



# ANDOVER TOWN COUNCIL

## Full Council Meeting

### Upper Guildhall, High Street, Andover

### 18 February 2026 6:30 PM

To all members of Andover Town Council.

You are hereby summoned to attend a meeting when it is proposed to transact the business on the agenda.

*Please note that there are members of the Council who are neurodiverse and those with physical disabilities (e.g. hearing loss), reasonable adjustments will be made to accommodate this. Please be mindful of this and adjust your behaviour if necessary.*

**Louise Batson from TVBC to attend to speak about CCTV in relation to item 11**

## AGENDA

ITEM	DETAIL	Item Lead	Enc.
1. <b>Public session</b>	To <b>receive</b> questions from members of the public and to respond if appropriate or to direct officers to respond in writing after the meeting.	Mayor	
2. <b>Apologies</b>	To <b>note</b> apologies for absence.	Mayor	
3. <b>Mayor's Announcements</b>	To <b>receive</b> the Town Mayors' Announcements.	Mayor	
4. <b>External reports</b>	To <b>receive</b> verbal reports from: <ul style="list-style-type: none"> <li>• County and Borough Councillors</li> <li>• Other organisations on matters directly relating to Andover Town.</li> </ul>	Mayor	
5. <b>Interests</b>	To <b>receive</b> pecuniary or non-pecuniary declarations of interests for agenda items or dispensation requests.	Mayor	
6. <b>Minutes</b>	To <b>approve</b> the minutes from previous Full Council meetings held on <a href="#">14 January 2026</a> . To <b>note</b> the approved minutes from the following meetings: <ul style="list-style-type: none"> <li>• <a href="#">Planning – 5 January 2026</a></li> <li>• Allotments – <a href="#">29 October 2025</a> + <a href="#">26 November 2025</a></li> <li>• Community and Events – <a href="#">8 October 2025</a> + <a href="#">12 November 2025</a></li> </ul>	Mayor	✓
7. <b>Contractual &amp; delegated payments</b>	To <b>note</b> the payments already made: <a href="#">From: 1 January 2026</a> <a href="#">To: 31 January 2026</a>	Mayor	✓
8. <b>Payments for Approval</b>	To <b>note</b> that there are no payments above the RFO's delegated authority.	Mayor	
9. <b>Credit Card</b>	To <b>note</b> that there has been no spending on the <a href="#">Credit Card</a> .	Mayor	✓
10. <b>Finance</b>	To <b>approve</b> the following: <ul style="list-style-type: none"> <li>• <a href="#">Bank Statements and Bank Reconciliation</a></li> <li>• <a href="#">Cashbook</a></li> <li>• <a href="#">Earmarked Reserves</a></li> <li>• <a href="#">Financial Comparison to date</a></li> </ul>	Mayor	✓
11. <b>CCTV renewal feedback</b>	To consider a stakeholder response to TVBC's considerations regarding the renewal of the CCTV maintenance contract ( <b>report attached</b> ). <ol style="list-style-type: none"> <li>1. What works well</li> <li>2. What doesn't work well</li> <li>3. Locations, are there any that should be added or removed, with justification.</li> </ol> <p>To instruct Officers to respond on behalf of the Town Council.</p>		✓
12. <b>Motion 1</b>	<a href="#">MOTION: ON ROAD MAINTENANCE</a> Proposer: Cllr H Neate Seconder: Cllr K Bird		✓

ITEM	DETAIL	Item Lead	Enc.
------	--------	-----------	------

**Andover Town Council resolves to:**

1. write constructively to HCC for confirmation of:
  - a. the number of highway defects fixed in the Andover Town Council area in the financial year 2025/26;
  - b. which of the roads in the Andover Town area are the busiest and most important compared with the rest of the county;
  - c. What constitutes an urgent safety risk;
  - d. how much of HCC's capital funding for 2026/30 for maintaining and improving local roads will be allocated to Andover;
  - e. which Andover roads are scheduled for routine resurfacing and when?
2. delegates writing the letter to the Town Mayor and Town Clerk, copying it to the Rt Hon Kit Malthouse MP and relevant county councillors; and
3. publishes the letter on the Council's website.

13. Motion 2

**MOTION: ON ADDRESSING POTHOLES**

**Proposer: Cllr L Gregori**

**Seconder: Cllr T Reynolds**

Potholes are a danger to all road users, and can lead to serious injuries and in some cases fatalities. It is estimated that there are about 6 potholes per mile on council-controlled roads in England and Wales.

Evidence suggests that the figure for the town of Andover is much higher. The perceived lack of action by the local highways authority, Hampshire County Council, has led to an increase in potholes whilst many residents have given up reporting on them.

