



ANDOVER TOWN COUNCIL

Full Council Meeting

The Lights, Andover

19th July 2023 - 6:30 PM

To the Members of Andover Town Council:

You are hereby summoned to attend a meeting when it is proposed to transact the following business:

AGENDA

ITEM	DETAIL	Item Lead	Enc.
1. Apologies	To note apologies for absence.	Mayor	
2. Public session	To receive questions from members of the public and to respond if appropriate or to direct officers to respond in writing after the meeting.	Mayor	
3. Mayor's Announcements	To receive the Town Mayors' Announcements.	Mayor	
4. External reports Each speaker will be limited to three minutes.	To receive verbal reports from: <ul style="list-style-type: none">• County and Borough Councillors• Other organisations on matters directly relating to Andover Town.	Mayor	
5. Interests	To receive pecuniary or non-pecuniary declarations of interests for agenda items or dispensation requests.	Mayor	
6. Minutes	To approve the minutes of the last meeting.	Mayor	✓
7. Contractual & delegated payments	To note the payments already made: From: 8 th June 2023 To: 12 th July 2023	RFO	✓
8. Payments for approval	To approve the payments to be made: From: 8 th June 2023 To: 12 th July 2023	RFO	✓
9. Financial Reports	To receive and approve the following papers: <ul style="list-style-type: none">a. Bank Statements and Bank Reconciliationb. Cashbookc. Budgetd. Earmarked Reserves	RFO	✓
10. Terms of Reference	To consider and approve the terms of reference for: <ul style="list-style-type: none">a) Policy & Resourcesb) Planningc) HR Paneld) Allotments Committee	Mayor	✓
11. Grant applications	To consider a Grant Applications from: <ul style="list-style-type: none">a. Rooting for Andover, for a polytunnel project.b. Spotlight UK, for an Adventure Play Project.	Mayor	✓

ITEM	DETAIL	Item Lead	Enc.
12. End of Grant Reports	To note a Grant Report from Andover Trees United.	Mayor	✓
13. Community & Events	a. To receive officers' notes and work programme from C&E Working Group	Mayor	✓
14. Anti-Social Behaviour WG	To receive an update regarding the ASB WG .	Mayor	✓
15. SIDs Report	To receive an update on the SIDS new locations.	Mayor	✓
16. Town Clerk's Report	To consider a report and agree any action to be taken.	Mayor	✓
17. Councillor reports	To receive any reports from Town Council Members.	Mayor	
18. Questions from councillors	To receive written questions from Councillors as per Standing Order 9 (i)	Mayor	
19. Future items	To receive verbal requests from Councillors for items to be considered at the next Full Council meeting.	Mayor	
20. Next meeting	To note the date of the next meeting is Wednesday 20th September 2023 to be held at the Upper Guildhall, Andover, at 6.30pm.	Mayor	

Signed: *Gail Foster*, ILCA, CiLCA. Responsible Financial Officer & Proper Officer, 13th July 2023.