Andover Town Council

Extra-ordinary Full Council
Minutes

Time and date 6.10pm on Wednesday **25 March 2026**

Place The Lights, Andover

Councillors Present:		Arrival time noted if after meeting start						
Cllr H Neate (Town Mayor)	**P**		Cllr T Burley (Deputy Town Mayor)	**P**		Cllr M Farren	**P**	
Cllr K Bird	**P**	6.13pm	Cllr J Cockaday	**P**		Cllr S Hardstaff	**A**	
Cllr J Goodwin	**P**	6.11pm	Cllr L Gregori	**P**	6.15pm	Cllr K Hughes	**A**	
Cllr A Horsnell	**P**		Cllr J Hughes	**P**		Cllr R Meyer	**X**	
Cllr R Hughes	**P**	6.15pm	Cllr R Kidd	**P**	6.12pm			
Cllr E Reynolds	**P**		Cllr G Walters	**P**				

Officers Present:	Tor Warburton (Town Clerk/RFO) Leah Walsh (Admin Assistant) Started at 6.10pm

Members of the Public:	0
County/Borough Councillors:	0
Members of the Press:	0

PUBLIC SESSION	
C 445/03/26	There were no Members of Public present at the meeting.
APOLOGIES	
C 446/03/26	Apologies were received from Councillors K Hughes and S Hardstaff.
INTERESTS	
C 447/03/26	Non-pecuniary declarations were received from: 1. Councillor E Reynolds, as a member of the Drove Association and as an allotment plot holder.
I.T, AND EMAIL POLICY	

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C 448/03/26	**Email and I.T Policy** Members received the Policy documents and entered into discussions. It was proposed by Councillor H Neate and seconded by Councillor T Burley and **RESOLVED: FOR – 7, AGAINST – 1, ABSTENTIONS - 0,** that the adoption of the I.T Policy be approved and that the document be published on the website. ** Cllrs arrived - J Goodwin 6.11pm, R Kidd 6.12pm, K Bird 6.13pm and did not participate in the vote.*
COUNCIL POWERS	
C 449/03/26	**Local Government Powers and Duties** Members received the Policy documents and entered into discussions. It was proposed by Councillor Neate and seconded by Councillor M Farren and **RESOLVED: Unanimously,** that the Local Government Powers and Duties list be approved and that the document be published on the website.
REVIEW OF THE COMPETENCE AND INDEPENDENCE OF THE INTERNAL AUDITOR	
C 450/03/26	**Engagement Letter** Members reviewed the Engagement Letter and the confirmation of the Internal Auditor's independence from the Council's financial management and administrative processes and competence. It was noted that the Internal Auditor had a signed contract in place up to the end of the 2026/27 financial year. It was proposed by Councillor T Burley and seconded by Councillor K Bird and **RESOLVED: Unanimously,** that the continuation of the appointment of the Internal Auditor for the forthcoming audit period, be approved. **Cllr L Gregori and R Hughes arrived at 6.15pm and did not participate in the vote.*
ASB ROUNDTABLE	
C 451/03/26	Councillor H Neate spoke to the item, advising that she had been invited by the Rt Hon Kit Malthouse MP to attend an ASB roundtable meeting on Friday 17 April 2026, in her capacity as Town Mayor of Andover. She sought Members' approval for the Town Clerk to attend alongside her in order to represent the Officers of Andover Town Council. It was proposed by Councillor H Neate and seconded by Councillor M Farren and **RESOLVED: Unanimously**, that the Town Clerk be authorised to attend the ASB Roundtable meeting alongside Councillor H Neate.
COUNCIL MEETING ON 15 APRIL 2026	
C 452/03/26	Members noted that the Full Council meeting on the 15 April 2026 was cancelled, however, the Electors meeting on the 15 April 2026, would go ahead as planned.
NEXT MEETING	
C 453/03/26	Members noted that the date of the next Full Council meeting would be **Wednesday 20 May 2026, at The Upper Guildhall, Andover, at 6.30pm.**

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MEETING CLOSURE	
C 454/03/26	The Town Mayor closed the meeting at **6.24pm.**

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