	Andover Town Council To **receive** and **approve** a grant application from: **Countess of Brecknock Hospice for a one off event.**	Item No. **X**

Produced for: Community & Events Committee	**By:** Community and Events Officer	**Date of Report: 16 December 2025**

Name of applicant Organisation:	**Countess of Brecknock Hospice**
Amount requested:	**£1,175.00**
Subject of application:	**One off event to celebrate volunteers of Countess of Brecknock Hospice**

Summary

Location of Project / Event:	The Countess of Brecknock Hospice
Date of project / event / purchase of asset:	26th February 2026 2:30pm – 5pm

Project description:	The grant will be used to fund a volunteer celebration event at The Countess of Brecknock Hospice. Based in Andover, the Hospice is a state-of-the-art facility providing palliative and end-of-life care to people in our community. There are four core services: an Inpatient Unit, hospice care at home, a Living Well Day Centre, and bereavement support. Volunteers are the heartbeat of the hospice. They give their time, energy, and compassion to support patients, families, and staff in countless ways, from greeting visitors and helping in our Living Well Day Centre to assisting with fundraising and community engagement. Their contribution ensures that our services remain personal, warm, and sustainable. Beyond the hospice walls, volunteers play a vital role in the wider community. They help raise awareness of palliative care, strengthen local connections, and embody the spirit of kindness that makes Andover such a special place to live. To show our gratitude, we would like to hold a celebration event for our volunteers at the hospice. This will be an opportunity to say thank you, to celebrate their achievements, and to make them feel valued for the incredible difference they make. As well as a warm welcome and the presentation of thank you certificates and small gifts, we will also lay on an afternoon tea for our volunteers. It is a simple gesture but it will mean so much to our volunteers who are so generous with their time.

Information supplied on the application form	
Which groups of people will benefit & how many people will benefit?	We will invite 60 volunteers to the event and would expect 50 people to attend. Our hope is that the event will make each volunteer feel valued and appreciated for what they do and, in turn, they will encourage family and friends to volunteer. This could be for the hospice or for one of the other amazing organisations in our community that relies on volunteer support. Five of the GP surgeries which we work with are in Andover. Therefore, we would estimate that we support 550 people from Andover town each year. Our support also extends to their family members and friends. We would also be delighted if a representative from Andover Town Council would like to join us.
Does the Organisation work solely for the Benefit of Andover?	No, The Countess of Brecknock Hospice covers nine GP surgeries in Andover, Ludgershall, Stockbridge, Sutton Scotney, Whitchurch and the surrounding villages. Each year, our dedicated team supports more than 1,000 patients, including over 300 individuals receiving care in their own homes at any one time.
What evidence of need for the project, activity, event, equipment or service have been provided within the application?	Volunteers are the heartbeat of the hospice. They give their time, energy, and compassion to support patients, families, and staff in countless ways, from greeting visitors and helping in our Living Well Day Centre to assisting with fundraising and community engagement. Their contribution ensures that our services remain personal, warm, and sustainable. Beyond the hospice walls, volunteers play a vital role in the wider community. They help raise awareness of palliative care, strengthen local

	connections, and embody the spirit of kindness that makes Andover such a special place to live.
Total project amount	**£1,175.00**
Have previous grants been awarded by ATC	N/A
Have all previous grant reports been received?	N/A
Other Funding applied for:	No
Have all required documents been received?	Yes
Has this project met all funding criteria set out within the Grants Policy?	Yes
Any other relevant information?	**Charity documentation** Like a lot of charities, CoBH is a charitable company (ie. a registered charity and a company limited by guarantee, so regulated by both the Charity Commission and Companies House. CoBH's purpose of supporting the hospice is outlined in our Memorandum of Association which is from page 10 in the supporting document. Their constitution is covered by their Articles of Association which follow the MoA. **Financial clarification** How CoBH reserves are allocated – they aim to hold two years of our financial commitment to Hampshire Hospitals Foundation Trust (HHFT) plus one year of the charity's running costs and funds to replace essential equipment not covered by HHFT, such as cuddle beds, as reserves. Overall, the policy is designed to safeguard the long-term sustainability of the hospice, and, with rising costs and increasing pressure on the NHS, they're anticipating very challenging times ahead. Hopefully this approach will make sure they can continue providing care even during periods of financial uncertainty to people in Andover and the surrounding villages. You may have seen in the news lately that some hospices have very sadly had to reduce bed capacity, so they're keeping a close eye on that. CoBH annual running costs - in the last financial year their charitable activities cost £667K and their fundraising activities cost £121K.

	How CoBH decides when to apply for external funding All their income comes from external sources including individual donations, regular gifts, legacies, community fundraising, events, corporate support, and grants from trusts and foundations. CoBH aim for a healthy mix of funding streams and, whilst their primary focus in on raising unrestricted funding, where they have a specific project or event, such as their volunteer celebration event, which they think a particular funder might be interested in supporting, in this case Andover Town Council - then they will make a restricted request.
Recommendations	To **receive** the application report and all supporting documentation (sent under separate notice only to ATC Councillors) To **discuss** the application To **approve** the application