



ANDOVER TOWN COUNCIL

Allotments Committee Meeting

Upper Guildhall, Andover

17th July 2024 - 6:30 PM

To the Members of the Allotments Committee:

You are hereby summoned to attend a meeting when it is proposed to transact the business on the agenda.

6:30 PM SURGERY TIME FOR ALLOTMENT HOLDERS

The Allotment Committee meeting will start at the end of Surgery Time.

AGENDA

| ITEM | DETAIL | Item Lead | Enc. |
|---------------------------------|---|---------------|------|
| 1. Election of Chair | To elect the Chair of the Committee: | Current Chair | |
| 2. Election of Vice-Chair | To elect the Vice-Chair: | New Chair | |
| 3. Apologies | To note apologies for absence. | Chairman | |
| 4. Interests | To receive pecuniary or non-pecuniary declarations of interests for agenda items or dispensation requests. | Chairman | |
| 5. Minutes | To approve the minutes of the last meeting. | Chairman | ✓ |
| 6. Terms of Reference | To approve the Terms of Reference for the Committee | Chairman | ✓ |
| 7. Allotment officer's Report | To review a report provided by the Allotment Officer and to decide on costs and/or action. | Chairman | ✓ |
| 8. Icknield School | To approve a request from Icknield School to use a gate into the Vigo Road Allotment for emergency evacuations. | Chairman | ✓ |
| 9. Meeting Dates | To approve & clarify the Allotment Committee running. | Chairman | ✓ |
| 10. Saxon Heights parking | To consider the parking issue at Saxon Heights and agree on action / costs. | Chairman | ✓ |
| 11. Shed at Barlows Lane | To consider a request for an 8ft x 12ft shed at Barlow's Lane for communal use. | Chairman | ✓ |
| 12. Best Harvest Competition | To approve the organisation of a "Best Harvest" Competition. | Chairman | ✓ |
| 13. Next meeting | To note the date of the next meeting is Wednesday 30th October 2024 to be held at The Lights, Andover, at 6.30pm. | Chairman | |
| 14. Exclusion of Press & Public | To PASS a Resolution in accordance with section 1 of The Public Bodies (Admission to Meetings) Act 1960 to exclude the Members of the Press and Public from the Meeting due to the confidential nature of the items 14, 15 & 16 and to comply with GDPR. | Chairman | ✓ |
| 15. Confidential 1 | To consider a first eviction appeal at Barlows Lane | Chairman | ✓ |

| ITEM | DETAIL | Item Lead | Enc. |
|--------------------|--|-----------|------|
| 16. Confidential 2 | To consider a second eviction appeal at Barlows Lane | Chairman | ✓ |
| 17. Confidential 3 | To consider an eviction appeal at Churchill Way | Chairman | ✓ |

Signed: *Gail Foster*, ILCA, CiLCA. Responsible Financial Officer & Proper Officer, 11th Jul 2024.