



Time and date

6.30pm on Wednesday **9 July 2025**

Place

Upper Guildhall, Andover

Councillors Present:		Arrival time noted if after meeting start					
Cllr H Neate (Town Mayor)	✓		Cllr T Burley (Deputy Town Mayor)	✓			
Cllr K Bird	x		Cllr J Cockaday	✓		Cllr M Farren	✓
Cllr J Goodwin	✓		Cllr L Gregori	✓		Cllr S Hardstaff	✓
Cllr A Horsnell	✓		Cllr J Hughes	✓		Cllr K Hughes	x
Cllr R Hughes	✓		Cllr R Kidd	✓		Cllr R Meyer	✓
Cllr E Reynolds	✓		Cllr G Walters	✓			

Officers Present:	Tor Warburton (Town Clerk/RFO) Leah Walsh (Admin Assistant) Started at 6:30pm
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Members of the Public:	1
County/Borough Councillors:	Councillor Z Brooks
Members of the Press:	0

Prior to the start of the meeting, the Members received a presentation on Economic Development from Jennie Pell of the Test valley Borough Council Economic Development Team.

PUBLIC SESSION

C106/07/25 There were no comments received from the Member of Public present.

APOLOGIES

C107/07/25 Apologies were received from Councillors K Bird and K Hughes.

MAYOR'S ANNOUNCEMENTS

C108/07/25 I attended Andover Pride 2025 on Saturday 21 June, which was a great day. My thanks go to Councillors Farren and Horsnell, as well as other councillors, who volunteered to help on the day, whether for a few hours or longer.
Thanks also to Officers for pulling it all together and to the sponsors for their interest. I see we have a report later in the agenda to look at the details around that.

Signed as a true and accurate record of the meeting

Mayor / Chairman:

Date:

I also attended Armed Forces Day on Saturday 28 June, another great day for Andover. I was able to spend some time with Deputy Lieutenant, Colonel Jeremy Green OBE, the King's representative, before having the honour of meeting some of the Andover veterans and thanking them for their service.

I presented the grant cheque to Ange Moon and Graham Merritt, of Citizens Advice Test Valley. Our grant award of £824.64 was approved to purchase new chrome books for training.

Finally, our thoughts go to the families involved in yesterday's serious traffic accident.

EXTERNAL REPORTS

C109/07/25 Councillor L Gregori

Spoke to the combined hard work of the Test Valley Borough Council Chief Executive, British Red Cross and A.C.E. with the recent fire in Diary Court and ensuring the residents were looked after and had places to stay. So well done to them. Local Government Reorganisation and TVBC Local Plan was mentioned and members were reminded to look at the TVBC website for further information.

INTERESTS

C110/07/25 Non-pecuniary declarations were received from:

1. Councillor E Reynolds, as a member of the Drove Association, and as an allotment plot holder.

MINUTES

C111/07/25

It was proposed by Councillor M. Farren and seconded by Councillor S. Hardstaff that the [Minutes](#) of the Town Council Meeting held on **18 June 2025** be accepted and signed by the Chairman as a correct record.

However, no vote was taken due to a request for two amendments to be made. It was therefore agreed that approval of the Minutes be **deferred** until the next Full Council meeting in **September 2025**.

C112/07/25

The following Council/Committee Minutes were received and noted:

- [Planning Committee](#): 9 June 2025

CONTRACTUAL & DELEGATED PAYMENTS

C113/07/25

Members received and noted the contractual and delegated [payments](#) that had been made in the period of from: 1 June 2025 to 30 June 2025.

PAYMENTS FOR APPROVAL

C114/07/25

It was proposed by Councillor L Gregori and seconded by Councillor R Meyer and **RESOLVED: Unanimously**, that the payment for the Parish Online annual subscription of £1800, be approved.

FINANCE

C115/07/25

It was proposed by Councillor E Reynolds and seconded by Councillor R Kidd and **RESOLVED: Unanimously**, that the [Bank Statements & Bank Reconciliation](#) report be approved.

C116/07/25

It was proposed by Councillor E Reynolds and seconded by Councillor G Walters and **RESOLVED: Unanimously**, that the [Cashbook](#) report be approved.

C117/07/25

It was proposed by Councillor E Reynolds and seconded by Councillor T Burley and **RESOLVED: Unanimously**, that the [Earmarked Reserves](#) report be approved.

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Mayor / Chairman:

Date:

C118/07/25 It was proposed by Councillor S Hardstaff and seconded by Councillor J Goodwin and **RESOLVED: Unanimously**, that the [Financial Comparison to date](#) report be approved.

MOTIONS FROM COUNCILLORS

Members received the following [Motion](#):

C119/07/25 **Proposed by: Cllr E Reynolds** **Seconded by: Cllr K Bird.**

To instruct the Town Clerk to write to the Crime Commissioner and Chief Constable of Hampshire on behalf of Andover Town Council and enquire as to why the Andover area appears to be way down the list of requiring a Police presence.

