



# ANDOVER TOWN COUNCIL

## Allotments Committee

### The Guildhall, Andover

### 28<sup>th</sup> Sept 2023 - 6:30 PM

**To the Members of Andover Town Council Allotments Committee:**

You are hereby summoned to attend a meeting when it is proposed to transact the following business:

## AGENDA

ITEM	DETAIL	Item Lead	Enc.
1. Public session	To <b>receive</b> questions from members of the public and to respond if appropriate or to direct officers to respond in writing after the meeting.	Mayor	
2. Apologies	To <b>note</b> apologies for absence.	Mayor	
3. Interests	To <b>receive</b> pecuniary or non-pecuniary declarations of interests for agenda items or dispensation requests.	Chairman	
4. Minutes	To <b>approve</b> the <a href="#">minutes</a> of the last meeting.	Chairman	✓
5. Allotment Officers' Report	To <b>review</b> a <a href="#">report</a> provided by the Allotment Officers and <b>consider</b> if any extra action should be taken.	Chairman	✓
6. Tree issues.	To <b>receive</b> a verbal update on the following: A. Admirals Way – Tree by Young Carers. B. Vigo Road Tree Survey. C. Tree Assessment Training for Officers.	Town Clerk	
7. Priorities & Strategy	To <b>review</b> the priorities discussed at the end of June. a. To <b>note</b> the <a href="#">Maintenance Strategy</a> update. b. To <b>review</b> <a href="#">Priorities &amp; Plans</a>	Chairman	✓
8. New Tenants	To <b>consider</b> issues with the timescale of getting <a href="#">new tenants</a> onto vacant plots. a. To <b>approve</b> an Allotments Allocation Policy draft. b. To <b>appoint</b> a WG to amend policy if necessary, prior to P&R. c. To <b>review</b> the process with potential tenants.	Chairman	✓
9. Next meeting	To <b>note</b> the date of the next meeting is <b>Wednesday 25<sup>th</sup> October 2023 to</b> be held at <b>The Lights, Andover, at 6.30pm.</b>	Chairman	✓
10. Exclusion of Press & Public	To <b>PASS</b> a Resolution in accordance with section 1 of The Public Bodies (Admission to Meetings) Act 1960 to exclude the Members of the Press and Public from the Meeting due to the confidential nature of the item 19 and to comply with GDPR.	Chairman	✓
11. Confidential 1	To <b>consider</b> an eviction appeal at Vigo Road.	Chairman	

ITEM	DETAIL	Item Lead	Enc.
12. Confidential 2	To <b>consider</b> an eviction appeal at Admirals Way	Chairman	
13. Confidential 3	To <b>consider</b> a contract, potential legal action and costs.	Chairman	
14. Confidential 4	To <b>review</b> issues with evictions in special cases and to decide on action to be taken.	Chairman	
15. Confidential 5	To <b>receive</b> a verbal update on a potential new allotment site.	Town Clerk	
16. Confidential 6	To <b>receive</b> a verbal update on the eviction of tenant following threatening emails and behaviour.	Town Clerk	

Signed: *Gail Foster*, ILCA, CiLCA. Responsible Financial Officer & Proper Officer, 21<sup>st</sup> Sep 2023.