp nest had been removed from Barlow's Lane site and that any call outs for wasp/bees nests were not part of the Pest Control contract, which would cost £72.00 per call out.
ADMIRALS WAY PLOT CLEARANCE	
AC 014/07/25	Members received and reviewed quotes to clear two unsuitable plots at Admiral Way. It was proposed by Councillor E Reynolds and seconded by Councillor J Hughes and RESOLVED: FOR – 6, AGAINST – 0, ABSTENTIONS – 1 , that Quote 1 at a cost of £2,850.00 + VAT, be approved.
TREES AT THE DROVE	
AC 015/07/25	Members received and reviewed a quote for tree works at The Drove.

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	It was proposed by Councillor K Hughes and seconded by Councillor T Burley and RESOLVED: Unanimously , that the quote of £2,500.00 + VAT, with the caveat of contact being made with the landlord of the May Tree Road side of the allotment, be approved.
DOGS ON ALLOTMENT REQUEST	
AC 016/07/25	Members received and reviewed a new request to allow dogs onto the allotment sites. It was proposed by Councillor E Reynolds and seconded by Councillor J Cockaday and RESOLVED: Unanimously , that with the exception of Guide Dogs and Assistance Dogs, the Allotment Rules and Regulations remain unchanged and dogs are not permitted on sites, be approved.
ALLOTMENT OFFICER'S REPORT	
AC 017/07/25	Members received and reviewed the Allotment Officer's report.
E-SCOOTERS ON ALLOTMENTS	
AC 018/07/25	Members discussed the use of E-Scooters on allotments. Consideration was given to the potential reasons for using a scooter on a site, the legal implications for the Town Council and the law regarding their use on public highways to and from the sites. It was proposed by Councillor K Hughes and seconded by Councillor T Burley and RESOLVED: Unanimously , that: <ul style="list-style-type: none"> • It is made official that E-Scooters are not allowed on Allotment sites with immediate effect. • The Allotment Rules and Regulations would be updated to include the banned use of E-Scooters at the next review. • The Allotment Officer be delegated to send an email to all allotment tenants which would advise them of the E-Scooter ban.
PICKET TWENTY ALLOTMENT SITE	
AC 019/07/25	Members received a verbal update on the new Picket Twenty Allotment site. The Town Clerk advised that the lawyers have now been in contact and that the Picket Twenty site should be online imminently.
FUTURE ITEMS	
AC 020/07/25	There were no future items requested to be added to the next agenda.
NEXT MEETING	
AC 021/07/25	Members noted the date of the next meeting on Wednesday 29 October 2025 to be held at The Lights, Andover, at 6.30pm.
EXCLUSION OF THE PRESS AND PUBLIC	
AC 022/07/25	It was proposed by Councillor K Hughes and seconded by Councillor R Kidd and RESOLVED: Unanimously , that Members of the Press and Public be excluded from the meeting at item 17 of the agenda, due to the confidential nature of the item and to comply with GDPR.
EVICITION APPEALS	
AC 023/07/25	Churchill Way It was proposed by Councillor E Reynolds and seconded by Councillor T Burley and RESOLVED: Unanimously , that the decision to refuse the eviction appeal, be approved.
AC 024/07/25	Mylen Road

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	It was proposed by Councillor E Reynolds and seconded by Councillor K Hughes and RESOLVED: Unanimously , that the decision to refuse the eviction appeal, be approved.
MEETING CLOSURE	
AC 025/07/25	The Chairman closed the meeting at 7.18pm .

Signed as a true and accurate record of the meeting.

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