



# Andover Town Council

Item No.

**12**

- to **note** the report, with updated delivery and installation dates for the tree and lights.
- to **note** that once the structural survey has been received the Acting Town Clerk will start applying for licenses and will update the Council accordingly.
- to **approve** a fencing type, once approved, quotes to be brought back to the next Community and Events Committee for approval (assuming quote fits within budget).

**To: Full Council**

**By: Acting Town Clerk**

**Date of Report: 12/06/2025**

**Background:**

At the Community and Events Committee meeting on 27 February 2025:

It was proposed by Councillor K Bird and seconded by Councillor T Burley and **RESOLVED:** Unanimously, that the Community and Events Committee's recommendation that the lights be extended as per the report, be approved.

**C420/03/25**

It was proposed by Councillor M Farren and seconded by Councillor K Bird and **RESOLVED:** Unanimously, that the use of £10,000.00 from the Earmarked Reserves for the Christmas Lights extension 2025/2026, be approved.

**C421/03/25**

**Update:**

- The **Structural Survey** of the lighting columns has been undertaken and a report is pending.
- **Christmas Tree** has been ordered and will be delivered on the 9 November 2025
- **Christmas Lights** will be installed on the 8-10<sup>th</sup> November 2025
- **Christmas Festival with Lights switch** on is the 21<sup>st</sup> November 2025
- Once the structure survey report is received the Acting Town Clerk will start the **licencing process**.

**Legislation:**

Andover Town Council has the power to undertake this work by Local Government Act 1972 s137<sup>1</sup> under entertainment and the arts or tourism.

**Financial Impact:**

**Budget**

Item	Amount
<b>Christmas Lights Budget</b>	£42,000
<b>CIL Money Available</b>	£96,279
<b>EMR Transfer (C421/03/25)</b>	£10,000

**Costs:**

Item	Cost	Notes
<b>Christmas Lights</b>	£42,000	Within main budget
<b>Christmas Tree</b>	£4,180	
<b>Fencing</b>	£1,400	
<b>Structural Survey</b>	£1,610	1/3 of £4,830 (spread over 3 years)

- ◆ **Total (excluding Commando Sockets): £49,190**
- ✔ *This is within budget when including the £10,000 EMR transfer.*

<sup>1</sup> [Local Government Act 1972](#)

## Additional Costs (Funded Separately from CiL)

Item	Cost	Funding Source
Commando Socket Installation (2025 Extension)	~£18,656	To be taken from CIL money

### Commitment to the approved Business Plan

Satisfies the Business Plan 1.1 – Extend the Christmas Lights display and purchase new fencing for the Christmas Tree.

### Fencing:

As per the business plan, the fencing last year did not withstand the high winds that were experienced, therefore more sturdy fencing is needed for safety. This is being brought to Full Council ahead of the Community and Events Committee to fit with available timelines.

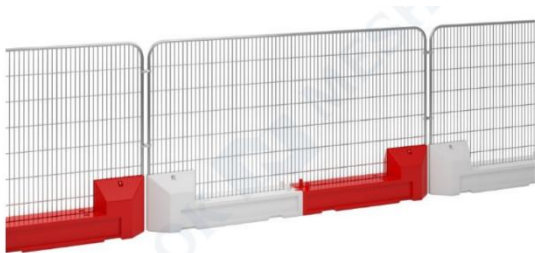
The following fencing is available:



**Fencing option 1:** These are waterfilled for weight, can be delivered, installed and collected. Only the white units would be rented.



**Fencing option 2:** This is standard pedestrian fencing. The look is not as clean and additional weights may still be needed.



**Fencing option 3:** These would be heavy enough but may be too tall, would need red and white bases as they do not just have white.

### Recommendations

- to **note** the report, with updated delivery and installation dates for the tree and lights.
- to **note** that once the structural survey has been received the Acting Town Clerk will start applying for licenses and will update the Council accordingly.
- to **approve** a fencing type, once approved, quotes to be brought back to the next Community and Events Committee for approval (assuming quote fits within budget).

*NB: the Acting Town Clerk recommends the **fencing option 1**, it will be strong enough, heavy enough and being all white will be as festive as the previous fencing used.*