

LIST OF PAYMENTS 1 APRIL 2017 TO 31 MARCH 2018

Cheque No/BACS Ref	Supplier	Service/Product Supplied	Total (£)
Payments up to 30 April 2017			
BACS	Committee Officer	April Salary	994.35
DDNESTApr17	Nest Pensions	Pension contributions April 2017	103.58
BACS	Allotments Officer	April Salary	1242.43
BACS	Town Clerk	April Salary	2448.81
BACS	Hampshire Pension Fund	Pension – Exit Recharge Actuary Fees	383.50
300359	HM Revenue & Customs	Tax Contributions April 2017	1537.05
117320743	Convenient Hire	Toilet provision for allotments	560.98
327674356	HALC	Annual Conference x delegates	90.00
139171322	Grass & Grounds	Grounds maintenance works allotments	2832.00
DDMainMar2017	Mainstream Digital	Telephone charges 28.02-29.03.2017	12.75
613905892	Moores Cleaning	Cleaning Offices March 2017	135.19
538868984	TVBC	Hire of Guildhall 16 Mar & 23 Mar 2017	108.00
300363	TVCS	Hire of minibus for YC Trip to Westminster	10.00
681203782	Alto Digital	Photocopier charges 31.12 – 31.03.2017	575.28
			11,033.92
Payments up to 9 May 2017			
DDAltApr17	Alto Digital	Photocopier usage April 2017	0.00
9325033552	Business Stream	Water Supply – A W Allots	15.60
681604948	Business Stream	Water Supply – A W Allots	2.49
735233855	Convenient Hire Ltd	Toilet provision for allotments x 7	534.24
473838379	Custom Studio	Website hosting & email Provision May 17	35.94
4562343350	Grass & Grounds	Grounds Maintenance BL,CW,MR,OWR,VR	540.00
569311410	Hampshire Pension Fund	Exit & Recharge Actuary Fees May 2017	383.50
837562793	JRC Cleaning Services	Office Window Cleaning	20.00
164978998	Moores Cleaning	Office Cleaning Services April 2017	141.28
411357684	Pitney Bowes	Franking Machine Rental April 2017	26.54
DDSageMay2017	Sage	Sage Payroll software mthly chrg May17	6.00
821584358	Test Valley Borough Council	Hire of Guildhall – 11 May 2017	54.90
300365	Test Valley Borough Council	Gambling Licence for Proms in Park 17	40.00
			1800.49
TOTAL			19,394.64

Cheque No/BACS Ref	Supplier	Service/Product Supplied	Total (£)
Payments up to 6 June 2017			
698613762	MB Pest Services	Pest control (February, March 2017)	1200.00
DDBESJune17	BES Commercial	Electricity for office 15.04 – 15.05.2017	64.14
19744892	Business Stream	Water supply – Old Winton Rd	7.47
623328207	Business Stream	Water Supply – Barlows Lane	65.14
518059404	Business Stream	Water Supply – The Drove	79.13
389451041	Town Clerk	Salary June 2017	2446.92
188810115	HM Revenue & Customs	Tax contributions June 2017	1507.31
51869483	Hampshire Pension Fund	Pension – Exit Recharge Actuary Fees	383.50
143188923	Kevin Justice	Replacement of faulty taps – allotments	90.00
118783205	Allotments Officer	Salary June 2017	1209.40
DDMainJune17	Mainstream Digital	Quarterly Rental + phone call charges	50.26
DDNESTJune2017	Nest Pensions	Pension Contributions June 2017	99.57
799219954	David Ogilvie	Memorial Benches	4634.40
698376906	Viking	Stationery, envelopes, paper, notebooks	312.18
38623402	Committee Officer	June 2017 Salary	947.82

945207272	WPS Insurance	Public Liability for Proms in the Park 2017	440.00
441750210	Blue Gorilla (Adam Knowles)	Photographs for A-Fest 2017	150.00
795210278	Business Stream	Water Supply – Vigo Road	5.91
458056467	Convenient Hire	Toilet provision for all 7 allotment sites	614.39
919286316	Custom Studio	Website hosting & provision of emails	35.94
553443735	Moore's Cleaning	Office Cleaning services May 2017	141.28
DDSAGEMAY2017	Sage	Software provision May 2017	6.00
TOTAL			14,490.76

