



ANDOVER TOWN COUNCIL
P & R Committee
The Lights, Andover
06th Sept 2023 - 6:30 PM

To the Members of Andover Town Council Policy & Resources Committee:

You are hereby summoned to attend a meeting when it is proposed to transact the following business:

AGENDA

ITEM	DETAIL	Item Lead	Enc.
1. Public session	To receive questions from members of the public and to respond if appropriate or to direct officers to respond in writing after the meeting.	Mayor	
2. Apologies	To note apologies for absence.	Mayor	
3. Interests	To receive pecuniary or non-pecuniary declarations of interests for agenda items or dispensation requests.	Chairman	
4. Minutes	To approve the minutes of the last meeting.	Chairman	✓
5. Contractual & delegated payments	To note the payments already made: From: 13 th July 2023 To: 30 th Aug 2023	RFO	✓
6. Payments for approval	To note no payment approvals need to be made: From: 13 th July 2023 To: 30 th Aug 2023	RFO	
7. Financial Reports	To receive and approve the following papers: a. Bank Statements and Bank Reconciliation b. Cashbook c. Budget d. Earmarked Reserves	RFO	✓
8. P & R - Policies	To review the following documents for recommendation: a) Grant Policy Councillors will have reviewed this draft via sharepoint and a more up to date version will be brought to the meeting.	Chairman	✓
9. P & R – Resources	To receive a verbal update on recent urgent spending.	RFO + Cllr Reynolds	
10. Questions from councillors	To receive written questions from Councillors as per Standing Order 9 (i)	Chairman	
11. Next Meeting	To note next meetings: P&R Committee = Weds 4 th Oct Full Council = Weds 20 th Sep	Chairman	

Signed: *Gail Foster*, ILCA, CiLCA. Responsible Financial Officer & Proper Officer, 30th Aug 2023.