



ANDOVER TOWN COUNCIL
Full Council Meeting
Upper Guildhall, High Street, Andover
14 January 2026 6:30 PM

To all members of Andover Town Council.

You are hereby summoned to attend a meeting when it is proposed to transact the business on the agenda.

Please note that there are members of the Council who are neurodiverse and those with physical disabilities (e.g. hearing loss), reasonable adjustments will be made to accommodate this. Please be mindful of this and adjust your behaviour if necessary.

To note that Erica Tinsley, Chair of Andover History and Archaeology Society will make a presentation to Andover Town Council on the Andover Charter at 6pm. The Full Council Meeting will proceed immediately following this.

AGENDA

ITEM	DETAIL	Item Lead	Enc.
1. Public Session	To receive questions from members of the public and to respond if appropriate or to direct officers to respond in writing after the meeting.	Mayor	
2. Apologies	To note apologies for absence.	Mayor	
3. Mayor's Announcements	To receive the Town Mayors' Announcements.	Mayor	
4. External Reports Each speaker will be limited to three minutes.	To receive verbal reports from: <ul style="list-style-type: none">• County and Borough Councillors• Other organisations on matters directly relating to Andover Town.	Mayor	
5. Interests	To receive pecuniary or non-pecuniary declarations of interests for agenda items or dispensation requests.	Mayor	
6. Minutes	To approve the Minutes from previous Full Council meetings held on 10 December 2026 . To note the approved Minutes from the following meetings: <ul style="list-style-type: none">• Planning Committee - 24 November 2025• Policy and Resources - 6 November 2025	Mayor	✓
7. Contractual & Delegated payments	To note that all payments made during the period below, were routine business expenses. From: 01.12.2025 To: 31.12.2025	Mayor	✓
8. Payments for Approval	To note that there are no payments above the RFO's delegated authority.	Mayor	
9. Credit Card	To review and approve the credit card payments due up to 2 January 2026. (C261/11/25 refers.)	Mayor	✓
10. Finance	To approve the following: <ul style="list-style-type: none">• Bank Statements and Bank Reconciliation• Cashbook• Earmarked Reserves• Financial Comparison to date	Mayor	✓
11. Deposit Limit Increase	To review report and approve the following: <ul style="list-style-type: none">• Deposit Limit Increase	Mayor	✓
12. Upcoming Projects and Events Calendar 2026	To receive and note the 2026 calendar for upcoming events and projects, both confirmed and pipelined, prior to considering the 2026/2027 budget.	Mayor	✓
13. Projects	To review reports and approve the following: <ul style="list-style-type: none">• Warm hub - report attached• U-Choose - report attached• Community Cookery - report attached		
14. Budget for 2026/2027	To note: FR 4.8. Any member with council tax unpaid for more than two months is prohibited from voting on the budget or precept by Section 106 of the Local P&R Committee	Mayor/Chair of P&R Committee	

ITEM	DETAIL	Item Lead	Enc.
	<p>Government Finance Act 1992 and must disclose at the start of the meeting that Section 106 applies to them.</p> <p>To review and approve the Budget for 2026/2027 as recommended by the Policy and Resources Committee (Minute number) Budget Spreadsheet.</p>		
15. Precept for 2026/2027	To approve the Precept for 2026/27.	Mayor/Chair of P&R Committee	
16. HR Contract	<ul style="list-style-type: none"> • To note that the current contract with the provider has expired. • To note that the current provider has submitted a renewal quotation • To note Officer advice that, in accordance with Financial Regulations, further quotations should be sought. • To instruct Officers to obtain additional quotations and present options at the next Full Council meeting. 	Mayor	
17. Data Protection Policy and Procedure	To receive and approve the recommendation from Policy and Resources on the attached Draft Data Protection Policy and Procedure.	Mayor	✓
18. Grants	To approve a grant to the Countess of Brecknock – report attached.	Mayor	✓
19. Councillor Reports	To receive any reports from Town Council Members.	Mayor	
20. Future items	To receive verbal requests from Councillors for items to be considered at the next Full Council meeting.	Mayor	
21. Next meeting	To note the date of the next meeting is Wednesday 18 February 2026 to be held at The Upper Guildhall, Andover, at 6.30pm.	Mayor	

Signed: Tor Warburton.

Proper Officer, 8 January 2026.

Andover Town Council under LGA 1972 S.111; the power to facilitate, be conducive to or incidental to the discharge of the councils powers and functions,