



**ANDOVER TOWN COUNCIL**  
**Allotments Committee**  
**The Lights, Andover**  
**25<sup>th</sup> Oct 2023 - 6:30 PM**

**To the Members of Andover Town Council Allotments Committee:**

You are hereby summoned to attend a meeting when it is proposed to transact the following business:

**AGENDA**

<b>ITEM</b>	<b>DETAIL</b>	<b>Item Lead</b>	<b>Enc.</b>
1. <b>Public session</b>	To <b>receive</b> questions from members of the public and to respond if appropriate or to direct officers to respond in writing after the meeting.	<b>Mayor</b>	
2. <b>Presentation of Winners trophies</b>	To <b>congratulate</b> the Winner of the Best Kept Plot competition. To <b>congratulate</b> the Winner of the Weirdest Looking Vegetable competition.	<b>Mayor or Chairman</b>	
3. <b>Apologies</b>	To <b>note</b> apologies for absence.	<b>Mayor</b>	
4. <b>Interests</b>	To <b>receive</b> pecuniary or non-pecuniary declarations of interests for agenda items or dispensation requests.	<b>Chairman</b>	
5. <b>Minutes</b>	To <b>approve</b> the <a href="#">minutes</a> of the last meeting.	<b>Chairman</b>	✓
6. <b>Water supply at The Drove</b>	To <b>note</b> the date for commencement of works	<b>Chairman</b>	
7. <b>Allotment rents</b>	To <b>note</b> the status of collection of rents and signatures of tenancies. (Report to be written on the day.)	<b>Town Clerk</b>	✓
8. <b>The Drove vehicle closure</b>	To <b>agree</b> the process for <a href="#">closing the site to vehicles</a> for the duration of the Water Supply works.	<b>Cllr Reynolds</b>	✓
9. <b>Greenhouse sizes</b>	To <b>consider</b> rule 3.6.2 of the Rules and Regulations for Allotment Tenants – 2023 which limits the size of <a href="#">Greenhouses</a> .	<b>Chairman</b>	✓
10. <b>Dogs on sites</b>	To <b>consider</b> rule 3.12 of the Rules and Regulations for Allotment Tenants – 2023 which forbids <a href="#">dogs on sites</a> .	<b>Chairman</b>	✓
11. <b>Tree issues.</b>	To <b>receive</b> a verbal update on the following: A. Admirals Way – Tree by Young Carers. B. Vigo Road Tree Survey. C. Tree Assessment Training for Officers.	<b>Town Clerk</b>	
12. <b>Next meeting</b>	To <b>note</b> the date of the next meeting is <b>Wednesday 13<sup>th</sup> December 2023 to be held at The Upper Guildhall, Andover, at 6.30pm.</b>	<b>Chairman</b>	✓

Signed: *Gail Foster*, ILCA, CiLCA. Responsible Financial Officer & Proper Officer, 18<sup>th</sup> Oct 2023.