Cheque No/BACS Ref	Supplier	Service/Product Supplied	Total (£)
Payments up to 25 July 2017			
3200296	Altodigital	Photocopying (Parts Warranty)	241.68
826013085	Belvoir Estate and Lettings	Application fee & reference search	360.00
231022491	Martin Benton	Pest control for 7 allotment sites	400.00
520080732	Town Clerk	Sundries + travel + parking for training	25.70
895982535	Town Clerk	July 2017 Salary	2395.06
2407683	Grass & Grounds	Grass cutting for 5 allotment sites	810.00
22301250	Grass & Grounds	Strim & cover plots, fence repair, removal of waste	1530.00
300366	Hampshire County Council	Risk Assessment Course x3	297.00
HMRCJul17	HM Revenue & Customs	Tax contribution for July 2017	1444.83
TBC	Kevin Justice	Investigation & repair to major water leak	355.00
510286689	Allotment Officer	July 2017 Salary	1104.29
256506318	Lightatouch Internal Audit	Internal Audit & sign off Annual Return	82.92
DDMAINJUL17	Mainstream Digital	Call charges 02.05.2017-31.05.2017	10.11
DDMAINJUL2017TEL	Mainstream Digital	Superfast Broadband 28.05.2017-27.08.2017	93.59
DDNESTJul17	NEST	Pension Contributions July 2017	99.38
154580887	Pitney Bowes	Postage & Franking Machine Rental	177.15
823800568	Test Valley Borough Council	Road Closure for Shilling Fair	25.00
424837118	Test Valley Borough Council	Hire of Guildhall 30.05,19,22.06.2017	219.60
878518171	Committee Officer	Travel & Parking to & from training, sundries	37.19
127315478	Committee Officer	July 2017 Salary	1013.63
33892820	Baxter Confidential	Three months service charge- confidential recycling	78.00
458063886	M B Pest Services	Pest Control for June for 7 sites	400.00
DDBESJun2017	BES Commercial Electric	Electricity supply 15.05.2017-15.06.2017	28.12
403347139	Convenient Hire Ltd	Monthly rental of toilets for 7 allotment sites	587.65
67498364	Custom Studio	Website hosting & Email July 2017	35.94
251955195	Grass & Grounds	Grass Cutting for allotments x 5 sites	540.00
		Allotment grounds maintenance including covering plots, removal of rubbish	546.00
320552834	Kevin Justice	Repairs to taps and water leaks on allotments	83.89
278928425	Allotment Officer	Reimbursement for printing costs of allotment agendas for 06.07.2017	28.00
DDMAINJUN17	Mainstream Digital	Call Charges 01.06.2017- 30.06.2017	10.55
740597246	Moore's Cleaning Services	Office cleaning for June 2017	141.28
782177708	Pitney Bowes	Franking machine rental & postal charges June 17	67.09
119371191	Karen Ross	Locum Clerk Cover for 22.06.2017 – 5 hrs	125.00
DDSAGEJUL2017	Sage	Payroll software hire July 2017	7.20

300367	Mr Seal	Returned Allotment Deposit	50.00
688497671	Surrey Hills Solicitors	Professional charges for provision of services in connection with 68B High Street	496.80
926248527	Test Valley Borough Council	Hire of Guildhall 6,10,13,20,27 July 2017	274.50
833152978	Committee Officer	Reimbursements July 2017 – stationery	40.22
32326703	Andover PAT Testing	PAT for Office July 2017	110.22
300368	Mr Ian Bond	Returned allotment deposit	50.00
808680516	Business Stream	Water provision July 2017 Vigo Road Allotments	119.60
615529906	Town Clerk	Reimbursements July 2017 Sundries, Land registry search	40.24
220497251	HALC	The Knowledge & Core Skills training	216.00
DDPEACJUL17	Pan European Asset Company	lease rental of photocopier 01.08.2017-31.10.2017	767.18
1928	Town Clerk	August 2017 Salary	2505.1
1932	Allotment Officer	August 2017 Salary	1457.42
1933	NEST	Pension Contributions August 2017	114.38
1935	Committee Officer	August 2017 Salary	1148.07
1931	H M Revenue & Customs	Tax Contributions August 2017	1788.71
TOTAL			£22,597.11

