



ANDOVER TOWN COUNCIL

Allotments Committee Meeting

The Lights, Andover

26 November 2025 - 6:30 PM

To the Members of the Allotment Committee

You are hereby summoned to attend a meeting when it is proposed to transact the business on the agenda.

Please note that there are members of the Council who are neurodiverse and those with physical disabilities (e.g. hearing loss), reasonable adjustments will be made to accommodate this. Please be mindful of this and adjust your behaviour if necessary.

Please note that this meeting may be recorded for minuting purposes.

6:30 PM SURGERY TIME FOR ALLOTMENT HOLDERS

The Allotment Committee meeting will start at the end of Surgery Time.

AGENDA

ITEM	DETAIL	Item Lead	Enc.
1. Public session	To receive questions from members of the public and to respond if appropriate or to direct officers to respond in writing after the meeting.	Chairman	
2. Apologies	To note apologies for absence.	Chairman	
3. Interests	To receive pecuniary or non-pecuniary declarations of interests for agenda items or dispensation requests.	Chairman	
4. Minutes	To approve the minutes of the last meeting on 29 October 2025.	Chairman	✓
5. Maintenance Strategy	To note that the Maintenance Strategy will be updated, shared with Members and Wardens, and presented at a future meeting.	Chairman	
6. Allotment Budget	To receive the amended DRAFT proposed budget for recommendation to the Policy and Resources Committee.	Chairman	✓
7. Picket Twenty Allotment Site	To note that the Town Clerk, Allotment Officer and Cllr Reynolds met with the developer's landscaper to review and agree on remedial works needed before the official handover. A meeting with TVBC is scheduled for 10 December 2025 to review the allotment site boundary lines.	Chairman	
8. Allotment Officer's Report	To review a report provided by the Allotment Officer and to decide on costs and/or action.	Chairman	✓
9. Future Items	To receive verbal requests from Councillors for items to be considered at the next Committee meeting.	Chairman	
10. Next Meeting	To note the date of the next meeting is Wednesday 4 February 2026 to be held at The Lights , Andover, at 6.30pm.	Chairman	

Signed: *Tor Warburton*, Town Clerk

20 November 2025.

Andover Town Council under LGA 1972 S.111; the power to facilitate, be conducive to or incidental to the discharge of the councils powers and functions,