



ANDOVER TOWN COUNCIL
Full Council Meeting
Upper Guildhall, High Street, Andover
18 March 2026 6:30 PM

To all members of Andover Town Council.

You are hereby summoned to attend a meeting when it is proposed to transact the business on the agenda.

Please note that there are members of the Council who are neurodiverse and those with physical disabilities (e.g. hearing loss), reasonable adjustments will be made to accommodate this. Please be mindful of this and adjust your behaviour if necessary.

AGENDA

ITEM	DETAIL	Item Lead	Enc.
1. Public session	To receive questions from members of the public and to respond if appropriate or to direct officers to respond in writing after the meeting.	Mayor	
2. Apologies	To note apologies for absence.	Mayor	
3. Mayor's Announcements	To receive the Town Mayors' Announcements.	Mayor	
4. External reports	To receive verbal reports from: <ul style="list-style-type: none"> • County and Borough Councillors • Other organisations on matters directly relating to Andover Town. 	Mayor	
5. Interests	To receive pecuniary or non-pecuniary declarations of interests for agenda items or dispensation requests.	Mayor	
6. Annual Declaration of Pecuniary Interests Check	To receive verbal updates from each Member of any changes to their Declaration of Pecuniary Interests.	Mayor	
7. Minutes	To approve the minutes from previous Full Council meetings held on 18 February 2026 . To note the approved minutes from the following meetings: Planning: 26 January 2026 , 16 February 2026 Community and Events: 29 January 2026 HR Sub-Committee: 16 October 2025 .	Mayor	✓
8. Contractual & delegated payments	To note the payments already made: From: 1 February 2026 To: 28 February 2026	Mayor	✓
9. Payments for Approval	To note that there is one payment above the RFO's delegated authority for entertainment at Pride 2026. This fits within the agreed budget line.	Mayor	✓
10. Credit Card	To note that there has been no spending on the Credit Card.	Mayor	
11. Finance	To approve the following: <ul style="list-style-type: none"> • Bank Statements and Bank Reconciliation • Cashbook • Earmarked Reserves • Financial Comparison to date 	Mayor	✓
12. Council Insurance	To review and approve the renewal quote for ATC's insurance .	Mayor	✓
13. Full Council Meeting	To approve rescheduling the next Full Council meeting to 6 May 2026, in order to accommodate the Electors' Meeting on 15 April 2026. This adjustment will facilitate the completion of year-end administrative requirements and prevent the need to incorporate these matters into the Mayor Making agenda, which is already at capacity due to statutory governance items.	Mayor	
14. Christmas Lights Extension	To review and approve quotes for the Christmas Lights extension into the Town Mills Pocket Park.	Mayor	✓
15. Working Groups	To receive updates from the following Working Groups. Note each report has its own recommendations. <ul style="list-style-type: none"> • Website Working Group - 	Mayor	✓

ITEM	DETAIL	Item Lead	Enc.
	<ul style="list-style-type: none"> LGR/Devolution Working Group – On the 4 December 2025, Steve Reed (Secretary of State for Housing, Communities and Local Government), released a statement to announce that the Mayoral elections for us will be postponed until May 2028 to allow the devolution to take place first. The announcement can be read here: https://questions-statements.parliament.uk/written-statements/detail/2025-12-04/hcws1128 There is no fixed date on when the next announcement will come, but it is expected early/mid 2026. In the interim, the working group is fact finding. 		
16. Councillor reports	To receive any reports from Town Council Members.	Mayor	
17. Future items	To receive verbal requests from Councillors for items to be considered at the next Full Council meeting.	Mayor	
18. To exclude the press and public	To PASS a Resolution in accordance with section 1 of The Public Bodies (Admission to Meetings) Act 1960 to exclude the Members of the Press and Public from the Meeting due to the confidential nature of agenda item 19 and to comply with GDPR.	Mayor	
19. Staffing	To receive and approve a staffing report.	Mayor	
20. Next meeting	To note the date of the next meeting is Wednesday 6 May 2026 to be held at The Upper Guildhall, Andover, at 6.30pm (subject to approval at item 13)	Mayor	

As per ATC standing orders , if you wish to submit a motion, please note that it must be received by 14 April 2026.

Signed: *Tor Warburton.*

Proper Officer, 12 March 2026.

Andover Town Council under LGA 1972 S.111; the power to facilitate, be conducive to or incidental to the discharge of the councils powers and functions,