



# Andover Town Council

To **note** a report provided by the Allotment Officer and consider if any action should be taken.

Item No.

**Produced for:** Allotments Committee

**By:** Allotment Officer

**Date of Report:** 22<sup>nd</sup> October 2025

## Please note the following updates:

- Allocation of new allotment plots: **18** new tenancy agreements have been completed since 9th July 2025.
- Non-cultivation letters issued since 9th July 2025: Admirals Way – **2**, Old Winton Road – **5**, The Drove – **3**.
- Eviction notices issued since 9th July 2025: Old Winton Road – **2**, The Drove – **3**, Vigo Road – **4**.
- Clearance works for the two unsuitable plots at Admirals Way have been completed.
- Best kept plot competition held on 9th September 2025; winners have been notified and announced on the Andover Town Council website.
- Communications: Emails sent to sites regarding e-scooter use and grass path reminders.
- Invoices sent on 17th September 2025, with the majority of payments received. Payment reminders were issued 21<sup>st</sup> October 2025 to outstanding accounts. Total income due is **£3323.08**.
- All gate codes are scheduled to be changed on 10th November 2025.
- Water will be switched off in November (exact date TBC).
- Wardens are regularly contacted and kept updated on important issues.

## Data Reporting as of 22<sup>nd</sup> October 2025:

AdvantEDGE Allotments - Site Management Summary

### Site Management Summary

Report

Site	No. of Allotments	No. Rented	% rented	No. Vacant	Waiting List 1st choice	Waiting List 2nd choice	Waiting List 3rd choice
Admirals Way	28	27	96.43%	1	12	11	7
Barlows Lane	99	96	96.97%	3	28	7	5
Churchill Way	45	44	97.78%	1	1	6	15
Mylen Road	27	25	92.59%	2	8	6	4
Old Winton Road	81	77	95.06%	4	6	6	2
Ox Drove	11	10	90.91%	1	16	9	1
Saxon Heights	10	10	100.00%	0	54	1	3
The Drove	131	124	94.66%	7	13	11	7
Vigo Road	105	103	98.10%	2	21	9	10
<b>Total</b>	<b>537</b>	<b>516</b>		<b>21</b>	<b>159</b>	<b>66</b>	<b>54</b>

These numbers are expected to fluctuate throughout the new billing period due to surrenders and the occupation of vacant plots. Officers are actively reaching out to prospective tenants to fill these empty

plots. Wardens continue to assist Officers with site inspections, tours for potential tenants, and handling urgent matters. Their support is highly valued by the office staff.