Members went into discussion regarding the motion.

A vote was taken which was unanimous.

MOTIONS FROM COUNCILLORS

C120/07/25 **C099/06/25 (from future items Council meeting 18 June)** – Town Council's view on ATC's position regarding Beautification of Andover, to include the decoration of the boardings outside the old Tesco building. **Councillor M Farren** to bring a proposal to the next Full Council meeting.

It was agreed that this item be deferred to a future meeting.

GRANT – ME AND MY DAD CLUB

C121/07/25 Members received a [grant application](#) from Me and My Dad.

It was proposed by Councillor T Burley and seconded by Councillor E Reynolds and **RESOLVED: Unanimously**, that the Me and My Dad grant application be approved and the sum of £500.00 be awarded.

VACANT POST

C122/07/25

Members noted that a report on the vacant post in the staffing structure would be taken to the HR Sub-Committee for review, prior to being brought back to Full Council for approval.

PLANNING TRAINING

C123/07/25 Members noted that training providers had been sourced, as below:

Provider A: can provide a 3 hour fully bespoke training session online for £500.

Provider B: can provide fully bespoke training session online for £800

Both are recognised providers.

It was noted that there was currently £840.55 left in the members training budget line and that Members may need to consider adding more to the budget line.

The Chairman of the Planning Committee suggested that, due to the Planning and Infrastructure Bill which was currently being progressed through Parliament, it would be better to wait until it passes, as it may affect the type of training Members will require going for. Simon Finch, Head of Planning at TVBC, had already been approached with regards to the provision of further training for the members in the meantime and would wait for further contact from the Planning Committee.

TEA AND BISCUITS COSTINGS

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Mayor / Chairman:

Date:

C124/07/25

It was noted that a report providing an overview of the costings for the Tea and Biscuit sessions would be brought back to Full Council upon completion of all sessions.

DEVOLUTION PRESENTATION

C125/07/25

It was proposed by Councillor J Hughes and seconded by Councillor M Farren and that an invitation to the Test Valley Borough Council Chief Executive, Andy Ferrier, to present on Devolution prior to a future Full Council Meeting, be approved.

An amendment to the proposal was made by Councillor L. Gregori, stating that: "An invitation to the Test Valley Borough Council Chief Executive, Andy Ferrier, to present on Devolution and Local Government Reorganisation (LGR) prior to a future Full Council meeting, be approved." It was seconded by Councillor M Farren and **RESOLVED with an unanimous vote.**

A second amendment was proposed by Councillor R Hughes and seconded by Councillor M Farren and **RESOLVED: FOR – 12, AGAINST – 0, ABSTENTION – 2**, that the wording "Test Valley Borough Council Chief Executive, Andy Ferrier" be amended to read "Test Valley Borough Council senior officer."

A third amendment was proposed by Councillor M Farren and seconded by Councillor J Goodwin and **RESOLVED: FOR – 4, AGAINST – 9, ABSTENTION - 1**, that a senior officer from Hampshire County Council be invited to present on Devolution and Local Government Reorganisation (LGR) prior to a future Full Council meeting. **Motion not passed.**

It was agreed that an invitation would be sent to a Test Valley Borough Council senior officer, to present on Devolution and Local Government Reorganisation (LGR) prior to a Full Council meeting.

BUSINESS PLAN PERFORMANCE REVIEW

C126/07/25

Members received and noted the first [report](#) and [performance matrix](#) on the performance of the Andover Town Council business plan. It was discussed that an action plan was needed, which the Town Clerk and Town Mayor would take forward.

FULL COUNCIL TERMS OF REFERENCE

C127/07/25

Members received a report on [Full Council Terms of Reference](#).

C128/07/25

It was proposed by Councillor H Neate and seconded by Councillor E Reynolds and **RESOLVED: FOR – 10, AGAINST – 0, ABSTENTION – 3**, that it be approved that the Town Clerk:

1. draft Terms of Reference for Full Council in line with:
 - 1.1. the overall purpose of ensuring that Andover Town Council, its elected members, officers, volunteers and representatives comply with all legislation relevant to the Town Council;
 - 1.2. the reserved matters set out in Appendix A; and
 - 1.3. any other key policies specific to Andover Town Council; and
2. seek approval for the Terms of Reference at Full Council on 17 September 2025.

(Councillor J Hughes did not take part in the vote)

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ANDOVER REGENERATION

C129/07/25 Members were reminded that a briefing for Andover Town Council on the Regeneration of Andover took place on 8 July 2025, at 6.30pm at Beech Hurst.

WORKING GROUPS

C130/07/25 Members received an update report from the [Pride Working Group](#). Councillor A Horsnell spoke to the report.
It was proposed by Councillor A Horsnell and seconded by E Reynolds and **RESOLVED: Unanimously**, that the date for the next Pride event on 20 June 2026, be approved.
It was noted that a budget line of £7,500.00 would need to be approved for Andover Pride 2026, when considering budgets at the end of the year.

