



ANDOVER TOWN COUNCIL
P & R Committee
The Lights, Andover
31st Jan 2024 - 6:30 PM

To the Members of Andover Town Council Policy & Resources Committee:

You are hereby summoned to attend a meeting when it is proposed to transact the following business:

AGENDA

ITEM	DETAIL	Item Lead	Enc.				
1. Public session	To receive questions from members of the public and to respond if appropriate or to direct officers to respond in writing after the meeting.	Mayor					
2. Apologies	To note apologies for absence.	Mayor					
3. Interests	To receive pecuniary or non-pecuniary declarations of interests for agenda items or dispensation requests.	Chairman					
4. Minutes	To approve the minutes of the last meeting.	Chairman	✓				
5. Mockumentary	<p>i. To consider if the Council's reputation has been impacted and to review if lessons can be learned:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>(a) publishing the video using the councillor pre-fix;</td> </tr> <tr> <td>(b) inappropriate use of council equipment for a personal video;</td> </tr> <tr> <td>(c) coverage in the Andover Advertiser using the councillor pre-fix; and</td> </tr> <tr> <td>(d) clarify ownership of version2 of the video.</td> </tr> </table> <p>ii. To review the Media Policy as a priority to include specific guidance on making future mockumentaries and/or videos for publication; and</p> <p>iii. To agree that any further mockumentaries are formally approved by Full Council in advance of publication, supported by legal advice, a risk assessment, stakeholder engagement and press lines.</p>	(a) publishing the video using the councillor pre-fix;	(b) inappropriate use of council equipment for a personal video;	(c) coverage in the Andover Advertiser using the councillor pre-fix; and	(d) clarify ownership of version2 of the video.	Chairman	✓
(a) publishing the video using the councillor pre-fix;							
(b) inappropriate use of council equipment for a personal video;							
(c) coverage in the Andover Advertiser using the councillor pre-fix; and							
(d) clarify ownership of version2 of the video.							
6. Media policy report	To consider Officers concerns in relation to the Media Policy and to agree the inclusion of the specific clause relating to statements made as individuals.	Chairman	✓				
7. Policies	To approve the following Policies.	Chairman	✓				
	<ul style="list-style-type: none"> a. Assets Policy b. Equality & Diversity c. Media d. Defibrillator e. SIDS f. Allotment Allocation 						

ITEM	DETAIL	Item Lead	Enc.
8. Scheme of Delegation	To approve an increase to the Clerk's permitted spending .	Chairman	✓
9. Next Meeting	To note next meetings:	Full Council = Weds 21 st Feb	Chairman

Signed: *Gail Foster*, ILCA, CiLCA. Responsible Financial Officer & Proper Officer, 25th Jan 2024.