



ANDOVER TOWN COUNCIL

Full Council Meeting

Upper Guildhall, Andover

20th Sept 2023 - 6:30 PM

To the Members of Andover Town Council:

You are hereby summoned to attend a meeting when it is proposed to transact the following business:

AGENDA

ITEM	DETAIL	Item Lead	Enc.
1. Apologies	To note apologies for absence.	Mayor	
2. Public session	To receive questions from members of the public and to respond if appropriate or to direct officers to respond in writing after the meeting.	Mayor	
3. Mayor's Announcements	To receive the Town Mayors' Announcements.	Mayor	
4. External reports Each speaker will be limited to three minutes.	To receive verbal reports from: <ul style="list-style-type: none">• County and Borough Councillors• Other organisations on matters directly relating to Andover Town.	Mayor	
5. Interests	To receive pecuniary or non-pecuniary declarations of interests for agenda items or dispensation requests.	Mayor	
6. Minutes	To approve the minutes of the last meeting.	Mayor	✓
7. Contractual & delegated payments	To note the payments already made: From: 31 st Aug 2023 To: 12 th Sep 2023	RFO	✓
8. Payments for approval	To note no approvals are required for any payments to be made:	RFO	
9. Financial Reports	To receive and approve the following papers: <ul style="list-style-type: none">a. Bank Statements and Bank Reconciliationb. Cashbookc. Budgetd. Earmarked Reserves	RFO	✓
10. Grants	To consider the revised Grant Policy .	Mayor	✓
11. Community & Events	<ul style="list-style-type: none">a. To receive officers' notes and work programme from C&E Working Groupb. To confirm volunteers for the Christmas Festival on 17th November 2023 to increase Andover Town Council visibility at the event.c. To approve date of reviewing the Working Group as either May 2024 or November 2023.	Mayor	✓

ITEM	DETAIL	Item Lead	Enc.
	d. To consider and approve marking the anniversary of the D-Day landings on 6 June 2024 by lighting the ATC beacon in the memorial gardens.		
12. TVBC petition regarding BID vote.	To decide if TVBC should be petitioned to refrain from using more than 1 vote for or against the proposed BID renewal in the upcoming vote.	Cllr S Waue	✓
13. Polices	<p>a. To remind Councillors to comply with the current Media Policy.</p> <p>b. To consider when a Councillor WG can be held to draft an update to the Media Policy with an Officer, for future P+R Committee review.</p> <p>c. To consider if the current Code of Conduct should be replaced by the version used by TVBC. (to follow by email)</p>	Mayor	✓
14. The Drove water leak.	<p>a. To receive a verbal report from The Drove Allotment Association regarding the water leak.</p> <p>b. To consider what action should be taken and timescale.</p>	Cllr E Reynolds Mayor	
15. Publicity	To consider a proposal to increase Andover Town Council's media presence .	Cllr J Hughes	✓
16. SIDs Report	To consider options for the extra SIDS purchase.	Mayor	✓
17. Meeting dates	To agree further Committee and WG dates for the rest of the year.	Mayor	✓
18. Town Clerk's Report	To note the Clerk's report .	Mayor	✓
19. Councillor reports	To receive any reports from Town Council Members.	Mayor	
20. Questions from councillors	To receive written questions from Councillors as per Standing Order 9 (i)	Mayor	
21. Future items	To receive verbal requests from Councillors for items to be considered at the next Full Council meeting.	Mayor	
22. Next meeting	To note the date of the next meeting is Wednesday 18th October 2023 to be held at The Lights, Andover, at 6.30pm.	Mayor	

Signed: *Gail Foster*, ILCA, CiLCA. Responsible Financial Officer & Proper Officer, 14th Sep 2023.