



# ANDOVER TOWN COUNCIL

## Full Council Meeting

### The Lights, Andover

#### 18<sup>th</sup> October 2023 - 6:30 PM

**To the Members of Andover Town Council:**

You are hereby summoned to attend a meeting when it is proposed to transact the following business:

## AGENDA

ITEM	DETAIL	Item Lead	Enc.
1. <b>Apologies</b>	To <b>note</b> apologies for absence.	<b>Mayor</b>	
2. <b>Public session</b>	To <b>receive</b> questions from members of the public and to respond if appropriate or to direct officers to respond in writing after the meeting.	<b>Mayor</b>	
3. <b>Mayor's Announcements</b>	To <b>receive</b> the Town Mayors' Announcements.	<b>Mayor</b>	
4. <b>External reports</b> Each speaker will be limited to three minutes.	To <b>receive</b> verbal reports from: <ul style="list-style-type: none"><li>County and Borough Councillors</li><li>Other organisations on matters directly relating to Andover Town.</li></ul>	<b>Mayor</b>	
5. <b>Interests</b>	To <b>receive</b> pecuniary or non-pecuniary declarations of interests for agenda items or dispensation requests.	<b>Mayor</b>	
6. <b>Minutes</b>	To <b>approve</b> the <a href="#">minutes</a> of the last meeting.	<b>Mayor</b>	✓
7. <b>Contractual &amp; delegated payments</b>	To <b>note</b> the <a href="#">payments</a> already made: From: 13 <sup>TH</sup> SEP 2023      To: 10 <sup>th</sup> OCT 2023	<b>RFO</b>	✓
8. <b>Payments for approval</b>	To <b>approve</b> <a href="#">payments</a> to be made above the RFO's delegated authority.	<b>RFO</b>	✓
9. <b>Financial Reports</b>	To <b>receive</b> and <b>approve</b> the following papers: <ul style="list-style-type: none"><li>a. <a href="#">Bank Statements and Bank Reconciliation</a></li><li>b. <a href="#">Cashbook</a></li><li>c. <a href="#">Budget</a></li><li>d. <a href="#">Earmarked Reserves</a></li><li>e. <a href="#">Recommendation about Budget allocation</a></li></ul>	<b>RFO</b>	✓
10. <b>Questions from councillors</b>	To <b>receive</b> written questions from Councillors as per Standing Order 9 (i)	<b>Mayor</b>	✓
11. <b>Grants</b>	To <b>consider</b> a <a href="#">Grant application</a> from <b>Bringing Andover Together CIC</b> .	<b>Mayor</b>	✓

ITEM	DETAIL	Item Lead	Enc.
12. Community & Events	a. To <b>receive</b> a <a href="#">report</a> on the Macmillan Coffee morning. b. To <b>consider</b> having a stall at the <a href="#">Halloween event</a> on 31 <sup>st</sup> October. c. To <b>note</b> the next WG meeting date.	Mayor	✓
13. Polices	To <b>consider</b> when a Councillor WG can be held to review the <a href="#">Media Policy</a> and <a href="#">Defibrillator policy</a> with the Deputy Clerk for future P+R Committee review.	Mayor	✓
14. The Drove water supply.	To <b>approve</b> a quotation to replace the water supply at The Drove Allotments. (back up paper at meeting.)	Mayor	✓
15. Bus Shelter	To <b>consider</b> a request to install a <a href="#">bus shelter</a> .	Mayor	✓
16. Polling Review WG.	a. To <b>note</b> TVBC will be reviewing polling districts, places and stations in the near future. b. To <b>approve</b> a WG to formulate a response to the review for approval by Full Council in November.	Mayor	
17. ASB WG update	a. To <b>receive</b> the <a href="#">notes</a> of the meeting of 11th Oct. b. To <b>approve</b> the creation of a short <a href="#">questionnaire</a> .	Mayor	✓
18. CPR Training	To <b>approve</b> Officers organising a Large <a href="#">CPR Training</a> session in Town.	Mayor	✓
19. Town Clerk's Report	To <b>note</b> the <a href="#">Clerk's report</a> .	Mayor	✓
20. Councillor reports	To <b>receive</b> any reports from Town Council Members.	Mayor	
21. Future items	To <b>receive</b> verbal requests from Councillors for items to be considered at the next Full Council meeting.	Mayor	
22. Next meeting	To <b>note</b> the date of the next meeting is <b>Wednesday 22<sup>nd</sup> November 2023</b> to be held at <b>The Guildhall, Andover, at 6.30pm.</b>	Mayor	
23. Exclusion of Press & Public	To <b>PASS</b> a Resolution in accordance with section 1 of The Public Bodies (Admission to Meetings) Act 1960 to exclude the Members of the Press and Public from the Meeting due to the confidential nature of the item 24 and to comply with GDPR.	Mayor	
24. Special Project	To consider cost and legal implications of a proposed project. (back up paper at meeting.)	Mayor	✓

Signed: *Gail Foster*, ILCA, CiLCA. Responsible Financial Officer & Proper Officer, 12<sup>th</sup> Oct 2023.