

# Paid Expenditure Transactions

Start of year 01/04/25

paid between 01/08/25 and 30/09/25

Payment Reference	Paid	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
INV-14035 NB LW	01/08/25	1296		£1,096.20	£182.70	£913.50	P & R	The Incuhive Group	Monthly rental fee - Aug 2025 4210/3
NEST D/D M4	04/08/25	1283		£2,390.50	£0.00	£2,390.50	P & R	NEST Pensions	Pension Contributions M4July 2025 4200/1
INV-0354 - NB LW	04/08/25	1290		£500.00	£0.00	£500.00	Allot	AHM Maintenance	Maintenance work Ox Drove Allotment 4500/1/8/2
10067919 nb lw	04/08/25	1291		£112.80	£18.80	£94.00	E&P	Test Valley Borough Council	Providing 4 x 240 litre litter bins for the Andover Pride mini festival on June 21st 4700/24
INV-42 NB LW	04/08/25	1292		£65.00	£0.00	£65.00	Allot	Steve Cooke	Grass Cutting - Vigo Road Allotments 4500/1/7/1
1976 NB LW	04/08/25	1293		£80.00	£13.33	£66.67	Allot	Plummer's	Job Number: 1976 Work carried out Called out for a tap dripping at the Vigo Road site. Supplied and fitted new tap 4500/1/7/4
1971 NB LW	04/08/25	1294		£80.00	£13.33	£66.67	Allot	Plummer's	J Invoice Job Number: 1971 Work carried out Called out for a tap dripping at the Barlows Lane site. Supplied and fitted new tap 4500/1/2/4
INV-0173 NB LW	04/08/25	1295		£456.00	£76.00	£380.00	Allot	C A S Gibbon	Overgrown Hedge at the back of plots 44B/34B VR Including the removal of waste for Andover Council 4500/1/7/2
50069402 MW LW	04/08/25	1336		£460.42	£76.74	£383.68	P & R	Xerox Finance	Hire Purchase Agreement 4210/8
208081MW	07/08/25	1312		£96.78	£16.13	£80.65	P & R	Cobweb Solutions Ltd	Office 365 & Mimecast - August 2025 4210/15
Reimbursement s NB LW	08/08/25	1298		£14.18	£0.00	£14.18	P & R	Mrs J Whiteman	Reimbursement for fuel expenses 4201/2
INV4081 NB LW	08/08/25	1299		£80.00	£0.00	£80.00	P & R	Elite Sound & Light	x2 months of ONE OFF STORAGE FEE FOR GAZEBOS 4210/11
INV-7219 nb LW	08/08/25	1300		£35.94	£5.99	£29.95	P & R	Evolve Websites.Co	Hosting of Andover Town Council website - Aug 2025 4001/6/2
SSM 0019 NB LW	08/08/25	1301		£320.00	£0.00	£320.00	E&P	Speed Sign Management Ltd	Management of SIDs - July 2025 4300/5
FPS20250805 NB LW	08/08/25	1302		£77.60	£0.00	£77.60	P & R	Mrs V Warburton	Parking between 19th July - 5th August 2025 4201/5
FPS2025005N B LW	08/08/25	1303		£67.10	£0.00	£67.10	P & R	Leah Walsh	Parking 19th July - 4th Aug 4201/5

