



ANDOVER TOWN COUNCIL
Extra-ordinary Full Council Meeting
The Lights, Andover
25 March 2026 6:10PM

To all members of Andover Town Council.

You are hereby summoned to attend a meeting when it is proposed to transact the business on the agenda.

Please note that there are members of the Council who are neurodiverse and those with physical disabilities (e.g. hearing loss), reasonable adjustments will be made to accommodate this. Please be mindful of this and adjust your behaviour if necessary.

AGENDA

ITEM	DETAIL	Item Lead	Enc.
1. Public session	To receive questions from members of the public and to respond if appropriate or to direct officers to respond in writing after the meeting.	Mayor	
2. Apologies	To note apologies for absence.	Mayor	
3. Interests	To receive pecuniary or non-pecuniary declarations of interests for agenda items or dispensation requests.	Mayor	
4. IT and Email Policy	To approve the attached IT and Email Policy , prepared to ensure full compliance with Assertion 10 requirements ahead of the internal and external audits.	Mayor	✓
5. Council Powers	To approve the publication of the attached list of council powers on the Council's website in order to comply with upcoming audit requirements.	Mayor	✓
6. Review of the Competence and Independence of the Internal Auditor	To review and confirm the Internal Auditor's independence from the Council's financial management and administrative processes and to consider their competence in accordance with proper practices, as set out in SAPPP (Sector Appropriate Practices for Public Bodies). Members are asked to note that the Internal Auditor has a signed contract in place up to the end of the 2026/27 financial year (contract attached). Recommendation: That Members confirm the Internal Auditor's independence and competence and approve the continuation of the appointment for the forthcoming audit period.	Mayor	✓
7. ASBO Roundtable	The Right Honourable Kit Malthouse MP, is holding a roundtable on Friday 17 April 2026. Cllr Heather Neate has been invited as Andover Town Mayor, along with TVBC Officers and Councillors, members of the BID and Donna Jones. It is asked that this Council gives the Town Clerk permission to seek for an invite to attend with Cllr Heather Neate to represent the Officers at Andover Town Council.	Mayor	
8. Council Meeting on 15 April 2026	To note that the Full Council meeting on the 15 April 2026 is cancelled, but the Electors meeting on the 15 April 2026 will go ahead as planned.	Mayor	
9. Next meeting	To note the date of the next Full Council meeting is Wednesday 20 May 2026 to be held at The Upper Guildhall, Andover, at 6.30pm.	Mayor	

Signed: *Heather Neate.*

Town Mayor, 20 March 2026.

Andover Town Council under LGA 1972 S.111; the power to facilitate, be conducive to or incidental to the discharge of the councils powers and functions,