Cheque No/BACS Ref	Supplier	Service/Product Supplied	Total (£)
Payments for October 2017			
47540466	MB Pest Services	Post control for 7 sites September 2017	400.00
DDMAINSept17	Mainstream Digital	Telephone call charges September 2017	10.25
285719816	Moore's Cleaning	Office cleaning September 2017	141.28
DDPEACOct2017	Pan European Assets Com	3 monthly rental for photocopier	797.18
83505846	Pitney Bowes	Monthly rental of franking machine October 2017	19.15
DDSAGEOct2017	Sage UK Limited	Monthly rental of payroll software October 2017	7.20
13032661	Tony Scrace	Service charge for 66C High Street	191.49
939112421	SSE Lighting	Supply & Install 5 Festive Light isolators	1053.24
789378664	SSE Lighting	Supply & install 4 commando sockets	1279.86
398234622	SSE Lighting	Check supply to commando sockets & repairs	644.60
32516380	Surrey Hill Solicitors	Final fees for lease of 68b High Street	552.00
789100575	Test Valley Borough C	Shilling Fair waste collection	75.00
41336188	Test Valley Borough C	Proms in the Park waste collection	360.00
650190701	Test Valley Borough C	Hire of Guildhall 5,19,23 October 2017	164.70
58567763	Test Valley Borough C	Hire of Guildhall 02.10.2017	54.90
67062975	Test Valley Comm Serv	Goods Services 21.12.2016	10.00
252412368	BDO LLP	Audit Fees 2016/2017	960.00
DDBESOct17	BES Commercial	Electricity supply 15 Sept – 15 October 2017	34.27
300370	Mr D Bolland	Grass Cutting Admirals Way Allotment	6.00
751127643	Business Stream	Water supply AW Allots Aug-Oct 2017	42.24
879455550	Business Stream	Water Supply for CW Allots Aug-Oct 2017	69.76
855677649	W Coulter	Reimbursements October 2017	53.99
903202212	Convenient Hire Ltd	Toilet provision for 7 allotments September 2017	560.98
848113073	CPRE	Neighbourhood Plan conference x 2 Members	60.00
848113073	CPRE	Neighbourhood Plan conference x 1 officer	30.00
302500683	Custom Studio	Website hosting October 2017	35.94
706890608	Custom Studio	Essential Website updates inc conv to https	630.00
5062712	Mrs B Long	Reimbursements for WW1 window + mileage	20.20

2012-2037	Admin Recharge Salaries	Salaries, Pensions+tax contributions October 2017	6,466.52
Payments up to 14 November 2017			
16389395	Blachere Illuminations	Switch-on Kits for hire Christmas 2017	2686.20
249771597	Blachere Illuminations	2 Year Hire additions (Town Mills)	2181.30
206317197	Convenient Hire	Provision of Toilets across 7 allotments Oct2017	587.65
990282405	Custom Studio	Website hosting and email provision November17	35.94
177303091	Grass & Grounds	Grass cutting on 5 allotment sites x 2	810.00
749103270	Grass & Grounds	Cover allotment plots BL	204.00
853190388	Moores Cleaning	Office Cleaning October 2017	141.28
156274951	Pitney Bowes	Postage & Franking machine rental October 2017	177.65
DDSAGENov17	Sage One Limited	Sage payroll hire November 2017	7.20
885480331	Test Valley Borough C	Hire of Guildhall 2,13,16,30 November	219.60
300372	Royal British Legion	Poppy Wreath for 2017	20.00
89230449	J&A Motor	Quarterly rental for 68B High Street	4445.55
780635117	Hants Assoc of Loc Coun	Member training – The Council as an Employer	48.00
DDMAINOct17	Mainstream Digital	Broadband Rental & Phone charges 24.10.2017-23.01.2018	49.04
939639578	WEL Medical	Defibrillators x 2	4683.00
898812558	W Coulter	Reimbursements (inc subsistence) November 2017	125.70
124020278	V Warburton	Reimbursements (inc subsistence) November 2017	38.20
300373	Andover Trees United	Grant for Planning November 2017	500.00
2038-2048	Pensions	Pension Contributions November 2017	1256.28
TOTAL PAYMENTS			£32,947.34