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FPS20250805 LWMW	08/08/25	1304		£28.60	£0.00	£28.60	P & R	Mrs J Whiteman	Parking 19th July - 31st July 2025 4201/5
FPS20250805 LW	08/08/25	1305		£15.00	£0.00	£15.00	P & R	Mrs N Barber	Parking 19th July - 5th August 2025 4201/5
INV-0175 NB LW	08/08/25	1306		£150.00	£25.00	£125.00	Allot	C A S Gibbon	Invoice for Job 1839- Virgo road Plot 9B 4500/1/7/2
INV-0176 NB LW	08/08/25	1307		£873.60	£145.60	£728.00	Allot	C A S Gibbon	invoice for work carried out on 28 July 2025- Job 1841 VR 41A 4500/1/7/2
Macmillan NB LW	08/08/25	1308		£76.55	£0.00	£76.55	E&P	Mrs N Barber	Promotional material for Macmillan coffee morning 4700/6
20250720- HMRCMW	13/08/25	1284		£3,762.08	£0.00	£3,762.08	P & R	H M Revenue & Customs	M4 July25 Tax and NI 4200/1
704293/C001N BMW	13/08/25	1297		£31,509.03	£5,251.51	£26,257.52	E&P	Enerveo Limited	Scheme title : ANDOVER TOWN COUNCIL - CHRISTMAS LIGHTS - Commando socket installation for expansion scheme - inclusive ALL OOH costings and TM costs 4700/2
INV - 20626 LWMW	13/08/25	1313		£2,014.08	£335.68	£1,678.40	E&P	PAL Hire Ltd	hire of fencing and barriers for xmas tree - INV - 20626 4700/2
900054418MW LW	14/08/25	1322		£6,301.81	£0.00	£6,301.81	E&P	Enerveo Limited	ATC - CHRISTMAS LIGHTS - Commando socket installation- Missing amount from quote to Invoice (VAT £6301.81 - CIL monies) 4700/2
August- REZMS35 MW	15/08/25	1337		£20.40	£3.40	£17.00	P & R	Sage Global Services	Monthly Fee - August 2025 4001/1
250800180554 nbMW	18/08/25	1309		£148.61	£24.77	£123.84	P & R	Mainstream Digital	Horizon Hosted Subscription - August 2025 4210/7
544481889 MW LW	18/08/25	1323		£381.21	£40.84	£340.37	P & R	James Hallam Council Guard	Commercial Combined Increase ML/CLL to £1m Indemnity Period 01/05/25-31/03/26 4210/12
4540August 2025 MWLW	18/08/25	1340		£3.00	£0.00	£3.00	P & R	Unity Bank Card Fees	Monthly Bank card fee - August 2025 4001/7
8383180 MW LW	22/08/25	1324		£169.80	£0.00	£169.80	Allot	Business Stream	Ox Drove - 7 February - 17 July 2025 (161 days, average £1.05 per day) 4500/1/8/3
expenses LW MW	22/08/25	1325		£52.69	£0.00	£52.69	P & R	Leah Walsh	office expenses 4210/2
11954 MW LW	22/08/25	1326		£198.00	£33.00	£165.00	P & R	Surrey Hills Solicitors	All services in connection with Acquisition of allotments from Taylor Wimpey at Augusta Park/Saxon Heights 4001/3

