



Andover Town Council
Community & Events Working Group
Thursday 22 February 2024 Incuhive – 6.30pm

AGENDA

This meeting is open to the public to attend and contribute to, all are welcome.

1	Website: To review the decision taken by Full Council regarding website and to consider actions as necessary.
2	Website Sitemap To note that the attached site map went to Full Council on 21 February 2024.
3	Christmas Decorations: <ul style="list-style-type: none">• Full Council agreed to extend the lighting provision to a full 85 Columns.• Full Structural Survey of all columns has been requested. Paperwork currently been completed.• Three schemes with quotes have been received from Full Council approved company.• C 204/01/24a - It was proposed by Councillor L Gregori and seconded by Councillor S Hardstaff and RESOLVED: FOR – 13, AGAINST – 1, ABSTENTIONS – 0, that the quote for Company 3, a national company, be approved.• Action: Deputy Clerk• It was proposed by Councillor L Gregori and seconded by Councillor K Bird and RESOLVED: FOR – 13, AGAINST – 1, ABSTENTIONS – 0, that Options A, B and C, be approved.• Action: Deputy Clerk
4	Christmas Lights – Wash up. What went well/what needs to be considered for 2024/2025.
5	Christmas Lights on the tree outside the Chantry Centre To consider if the Working Group would like to recommend this to Full Council to add to the Christmas Lights provision. (to note there is no electrical supply in the area)
6	Carols Round the Christmas Tree <ul style="list-style-type: none">• To consider if C&E would like to recommend to Full Council a Carols Round the Christmas Tree event for December 2024.• Andover Town Band have been approached and are free for the 12 December at 5.30pm/6pm.• This was done by Andover Town Council in 2021 and was a great success.• Could consider supplying mulled wine/hot chocolate
7	Pride: <ul style="list-style-type: none">• Was approved by Full Council and a budget of £5000 set.• MF had meeting with TC to set out schedule.• MF/TC/DTC had meeting with Andover College to establish their input.• MF/HN/TG/DTC had meeting to establish key stakeholders.• MF/TC/DTC had meeting with key stakeholders (BID, TVBC (unable to attend), Illusion Events), to discuss what was needed and request quotes for infrastructure.

NO DECISIONS CAN BE MADE AT THIS MEETING.



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	<ul style="list-style-type: none"> MF/TC/DTC had meeting with all stakeholders, contractors, and supporters on 16 February. The notes have been taken to Full Council but are attached for reference.
8	Beacon Lighting – 80-year anniversary of D-Day landings
9	<p>Allotments Day</p> <p>To consider if this is something that the WG would like to recommend to Allotments Committee/Full Council.</p> <p>There has never been an Allotment Open Day before, but ATC have taken part in Gardening Fairs where Allotments have been promoted.</p> <p>H/N to research at report back.</p>
10	<p>Banners:</p> <p>At the Full Council meeting on 24 January 2024 the following was resolved:</p> <p>Members considered the spend for branding materials.</p> <p>It was proposed by Councillor K Hughes and seconded by Councillor K Bird and RESOLVED: Unanimously, that roller banners and a flat banner be purchased. (C204/01/24d)</p> <p>Two flag banners 5 meters tall are being sourced.</p> <p>It is being proposed that Andover Town Council purchase the following with the approved motif of the Lion and Oak on for publicity purposes:</p> <div data-bbox="292 1158 805 1451" data-label="Image"> </div> <p>Rough cost per banner – depending on size – 85 cm x 205cm - £59.49</p> <div data-bbox="288 1588 1355 2002" data-label="Image"> </div> <p>Rough cost per banner – depending on size – (for 2m x 3m) - £134.66</p>



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11	Civic Calendar/invites C&E WG to consider the Civic Calendar in conjunction with TVBC's to see which events ATC should have a presence at. Historically ATC Mayor attends, Flag Raising, Remembrance Sunday and Christmas Lights. An invite/email has also been received regarding The National Saturday Art Club. Should this be added to?
12	Focus Groups To consider the formation of Focus groups. (HN)
13	Grants budget and publicity To consider the Grants budget and how to publicise the availability of Grants from Andover Town Council more widely. When received, to consider if there is a quicker way to process the requests.
14	Public Relations. To consider how to positively promote Andover Town Council.
15	Co-opting non-Councillor members.
16	Mission Statement To review and amend for referral back to P&R Committee. Suggested to look at the following: Yateley Town Council: Yateley Town Council is working to make Yateley, Frogmore, and Darby Green 'a safe and green environment where everyone in the community will have full, healthy lives'. Statement given to P&R: <ul style="list-style-type: none">• The Town Council will ensure that the statutory obligations of the Council are performed efficiently and effectively on behalf of the residents.• The Council will only undertake to deliver projects that fit in with their established policies and that are supported by the local people.• When choosing which events or schemes to embark on, the Council will explore ideas and consult with key stakeholders and residents in order to be sure of community support.
17	Hampshire ALC Conference 2024 - Partnerships in Action
18	Work Program
19	Format for next meeting – in person
20	Date for next meeting to be agreed. Suggestions: Wednesday 8 May 2024 and Wednesday 18 September 2024