Cheque No/BACS Ref	Supplier	Service/Product Supplied	Total (£)
Payments up to 21 December 2017			
140843540	Convenient Hire	Provision of Toilets for the Allotments (7 sites)	587.65
750768088	Town Clerk	Norton Anti-Virus	79.99
676822718	Custom Studio	Provision of emails and website	35.94
892933712	Elveden Farms Ltd	Provision of Christmas Tree for 2017	2736.00
66068557	Grass and Grounds	Grounds maintenance allotments + hedge cut	942.00
272326017	Lightatouch Internal Au	Internal Audit – Part 2 (Apr-Nov 2017)	700.00
DDMainDec17	Mainstream Digital	Superfast broadband 26.11.2017-27.02.2018	90.00
DDMainDec17	Mainstream Digital	Telephone call charges 01.11.2017-29.11.2017	12.69
41967351	Moores Cleaning Ser	Cleaning office	141.28
716458900	M B Pest Services	Pest control on 7 allotment sites	400.00
732621635	The National Allot Soc	Membership Fees 2018	66.00
163742998	Pitney Bowes	Rental of franking machine November 2017	19.15
89512022	Restore Datashred	Confidential waste collection November 2017	24.00
DDSageDec17	Sage UK Ltd	Payroll Software Dec 2017	7.20
779128426	Surrey Hills Solicitors	Training Services 29.11.2017	376.14
271907905	Test Valley Borough Coun	Installation of 5 benches	2400.00
491080862	Test Valley Borough Coun	Hire of Guildhall 4,7,14,21 December 2017	219.60
707090621	Committee Officer	Subsistence for Youth Council	5.00
	Payroll	Payroll	6407.97
TOTAL PAYMENTS			15,208.01

PAYMENTS SEPTEMBER 2017			
BACS/Cheque No	Supplier	Item	Amount (£)
1975	Business Stream	Water Supply – BL	230.48
1976	Convenient Hire	Provision of Toilets for 7 Allotment Sites	614.39
1977	Custom Studio	Website & Email provision September 2017	35.94

1978	Grass & Grounds	Strimming & clearing rubbish on allotments	924.00
1979	Grass & Grounds	Grass cutting on allotments x 2	540.00
1980	Moores Cleaning	Office Cleaning, August 2017	141.28
1981	Kevin Justice	Repair to toilets in office	99.22
1982	Kevin Justice	Replacement of faulty tap OWR	30.00
1983	Pitney Bowes	Postage for Allotment + franking machine rent	335.15
1984	Sage UK Limited	Payroll software hire September 2017	7.20
1985	Test Valley BC	Hire of Guildhall – 11 September 2017	54.90
1986	Test Valley BC	Hire of Guildhall – 7 September 2017	54.90
	Administration Recharge	Salaries, Pension, NI, Tax September 2017	6703.08
TOTAL PAYMENTS			9770.54

PAYMENTS OCTOBER 2017			
BACS/Cheque o	Supplier	Item	Amount (£)
DDBESNov17	BES Commercial Electricity	Electric supply office 15.10.17-15.11.17	85.97
586986806	Direct 365	Waste Collection & refuse bags	132.00
314816022	Evergreen	Collection & delivery of xmas tree barriers	50.00
575451460	Ey Communications	4 second hand desks for new offices + delivery	230.00
249119938	HALC	Good Councillor Guides x 3	9.00
95426886	Town Clerk	Reimbursement for wire safety covers	25.98
300304	Cllr L Gates	Parking fees for training	4.40
772876074	TVBC	Hire of Guildhall 29.22.17	54.90
72833496	The Art Room	Services for running art facility – Shilling Fair	150.00
833231124	James Ayres	Change lock codes x 7 allotment sites	158.00
904134829	Blachere Illuminations	Installation + switch-on services	6243.00
63053117	Blachere Illuminations	Installation of new motifs, Town Mills	690.00
92127897	Business Stream	Water Supply for The Drove allotments Aug-Nov 17	1020.65
868638744	Business Stream	Water Supply for OWR allotments Aug-Nov 17	224.99
2900003487	Business Stream	Water Supply Barlows Lane allotments Aug-Nov 17	206.52
904134829	Blachere Illuminations	Installation + switch-on services	6243.00
	Confidential	Payroll	6826.51
TOTAL PAYMENTS			16,069.32