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12001 MW LW	22/08/25	1327		£144.00	£24.00	£120.00	P & R	Surrey Hills Solicitors	All services in connection with General Advice including advice relating to access licenses. 4001/3
10068083 MW LW	22/08/25	1328		£51.00	£8.50	£42.50	P & R	Test Valley Borough Council	Hire of The Lights (C&E Committee 06.08.2025) 4100/7
INV-0179 MW LW	22/08/25	1329		£1,680.00	£280.00	£1,400.00	Allot	C A S Gibbon	Landscaping 50% Deposit invoice - Plot 19 & 21 at Admirals Way 4500/1/7/2
INV344091- Barlows Lane J5Z2D5MWLW	22/08/25 4500/1/2/8	1330		£86.40	£14.40	£72.00	Allot	Berkshire Pest Control Ltd T A PESTUK	Wasp Nest x 1 at
FPS20250821 LW MW	22/08/25	1331		£79.30	£0.00	£79.30	P & R	Leah Walsh	Parking 5 Aug - 22th Aug 4201/5
FPS20250821 LW MW	22/08/25	1332		£34.70	£0.00	£34.70	P & R	Mrs J Whiteman	Parking 6 Aug - 22 Aug 2025 4201/5
FPS20250821 LW MW	22/08/25	1333		£51.00	£0.00	£51.00	P & R	Michelle Lea West	Parking 8 Aug - 22 Aug 2025 4201/5
FPS20250821 LW MW	22/08/25	1334		£4.40	£0.00	£4.40	P & R	Mrs N Barber	Parking 6th Aug + 8 Aug 2025 4201/5
FPS20250821 LW MW	22/08/25	1335		£24.40	£0.00	£24.40	P & R	Mrs V Warburton	Parking 6th Aug - 11 Aug 2025 4201/5
20250811- HMRCMW	27/08/25	1315		£3,761.88	£0.00	£3,761.88	P & R	H M Revenue & Customs	M5 Aug 2025 Tax and NI 4200/1
[REDACTED]	28/08/25	1316		£2,591.34	£0.00	£2,591.34	P & R	[REDACTED]	Salary M5 Aug 2025 4200/1
[REDACTED]	28/08/25	1317		£3,222.43	£0.00	£3,222.43	P & R	[REDACTED]	Salary M5 Aug 2025 4200/1
[REDACTED]	28/08/25	1318		£1,483.72	£0.00	£1,483.72	P & R	[REDACTED]	Salary M5 Aug 2025 4200/1
[REDACTED]	28/08/25	1319		£1,448.30	£0.00	£1,448.30	P & R	[REDACTED]	Salary M5 Aug 2025 4200/1
[REDACTED]	28/08/25	1320		£2,130.86	£0.00	£2,130.86	P & R	[REDACTED]	Salary M5 Aug 2025 4200/1
on hold	29/08/25	1001		-£871.20	-£145.20	-£726.00	Allot	Grass and Grounds	refunds 4500/1/7/2
accrual *	29/08/25	1002		£24.96	£4.16	£20.80	P & R	Sage Global Services	SAGE payroll 4001/1
Contra TN1747 MY	29/08/25	1003		-£900.00	£0.00	-£900.00	P & R	The Incuhive Group	Office 107 Rental Deposit returned against TN1747 4210/3
offset TN 3287	29/08/25	1004		£900.00	£0.00	£900.00	P & R	The Incuhive Group	Office extra deposit 107 Rental - Apr 2024 should have included the whole amount on TN 3058. This is now entered so the offset can be cleared. GJF. 4210/3
	29/08/25	1005		-£64.27	-£10.71	-£53.56	P & R	Pitney Bowes	Contra 2828, meter reset 4210/8

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Contra TN3152	29/08/25	1006		-£82.50	£0.00	-£82.50	P & R	Test Valley Borough Council	Credit against invoice 10062142 / TN3152 4100/7
Contra TN3365	29/08/25	1007		-£234.00	-£39.00	-£195.00	P & R	Worknest HR	Credit for e-learning package 4001/3
Contra TN3386 NB -MY	29/08/25	1008		-£92.00	£0.00	-£92.00	E&P	Hampshire County Council	Refund - Enquiry Reference: 21757128 Enquiry Type: Licence - Decorative lighting 4700/2
nb - MY	29/08/25	1009		-£9.58	-£1.60	-£7.98	P & R	Viking Supplies	credit off invoice 4987510 Stationary Supplies 4210/9
Do not pay.	29/08/25	1010		£0.01	£0.00	£0.01	P & R	Test Valley Borough Council	Business Rates invoice. This transaction is for record only purposes. Offices and premises bill. 4100/4
Do not pay.	29/08/25	1011		£0.01	£0.00	£0.01	P & R	Test Valley Borough Council	Business rates bill March 2025-2026 4210/4
8360674 MW LW	29/08/25	1339		£111.70	£0.00	£111.70	Allot	Business Stream	Saxon Heights - 10 April 2025 to 9 July 2025 (91 days, average £1.22 per day) 4500/1/10/3
20250829 LWMW	29/08/25	1341		£24.40	£0.00	£24.40	P & R	Leah Walsh	Parking 26 Aug - 29th Aug 4201/5
20250825 LWMW	29/08/25	1342		£24.40	£0.00	£24.40	P & R	Michelle Lea West	Parking 26 Aug - 29 Aug 2025 4201/5
20250829 LWMW	29/08/25	1343		£18.30	£0.00	£18.30	P & R	Mrs J Whiteman	Parking 27 Aug - 29 Aug 2025 4201/5
20250829 LWMW	29/08/25	1344		£24.40	£0.00	£24.40	P & R	Mrs V Warburton	Parking 26th Aug - 29 Aug 2025 4201/5
	29/08/25	1345		-£0.01	£0.00	-£0.01	P & R	Test Valley Borough Council	Contra 1011, Business rates bill March 2025- 2026 4210/4
	29/08/25	1346		-£0.01	£0.00	-£0.01	P & R	Test Valley Borough Council	Contra 1010, Business Rates invoice. This transaction is for record only purposes. Offices and premises bill. 4100/4
	29/08/25	1347		£9.58	£1.60	£7.98	P & R	Viking Supplies	Contra 1009, credit off invoice 4987510 Stationary Supplies 4210/9
	29/08/25	1348		£92.00	£0.00	£92.00	E&P	Hampshire County Council	Contra 1008, Refund - Enquiry Reference: 21757128 Enquiry Type: Licence - Decorative lighting 4700/2
	29/08/25	1349		£82.50	£0.00	£82.50	P & R	Test Valley Borough Council	Contra 1006, Credit against invoice 10062142 / TN3152 4100/7
	29/08/25	1350		£234.00	£39.00	£195.00	P & R	Worknest HR	Contra 1007, Credit for e-learning package 4001/3
	29/08/25	1351		£64.27	£10.71	£53.56	P & R	Pitney Bowes	Contra 1005, Contra 2828, meter reset 4210/8
	29/08/25	1352		-£24.96	-£4.16	-£20.80	P & R	Sage Global Services	Contra 1002, SAGE payroll 4001/1