C131/07/25 Members received an update report from the [Grants Working Group](#).
Councillor H Neate presented the report and informed Members that two meetings had been held to date, with work progressing as planned. A further meeting is scheduled for next week to review the grant criteria, which will be submitted to Full Council for consideration.

C132/07/25 There was no update report provided from the Charter Working Group.

C133/07/25 Members noted that the Policy Working Group had not held any meetings to date. It was noted that Councillors E Reynolds, S Hardstaff and J Goodwin had given their names as volunteers on the Policy Working Group.

C134/07/25a Members noted that the [Website Working Group](#) had its first meeting on 3 July 2025. Councillor S Hardstaff spoke to the report.

C134/07/25b It was proposed by Councillor S Hardstaff and seconded by Councillor H Neate and **RESOLVED: FOR – 13, AGAINST – 0, ABSTENTION – 1**, that the URLs (visitandover.co, visitandover.org and visitandover.uk) be redirected to andover.gov.uk, be approved.

It was proposed by Councillor S Hardstaff and seconded by Councillor H Neate and **RESOLVED: Unanimously**, that the Town Clerk be instructed to ask the Andover BID if they would like the ownership of the domains transferred to them, be approved.

It was noted that Wix.com would be informed that the service will not be renewed.

C134/07/25c It was noted that Andover Town Council now owned the domain Andover-tc.gov.uk.

COUNCILLOR REPORTS

C135/07/25 Councillor M Farren

Along with Councillor Z Brooks, I have been commended by an Alderman for a hasty response and a quick solution to resident request for an access ramp in Floral Way. Progress is being made.

Residents of Clarence Court are concerned regarding fire egress issues and escape routes following the recent Diary Court fire.

C136/07/25 Councillor G Walters

I attended the YMCA on Smannell Road & looked at the new leisure centre being built there. It will be a good asset to the community.

I attended the presentation on the Regeneration of Andover.

The ongoing saga regarding the overgrown hedge at the back of Clarendon Road has now been solved. It belongs to Hampshire Right of Way. With the assistance of Hampshire County Council, the resident now has a reference number.

C137/07/25 Councillor R Hughes

I am continuing to work on potholes and parking issues on King Arthurs Way and Harroway.

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- C138/07/25 Councillor R Kidd**
I attended a couple of allotment inspections on Churchill Way and Admiral Way, with the Officers.
I am continuing to work on contacting Aster about their policy on buying back properties from leaseholders who have fallen on bad times.
- C139/07/25 Councillor J Goodwin**
I also attended the YMCA on Smannell Road to look at the new leisure center being built there.
I have been liaising with Councillor North regarding Longmeadow Centre, she confirmed that it was currently still under lease and TVBC had not seen the notice to end the lease.
- C140/07/25 Councillor J Hughes**
I attended the Andover Youth Mental Health forum. Really good knowledge. I am currently writing a report, which I will send out with slides once complete.
Visited A.C.E. following the Pride event and set up a new DJ system for them.
At Augusta Park, I attended the Andover Food Partnership, Food Waste and Grow Your Own talk.
- C141/07/25 Councillor T Burley**
Helped out at the Pride 2025 event, which was my first Pride event. On the same day, I also attended the Burghclere Down fete. I received a briefing with them on food wastage.
I went to look at the Local Plan up at East Anton.
I also attended the Regeneration presentation.
- C142/07/25 Councillor S Hardstaff**
I attended Andover Pride 2025 and I wanted to echo my thanks to all the people involved in the organising of the event. It was just amazing.
I attended the Local Plan presentation
Also attended a training session on "Effective Council Meetings."
- C143/07/25 Councillor L Gregori**
Andover Food Partnership – Test Valley Borough Council mapping of all allotments and orchards. No follow up as yet.
I attended the Men’s Breakfast Club in Enham School, which was a good thing.
Long Meadow – the reporting from TVBC was unclear. The key thing is the centre provides lots of additional support as well as the food pantry.
Complaints about E-Scooters and mobility scooters have been received.
- C144/07/25 Councillor E Reynolds**
I attended the Regeneration presentation and thought it was fabulous.

FUTURE ITEMS

- C145/07/25** The following items were requested to be added:
- Invitation to the local Police to attend all future Full Council meetings.
 - Invitation to the Andover Cultural Forum regarding empty shops and properties.

NEXT MEETING

C146/07/25 Members noted that the date of the next Full Council meeting would be **Wednesday 17 September 2025, at The Upper Guildhall, Andover, at 6.30pm.**

MEETING CLOSURE

C147/07/25 The Town Mayor closed the meeting at **7.56pm.**

Signed as a true and accurate record of the meeting

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