



**ANDOVER TOWN COUNCIL**  
**Full Council Meeting**  
**Upper Guildhall, High Street, Andover**  
**10 December 2025 6:30 PM**

**To all members of Andover Town Council.**

You are hereby summoned to attend a meeting when it is proposed to transact the business on the agenda.

***Please note that there are members of the Council who are neurodiverse and those with physical disabilities (e.g. hearing loss), reasonable adjustments will be made to accommodate this. Please be mindful of this and adjust your behaviour if necessary.***

## AGENDA

ITEM	DETAIL	Item Lead	Enc.
1. <b>Public Session</b>	To <b>receive</b> questions from members of the public and to respond if appropriate or to direct officers to respond in writing after the meeting.	<b>Mayor</b>	
2. <b>Apologies</b>	To <b>note</b> apologies for absence.	<b>Mayor</b>	
3. <b>Mayor's Announcements</b>	To <b>receive</b> the Town Mayors' Announcements.	<b>Mayor</b>	
4. <b>External Reports</b>	To <b>receive</b> verbal reports from: <ul style="list-style-type: none"> <li>• County and Borough Councillors</li> <li>• Other organisations on matters directly relating to Andover Town.</li> </ul> Each speaker will be limited to three minutes.	<b>Mayor</b>	
5. <b>Interests</b>	To <b>receive</b> pecuniary or non-pecuniary declarations of interests for agenda items or dispensation requests.	<b>Mayor</b>	
6. <b>Minutes</b>	To <b>approve</b> the Minutes from <a href="#">previous Full Council meetings held on 19 November 2025</a> . To <b>note</b> the approved Minutes from the following meetings: <ul style="list-style-type: none"> <li>• Planning Committee – <a href="#">3 November 2025</a></li> <li>• Allotment Committee – <a href="#">29 October 2025</a></li> </ul>	<b>Mayor</b>	✓
7. <b>Contractual &amp; Delegated payments</b>	To <b>note</b> that all payments made during the period below, were routine business expenses. <a href="#">From: 1 November 2025</a> <a href="#">To: 28 November 2025</a>	<b>Mayor</b>	✓
8. <b>Payments for Approval</b>	To <b>note</b> that there are no payments above the RFO's delegated authority.	<b>Mayor</b>	
9. <b>Credit Card</b>	To <b>note</b> that there has been no spending on the Credit Card.	<b>Mayor</b>	
10. <b>Finance</b>	To <b>approve</b> the following: <ul style="list-style-type: none"> <li>• <a href="#">Bank Statements and Bank Reconciliation</a></li> <li>• <a href="#">Cashbook</a></li> <li>• <a href="#">Earmarked Reserves</a></li> <li>• <a href="#">Financial Comparison to date</a></li> </ul>	<b>Mayor</b>	✓
11. <b>Motion 1</b>	Proposed by: Cllr Mark Farren Seconded by: X <b>Motion:</b> To provide funding to enable re-instatement of full 7 day a week Town Centre Ranger patrols for the whole of 2026, to enhance safety and reduce Anti-Social behaviour. Cost: £20,000 <a href="#">Report attached.</a>	<b>Cllr M Farren</b>	✓
12. <b>Motion 2</b>	Proposed by: Cllr Heather Neate, Town Mayor Seconded by: Cllr Tony Burley, Deputy Mayor <b>Motion:</b> Andover Town Council's response to the MHCLG public consultation on proposals on local government reorganisation in Hampshire, Isle of Wight, Portsmouth and Southampton. <a href="#">Full Motion attached.</a>	<b>Mayor</b>	✓
13. <b>Ladbroke scaffolding</b>	To <b>note</b> that letters have been sent to the building's agents and owners, Entain. Hampshire County Council has been copied.		

ITEM	DETAIL	Item Lead	Enc.
14. Andover Road Scheme	To <b>consider</b> the recommendation from Planning Committee regarding pursuing changing the <a href="#">Walworth Road speed limit</a> from 40 to 30mph along its entirety. To <b>instruct</b> Officers to approach Hampshire County Council to progress this.	Mayor	✓
15. Allotment Rules and Regulations	To <b>receive</b> the attached <a href="#">report</a> and <b>approve</b> the <a href="#">updated Allotment Rules and Regulations</a> as per recommendation from the Allotments Committee.	Mayor	✓
16. Business views on TVBC budget	<b>Review</b> attached <a href="#">report from Test Valley Borough Council</a> and <b>instruct</b> Officers if necessary.	Mayor	✓
17. Training and Development Policy	To <b>review</b> and <b>approve</b> the attached <a href="#">Training and Development Policy</a> .	Mayor	✓
18. Revenue Funding Policy & Procedure	To <b>receive</b> the attached <a href="#">report</a> , and; To <b>note</b> the public sector equality duty assessment at <b>Annex A</b> ; To <b>approve</b> the revised draft Revenue Funding Policy and Procedure, at <b>Annex B</b> , with immediate effect; and To <b>instructs</b> Officers to <ul style="list-style-type: none"> <li>○ promote the Revenue Funding Policy and Procedure to targeted local voluntary sector groups to fill gaps in current service provision, examples included in <b>Annex C</b>; and</li> <li>○ draft supporting application and monitoring paperwork to deliver the procedure.</li> </ul>	Mayor	✓
19. LGR/Devolution Working Group	<ul style="list-style-type: none"> <li>• To <b>receive</b> updates and recommendations from the LGR/Devolution Working Group;</li> <li>• To <b>review</b> <a href="#">paper on LGR</a> and <b>instruct</b> Officers and Working Group on next steps.</li> </ul>	Mayor	✓
20. Councillor Reports	To <b>receive</b> any reports from Town Council Members.	Mayor	
21. Future items	To <b>receive</b> verbal requests from Councillors for items to be considered at the next Full Council meeting.	Mayor	
22. Next meeting	To <b>note</b> the date of the next meeting is <b>Wednesday 14 January 2026</b> to be held at <b>The Upper Guildhall, Andover, at 6.30pm</b> .	Mayor	

Signed: *Tor Warburton*.

Proper Officer, 4 December 2025.

*Andover Town Council under LGA 1972 S.111; the power to facilitate, be conducive to or incidental to the discharge of the councils powers and functions,*