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	29/08/25	1353		£871.20	£145.20	£726.00	Allot	Grass and Grounds	Contra 1001, refunds 4500/1/7/2
July 2025 MW LW	31/08/25	1321		£15.15	£0.00	£15.15	P & R	Unity Trust Bank	Bank charges - period 01.07.2025 to 31.07.2025 4001/2
CUK0111708 MW LW	01/09/25	1338		£276.60	£46.10	£230.50	P & R	Cobweb Solutions Ltd	Office 365 & Mimecast - August 2025 4210/15
INV-14295 MW	01/09/25	1354		£1,096.20	£182.70	£913.50	P & R	The Incuhive Group	Monthly rental fee - Sep 2025 4210/3
NEST-D/D M5MW	05/09/25	1314		£2,583.75	£0.00	£2,583.75	P & R	NEST Pensions	Pension Contributions M5 Aug 2025 4200/1
INV-7276 MW LW	05/09/25	1355		£35.94	£5.99	£29.95	P & R	Evolve Websites.Co	Hosting of Andover Town Council website - Sep 2025 4001/6/2
20250901FPS MW LW	05/09/25	1356		£3.60	£0.00	£3.60	P & R	Michelle Lea West	Postage Expenses 4210/10
INV-7699 MW LW	05/09/25	1358		£128.40	£21.40	£107.00	P & R	Hampshire Association of Local Councils	Finance & Budgeting for Councillors - H Neate & E Reynolds 4100/2
209325 MW LW	05/09/25	1360		£315.72	£52.62	£263.10	P & R	Cobweb Solutions Ltd	Acronis @ £11.90 & Mimecast @ £68.75 Microsoft Licences £ 151.20 Support £31.25 (Sept 2025) 4210/15
SSM 0024 MW LW	05/09/25	1361		£321.20	£0.00	£321.20	E&P	Speed Sign Management Ltd	SIDS Management - August 2025 (& 60p underpayment from July 2025) 4300/5
20250902 MW	05/09/25	1362		£25.00	£0.00	£25.00	P & R	Leah Walsh	Office Expenses 4210/2
6271888 MW LW	05/09/25	1363		£122.34	£20.39	£101.95	P & R	Viking Supplies	Stationary Supplies 4210/9
20250902FPS MW LW	05/09/25	1364		£7.25	£0.00	£7.25	P & R	Michelle Lea West	Office Expenses 4210/2
INV-6222 MW LW	05/09/25	1365		£35.94	£5.99	£29.95	P & R	Evolve Websites.Co	Hosting of Andover Town Council website - April 2024 (Missing INV-6222 from April 2024) 4001/6/2
239787 MW LW	05/09/25	1366		£81.10	£13.52	£67.58	P & R	Dataplan Payroll	Payroll employee charge - Period 5 4201/4
230149 MW LW	05/09/25	1367		£81.10	£13.52	£67.58	P & R	Dataplan Payroll	Payroll employee charge - Period 12 (missing invoice from March 2025) 4201/4
237674 MW LW	05/09/25	1368		£81.10	£13.52	£67.58	P & R	Dataplan Payroll	Payroll employee charge - Period 4 4201/4
235781 MW LW	05/09/25	1369		£81.10	£13.52	£67.58	P & R	Dataplan Payroll	Payroll employee charge - Period 3 4201/4

