



ANDOVER TOWN COUNCIL

Full Council Meeting

The Lights, Andover

19th June 2024 - 6:30 PM

To the Members of Andover Town Council:

You are hereby summoned to attend a meeting when it is proposed to transact the business on the agenda.

AGENDA

ITEM	DETAIL	Item Lead	Enc.
1. Public session	To receive questions from members of the public and to respond if appropriate or to direct officers to respond in writing after the meeting.	Mayor	
2. Apologies	To note apologies for absence.	Mayor	
3. Mayor's Announcements	To receive the Town Mayors' Announcements.	Mayor	
4. External reports	To receive verbal reports from: <ul style="list-style-type: none"> County and Borough Councillors Other organisations on matters directly relating to Andover Town. Each speaker will be limited to three minutes.	Mayor	
5. Interests	To receive pecuniary or non-pecuniary declarations of interests for agenda items or dispensation requests.	Mayor	
6. Minutes	To approve the minutes of the last meetings. 22nd May 2024 and 29th May 2024 .	Mayor	✓
7. Contractual & delegated payments	To note the payments already made : From: 15 th May 2024 To: 11 th Jun 2024	Mayor	✓
8. Payments for approval	To approve payments to be made above the RFO's delegated authority.	Mayor	✓
9. Bank Reconciliation	To approve the Bank Statements & Bank Reconciliation .	Mayor	✓
10. Cashbook	To approve the Cashbook	Mayor	✓
11. Budget	To approve the Budget Report	Mayor	✓
12. Earmarked Reserves	To approve the Earmarked Reserves .	Mayor	✓
13. Questions from councillors	To receive written questions from Councillors as per Standing Order 9 (i)	Mayor	✓
14. Terms of Reference	To approve the Terms of Reference (to follow by email) <ul style="list-style-type: none"> a. Planning Committee 	Mayor	✓
15. Working Group protocol	To consider and approve a Working Group Protocol.	Mayor	

ITEM	DETAIL	Item Lead	Enc.
16. Member responsibilities	To confirm the members of: a. Community & Events Committee b. Youth Engagement WG c. AndoverPride WG 2024 d. AndoverPride WG 2025 e. Policies Review WG	Mayor	✓
17. Bank Signatories	To note progress on bank account signatories	Mayor	✓
18. Picket Twenty allotments	To note progress on handover.	Mayor	✓
19. Meeting dates	To approve and clarify the Allotment Committee running. To approve timings of Committee and Working Group meetings.	Mayor	✓
20. Picket Piece	To receive a report on the Land Purchase Project and to decide if work should continue.	Mayor	✓
21. Funfair	To consider making a contribution to the Funfair at the 2024 Christmas festival.	Mayor	✓
22. Risk Assessments	To approve the following Risk Assessments: • Andover Pride 2024 event • Andover Pride 2024 road closure	Mayor	✓
23. Andover Pride	To receive an update on progress. To approve any last minute expenditure or decisions. (To be provided by email on Monday 17 th June after the next Pride WG.)	Mayor	✓
24. Grant applications	To consider Grant Applications from: a. More Education b. Saxon Fields & Artists Way Community Assoc.	Mayor	✓
25. MP correspondence	To receive councillors suggestions for subjects to address with the incoming MP for the area.	Mayor	✓
26. Councillor reports	To receive any reports from Town Council Members.	Mayor	
27. Future items	To receive verbal requests from Councillors for items to be considered at the next Full Council meeting.	Mayor	
28. Next meeting	To note the date of the next meeting is Wednesday 10th July to be held at The Lights, Andover, at 6.30pm.	Mayor	

Signed: *Gail Foster*, ILCA, CiLCA. Responsible Financial Officer & Proper Officer, 13th Jun 2024.