Andover Town Council

To **approve** a quote for maintaining the noticeboards within the allotment sites.

Item No.

Produced for: Allotments Committee	**By:** Allotment Officer	**Date of Report:** 21 October 2026

Background:

The inside of the Ox Drove noticeboard has completely disintegrated and is no longer fit for purpose. Replacing the internal board with a magnetic one should be considered a high priority compared to the other noticeboard maintenance requirements.



The Mylen Road noticeboard has not been accessed since the previous Site Warden left. Historically, Officers did not have a key to open it, and the previous Site Warden used a specific tool to gain access. The new Site Warden has since established that it can be opened using a T25 Torx screwdriver. The noticeboard is also an outdated pinboard and would benefit from being upgraded to a magnetic board, with the lock replaced.

The third noticeboard included in the quotation is at Admirals Way. This is a lower priority, as the board is relatively new and remains functional. However, it is currently a pinboard and would benefit from being upgraded to a magnetic board, in line with the rest of the noticeboards across the allotment sites. The lock is also temperamental and would benefit from being replaced.

The other locks requiring replacement are at Vigo Road and Saxon Heights, as neither noticeboard currently locks securely. However, the noticeboards themselves are in good condition and do not require replacement.

Quotation received:

Magnetic whiteboard replacement @ £141.00 each. 3 x Custom size = £423.00
Lock pairs @ £43.60 each. 4 x = £174.40
Labour @ £80.00 per hour. 4 x = £320.00
TOTAL = **£917.40**

Recommendation:

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