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INV-1512 MW LW	12/09/25	1370		£108.00	£18.00	£90.00	P & R	Mulberry & Co	Course - Understanding Procurement - M West 9.9.25 Course - VAT Partial Exemption - M West 16.9.25	4201/1
KAWCA2596 LWMW	12/09/25	1371		£45.00	£0.00	£45.00	E&P	King Arthurs Way Community Association	Cllr Meet & Greet session 3hrs - 20.09.25	4700/13
INV-7727 MW LW	12/09/25	1373		£64.20	£10.70	£53.50	P & R	Hampshire Association of Local Councils	Finance & Budgeting for Councillors - J Hughes (09.09.25)	4100/2
INV-0185 MW LW	12/09/25	1374		£282.00	£47.00	£235.00	Allot	C A S Gibbon	Landscaping maintenance clearance 25B Vigo Road £150.00 Emergency Fencing on Vigo Road £85.00	4500/1/7/2
6302757 MW LW	12/09/25	1375		£209.53	£34.92	£174.61	P & R	Viking Supplies	Stationary Supplies	4210/9
INV-4094 MW LW	12/09/25	1376		£40.00	£0.00	£40.00	P & R	Elite Sound & Light	Storage of ATC Gazebos - September 2025	4210/11
20250912LWMW	12/09/25	1377		£61.00	£0.00	£61.00	P & R	Leah Walsh	Parking 1 Sept - 12th Sept	4201/5
20250912LWMW	12/09/25	1378		£36.60	£0.00	£36.60	P & R	Michelle Lea West	Parking 1 Sept - 12 Sept	4201/5
20250912LWMW	12/09/25	1379		£31.80	£0.00	£31.80	P & R	Mrs J Whiteman	Parking 1 Sept - 12 Sept 2025	4201/5
20250912LWMW	12/09/25	1380		£45.00	£0.00	£45.00	P & R	Mrs V Warburton	Parking 1 Sept - 12 Sept 2025	4201/5
20250912LWMW	12/09/25	1381		£12.20	£0.00	£12.20	P & R	Mrs N Barber	Parking 11 Aug + 12 Aug 2025	4201/5
4540Septembe r2025MW	16/09/25	1385		£3.00	£0.00	£3.00	P & R	Unity Bank Card Fees	Monthly Bank card fee - September 2025	4001/7
GB-01033766MW	17/09/25	1359		£20.40	£3.40	£17.00	P & R	Sage Global Services	Monthly Fee - Sept 2025	4001/1
250900186104 MW LW	18/09/25	1372		£148.61	£24.77	£123.84	P & R	Mainstream Digital	Horizon Hosted Subscription - September 2025	4210/7
10068639 NBMW	19/09/25	1382		£51.00	£8.50	£42.50	P & R	Test Valley Borough Council	HIRE OF THE CONFERENCE ROOM AT THE LIGHTS 2 HOURS on 03/09/2025 Committee Meeting	4100/7
Macmillan NBMW	19/09/25	1383		£29.97	£5.00	£24.97	E&P	Mrs N Barber	Macmillan coffee morning expenses, collection tin, bunting and take away cake boxes	4700/6
INV-5343MW LW	19/09/25	1384		£82.50	£0.00	£82.50	P & R	Reliance Appliance Testing	Portable Appliance Testing	400

