



Andover Town Council

Item No.

13

To **approve** the recommendation from the Community and Events Committee and **award** the grant of £3000 to Andover Carnival:

CE 025/05/25 - It was **proposed** by Councillor K Bird and **seconded** by Councillor M Farren and **RESOLVED**: FOR – 6, AGAINST – 1, ABSTENTIONS – 1, that the Andover Carnival 2025 grant application be recommended to Full Council with £3000 to be set aside, pending approval.

Produced for: Full Council	By: Acting Town Clerk/Community and Events Officer	Date of Report: 12 June 2025
Name of applicant organisation:	Andover Carnival	
Amount requested:	£3,000	
Subject of application:	Andover Carnival 2025	

Summary

Location of Project / Event:	Throughout town, Weyhill Road, Bridge Street, High Street and Vigo Park
Date of project / event / purchase of asset:	Sunday 20 th July 2025
Project description:	<p>Our plan is simply to deliver an event that Andover can join in and celebrate everything the word Community stands for!</p> <p>This year our parade will consist of over 20 lorries with time and trucks donated by local companies and many walking groups – the number is growing. Local communities and companies will be showcasing and joining in – a wonderful day for all that take part.</p> <p>Andover's community came together with an estimate of over 10,000 to enjoy the parade, and activities on the High Street and on to a big stage and fair event at Vigo Park.</p> <p>We would like to be able to offer families some free activities across the day, for example free face painting for all.</p> <p>We would like Andover Town Council to step in and support this and we would like to suggest that Andover Town Council become the main sponsor for the high street activities – stage, performers, circus skills, sports skills and face painting.</p> <p>We feel that these activities cover something for everyone and is something that we feel aligns well with Andover Town Councils visions and values.</p>

Information supplied on the application form

Which groups of people will benefit	All of the people from all community groups can enjoy it in some way or other.
How many people will benefit	10,000
What evidence of need for the project, activity, event, equipment or service can you provide us with?	Years of feedback, social media and the community. This is easily Andover's biggest event and a day for the whole community to enjoy.
Total project amount	£17,500

Financial breakdown of costs	Item	Cost	VAT	Total
	Stage x 2	£5,000		£5,000
	Toilets/barriers etc	£2,000		£2,000
	Security and first aid and road closure	£7,000		£7,000
	Insurance	£1,000		£1,000
	PR, Printing, Marketing	£500		£500
	Prizes, rosettes, entertainment, , face painting, activities	£2,000		£2,000
	Total			£17,500

Have previous grants been awarded by ATC	Yes, not within this financial year.
Have all previous grant reports been received?	Yes
Other Funding applied for:	Test Valley Borough Council - Undisclosed
Are financial reserves and expenditure in line with ATC policy?	Yes
Have all the other documents been received?	Yes
Has insurance been checked?	Yes
Has a Risk Assessment been received?	Yes
Are other licenses / permissions required?	Yes
Are other licenses / permissions obtained?	Yes

Financial implications:

The grant budget line currently stands at £33,300.36. Therefore the budget can accommodate this request.

Legislation:

Andover Town Council grants are awarded under the power of Local Government Act 1972 s137¹

Recommendations:

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¹ [Local Government Act 1972](#)