According to the RAC Pothole Index, in 2023 motorists were twice as likely to have a breakdown as a result of repeated wear caused by potholes when compared to 2006.

Government figures suggest that last year the average repair bill after hitting a pothole is £320 with some motorists paying over £1000.

The Local Highways Maintenance Transparency report revealed Hampshire fixed 32,419 highway defects in 2024/25, a fall of about 59% compared to the 79,573 it repaired the previous year. By the end of December, only 22,172 defects had been repaired this fiscal year.

There is little or no sign of the situation improving with decreasing public confidence.

**It is resolved that:**

The Town Clerk writes to the Chief Executive Hampshire County Council inquiring what the local Highways Authority will implement to fix the potholes, to restore public confidence in the approach taken by the Highways Authority, and to encourage the public to report potholes.

14. Business Plan

To **review** and **note** the [Q3 report](#) and [attached Matrix](#) in relation to the Business Plan.

**Mayor**



15. Old Winton Road Fence

To **approve** a virement of £25,000 from the new building fund to allow the fencing to be started.

**Mayor**

Replacing the fencing at Old Winton Road was approved at Full Council on 19 February 2025 C387/02/25. Officers have been waiting a response from TVBC on S106 money. Temporary fencing is currently in place until the fence replacement can be started.

16. Grants Sub-Committee

- To **approve** the creation of a Grants sub-committee to decide small grant applications (from Grants policy) – ‘applications for small grants are decided by a sub-committee of the Community and Events Committee, made up of the Mayor and two Members of the Community and Events Committee, who keep the Community and Events Committee informed of grants awarded.’



- To **approve** the [Terms of Reference for the Grants Sub-Committee](#)
- To **approve** members to the Grants sub-committee

ITEM	DETAIL	Item Lead	Enc.
17. <b>Community Initiatives</b>	To <b>note</b> that under their Terms of Reference the Community and Events Committee approved the following initiatives: U-Choose card pilot – agreed spend £3,009.79 from the Youth Services budget line. Pilot project underway for delivery from 30 March – 10 April 2025 Munch Cookery pilot – agreed spend £4,951.90 from the Youth Services budget line. Reported back as per minute numbers C346/01/26 and C348/01/26		
18. <b>HR Contract</b>	To note that quotes have been requested but not yet received and will come to a subsequent meeting.		
19. <b>Walworth Road</b>	To <b>note</b> an <a href="#">update</a> from Traffic Management Team at Hampshire Highways.	<b>Mayor</b>	✓
20. <b>Working Groups</b>	To receive updates from the following Working Groups. Note each report has its own recommendations. <ul style="list-style-type: none"> <li>• <b>Pride Working Group</b> – 29/01/26 CE 205/01/26 – members: Councillors K Bird, S Hardstaff, E Reynolds, M Farren, J Hughes, A Horsnell.</li> <li>• <b>Policy Working Group</b> – <a href="#">report attached</a>.</li> <li>• <b>Website Working Group</b> -</li> <li>• <b>LGR/Devolution Working Group</b> – On the 4 December 2025, Steve Reed (Secretary of State for Housing, Communities and Local Government), released a statement to announce that the Mayoral elections for us will be postponed until May 2028 to allow the devolution to take place first. The announcement can be read here: <a href="https://questions-statements.parliament.uk/written-statements/detail/2025-12-04/hcws1128">https://questions-statements.parliament.uk/written-statements/detail/2025-12-04/hcws1128</a> There is no fixed date on when the next announcement will come, but it is expected early/mid 2026. In the interim, the working group is fact finding.</li> </ul>	<b>Mayor</b>	✓
21. <b>Councillor reports</b>	To <b>receive</b> any reports from Town Council Members.	<b>Mayor</b>	
22. <b>Future items</b>	To <b>receive</b> verbal requests from Councillors for items to be considered at the next Full Council meeting.	<b>Mayor</b>	
23. <b>To exclude the press and public</b>	To <b>PASS</b> a Resolution in accordance with section 1 of The Public Bodies (Admission to Meetings) Act 1960 to exclude the Members of the Press and Public from the Meeting due to the confidential nature of agenda item 25 and to comply with GDPR.		
24. <b>Staffing</b>	To receive and approve recommendations from the HR Sub Committee.		
25. <b>Next meeting</b>	To <b>note</b> the date of the next meeting is <b>Wednesday 18 March 2026</b> to be held at <b>The Upper Guildhall, Andover, at 6.30pm.</b>	<b>Mayor</b>	

**As per ATC standing orders , if you wish to submit a motion, please note that it must be received by 4 March 2026.**

Signed: *Tor Warburton.*

Proper Officer, 12 February 2026.

*Andover Town Council under LGA 1972 S.111; the power to facilitate, be conducive to or incidental to the discharge of the councils powers and functions,*