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INV-7731 MW LW	19/09/25	1386		£128.40	£21.40	£107.00	P & R	Hampshire Association of Local Councils	Finance & Budgeting for Councillors - A Horsnell & E Reynolds (01.10.25)
INV-00734215MW LW	19/09/25	1387		£1,638.00	£273.00	£1,365.00	P & R	BDO LLP	Limited Assurance Review for year ended 31 March 2025
20250918LW MW	19/09/25	1388		£24.40	£0.00	£24.40	P & R	Leah Walsh	Parking 15 Sept - 18th Sept
20250918LW MW	19/09/25	1389		£24.40	£0.00	£24.40	P & R	Michelle Lea West	Parking 15 Sept - 18 Sept
20250918LW MW	19/09/25	1390		£22.50	£0.00	£22.50	P & R	Mrs J Whiteman	Parking 15 Sept - 18 Sept 2025
20250918LW MW	19/09/25	1391		£24.70	£0.00	£24.70	P & R	Mrs V Warburton	Parking 1 Sept- owed + 15 Sept - 18 Sept 2025
20250918LW MW	19/09/25	1392		£12.20	£0.00	£12.20	P & R	Mrs N Barber	Parking 15 sept + 17 sept 2025
20250918LW MW	19/09/25	1393		£27.10	£0.00	£27.10	P & R	Leah Walsh	Office Expenses
[REDACTED]	26/09/25	1394		£2,511.99	£0.00	£2,511.99	P & R	[REDACTED]	Salary M6 Sept 2025
[REDACTED]	26/09/25	1395		£3,086.24	£0.00	£3,086.24	P & R	[REDACTED]	Salary M6 Sept 2025
[REDACTED]	26/09/25	1396		£2,021.52	£0.00	£2,021.52	P & R	[REDACTED]	Salary M6 Sept 2025
[REDACTED]	26/09/25	1397		£1,461.99	£0.00	£1,461.99	P & R	[REDACTED]	Salary M6 Sept 2025
[REDACTED]	26/09/25	1398		£1,416.69	£0.00	£1,416.69	P & R	[REDACTED]	Salary M6 Sept 2025
20250918-HMRC MW	26/09/25	1400		£3,973.50	£0.00	£3,973.50	P & R	H M Revenue & Customs	M6 Sept 2025 Tax and NI
INV-4086 NB MW	26/09/25	1402		£380.00	£0.00	£380.00	E&P	Elite Sound & Light	Sound & Light for Carols round the tree Dec 12th
Sept Grass MW NB	26/09/25	1403		£30.00	£0.00	£30.00	Allot	Mr T P Stockwell	September grass cutting & additional strimming
Expenses NBMW	26/09/25	1404		£9.70	£0.00	£9.70	P & R	Leah Walsh	Office Expenses
FPS20250924 NBMW	26/09/25	1405		£18.30	£0.00	£18.30	P & R	Mrs N Barber	Parking 19 sept + 24 sept 2025
FPS20250924 NBMW	26/09/25	1406		£15.40	£0.00	£15.40	P & R	Leah Walsh	Parking 19 Sept - 24th Sept
FPS20250924 NBMW	26/09/25	1407		£24.40	£0.00	£24.40	P & R	Mrs V Warburton	Parking 19 Sept - 24 Sept 2025

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Payment Reference	Paid	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
FPS20250924 NBMW	26/09/25	1408		£15.40	£0.00	£15.40	P & R	Mrs J Whiteman	Parking 19 Sept - 24 Sept 2025 4201/5
FPS20250924 NBMW	26/09/25	1409		£12.20	£0.00	£12.20	P & R	Michelle Lea West	Parking 19 Sept - 24 Sept 4201/5
Halloween NBMW	26/09/25	1410		£300.00	£0.00	£300.00	E&P	Andover Community Events	Event raffle prize support agreed at C&E in August (CE 068/08/25 for Trick or Treat) 4700/6
August 2025 MW LW	30/09/25	1357		£15.15	£0.00	£15.15	P & R	Unity Trust Bank	Bank charges - period 01.08.2025 to 31.08.2025 4001/2
Cheque Fee MW	30/09/25	1401		£0.30	£0.00	£0.30	P & R	Unity Trust Bank	Bank charges - Cheque Processing Fee (04.06.25 to 03.09.25) 4001/2
<b>Total</b>				£92,390.69	£7,425.68	£84,965.01			