PAYMENTS UP TO 23 JANUARY 2018			
BACS/Cheque No	Supplier	Item	Amount (£)
468551604	Blachere Illuminations	Removal services for main lights	2988.66
182019617	Blachere Illuminations	Removal services for additional lights	441.60
589742340	MB Pest Services	Pest control allots x 7	400.00
603301760	Convenient Hire Ltd	Supply of toilets x 7 allot sites	560.98
107581025	Town Clerk	Reimbursements January 2018	113.62
266009438	Custom Studio	Website and email hosting Jan18	35.94
830259948	Custom Studio	Website construction – index page	1620.00
992314543	Grass & Grounds	Maintenance at VR Allts	102.00
181122510	Kevin Justice	Turn off water supply x 6 sites	150.00
DDMAINDec17	Mainstream Digital	Call charges 05.12.17-21.12.17	5.42
383681742	Moores Cleaning	Cleaning services Dec 17	141.28
274986544	Pitney Bowes	Franking Machine Rental Dec 17	19.15

265448801	Restore Datashred	Removal of confidential waste	24.00
DDSageJan18	Sage UK Limited	Payroll software Jan 18	7.20
486571801	Test Valley BC	Hire of Guildhall 11,25 Jan 2018	109.80
93955287	WPS Insurance	Additional Premium for xmas lights	22.55
DDBESJan18	BES Commercial	Electricity charge 15.12.17-15.01.18	126.57
978708834	Business Stream	Water Supply Vigo 10.10.17-10.01.18	103.22
DDICO2018	Info Commissioner	Data Protection Registration 2018	35.00
105776819	Test Valley BC	50% contribution Town Centre Man	5,125.00
636634280	Test Valley BC	Business Rates 68b Sep17-Mar18	896.84
	Payroll	Payroll	6419.96
TOTAL PAYMENTS			19,367.49

PAYMENTS UP TO 27 MARCH 2018			
BACS/Cheque No	Supplier	Item	Amount (£)
18586098	AB Computers	Screens, laptops + printer @ 68b	2080.00
325975511	James Ayres	Supply & fit welded security lock TD	80.00
524369262	James Ayres	Supply & fit welded security lock OWR	80.00
DDBESMar18	BES Commercial	Electricity charges 15.02.2018-15.03.2018	281.86
655717482	Convenient Hire Ltd	Supply of toilets x 7 allotment sites	534.24
815616589	Town Clerk	Reimbursements March 2018 – Office furniture	682.55
131872	Custom Studio	Website & Email hosting	35.94
137889863	Edge IT Systems	Hosted services Allotments & Finance	997.68
955206321	HALC	Training for Members – changes to Data Protection – GDPR	48.00
863518372	Kevin Justice	Repairs to toilet at 66C	107.23
906926233	Lightatouch Audit	Internal Audit – Dec 2017 – Jan 2018	175.00
DDMAINFEB18	Mainstream Digital	Call Charges 01.02.18-28.02.18	3.21
DDMAINMAR18	Mainstream Digital	Superfast Broadband 28.02.18-27.05.18	325.20
816965423	MB Pest Services	Pest control x 7 sites (Allotments)	400.00
322771808	Moore's Cleaning	Cleaning Services February 2018	141.28
895130846	Pitney Bowes	Franking Machine Rental Feb 2018	19.15
623588126	Restore Datashred	Confidential Waste Removal Feb 2018	24.00
DDSAGEFEB18	Sage UK Ltd	Sage One Payroll Software	7.20
217971742	South East Donkeys	Donkey Rides for Shilling Fair 2018	200.00
584023989	South East Donkeys	Donkey Rides for Shilling Fair 2018 – Deposit	50.00
917514207	Test Valley Borough Council	Hire of Guildhall 5,15 & 26 March 2018	164.70
34864951	Test Valley Borough Council	Parking Waivers for Black Swan Yard 10 days – 4 vehicles	283.20
920418981	Test Valley Removals	Removal Services for move to 68B	600.00
TOTAL PAYMENTS			18,145.68