



ANDOVER TOWN COUNCIL
Full Council Meeting
Upper Guildhall, High Street, Andover
8 July 2026 6:30 PM

To all members of Andover Town Council.

You are hereby summoned to attend a meeting when it is proposed to transact the business on the agenda.

Please note that there are members of the Council who are neurodiverse, and reasonable adjustments will be made to accommodate this.

To note that this meeting will start at 6:30 pm with a talk from Sharath Ranjan Police District Commander of Test Valley.

AGENDA

ITEM	DETAIL	Item Lead	Enc.
1. Public session	To receive questions from members of the public and to respond if appropriate or to direct officers to respond in writing after the meeting.	Mayor	
2. Apologies	To note apologies for absence.	Mayor	
3. Mayor's Announcements	To receive the Town Mayors' Announcements.	Mayor	
4. External reports	To receive verbal reports from: <ul style="list-style-type: none"> • County and Borough Councillors • Other organisations on matters directly relating to Andover Town. Each speaker will be limited to three minutes.	Mayor	
5. Interests	To receive pecuniary or non-pecuniary declarations of interests for agenda items or dispensation requests.	Mayor	
6. Minutes	To approve the minutes of the Full Council meeting held on 10 June 2026 and the Extraordinary Full Council meeting held on 17 June 2026 . To note the approved minutes from the following meetings: <ul style="list-style-type: none"> • Planning Committee – 1 June 2026 • Community & Events Committee – 7 May 2026 • Allotments Committee – 4 February 2026 • Policy & Resources Committee – 29 April 2026 	Mayor	✓
7. Contractual & delegated payments	To note the payments already made: From: 1 June 2026 To: 30 June 2026	Mayor	✓
8. Payments for Approval	To approve the following payments that are above the Town Clerks delegated authority: <ul style="list-style-type: none"> • Parish Online £1,500.00 + VAT • Elveden Farms £3,090.00 + VAT (tree + installation) • Elveden Farms Ltd £1,690.00 + VAT (tree removal) 	Mayor	✓
9. Credit Card	To note that the credit card statement up to 30 June 2026 is to follow.	Mayor	
10. Finance	To approve the following: <ol style="list-style-type: none"> a. Bank Statements and Bank Reconciliation b. Cashbook c. Earmarked Reserves d. Financial Comparison to date 	Mayor	✓
11. Downlands Ward By-Election	To note that further information regarding the Downlands Ward vacancy is to follow after the close of nominations at 4.00 pm on Friday 3 July 2026.	Mayor	
12. Councillor Motions	MOTION ON PRESERVING OUR CULTURAL AND HERITAGE ASSETS: THE ANDOVER MUSEUM Proposer: Cllr Luigi Gregori Seconder: Cllr Tony Burley	Mayor	

ITEM	DETAIL	Item Lead	Enc.
	<p>Background</p> <p>The importance of cultural and heritage assets to a community cannot be overestimated. These assets come in many shapes and forms from buildings to key community elements ranging from choirs to history groups.</p> <p>In the past the Andover Museum (including the Museum of the Iron Age) has played an important part in the cultural and heritage scene of Andover. To a large extent it still does, with exhibitions and talks, as well as hosting many schools visits.</p> <p>In the past years, Hampshire County Council, which funds the Andover Museum through the Hampshire Cultural Trust (HCT), has made significant budget cuts to the HCT. Furthermore, Test Valley Borough Council (TVBC), unlike some other councils, does not make any direct financial contributions to their local museum.</p> <p>These cuts and lack of support by TVBC have led to serious consideration by HCT of options which involve closure of the Andover Museum.</p> <p>Councillors will wish to note that under unitary authorities many towns will often subsidize and also run the local museums as key cultural and tourist attractions.</p> <p>Motion</p> <p>Council:</p> <ul style="list-style-type: none"> -Believes that the Andover Museum is a key cultural and heritage asset for Andover. -Directs the Town Clerk to investigate appropriate mechanisms to fund the Andover Museum and to report back to council. 		
13. Speaker System	<ul style="list-style-type: none"> • To receive an update report on the recommendations for a speaker system. 	Mayor	✓
14. Pride	<ul style="list-style-type: none"> • To receive a round up report on Pride 2026. 	Mayor	✓
15. Policies	<p>To approve the recommendation from Policy and Resources to adopt the following policies:</p> <ol style="list-style-type: none"> a. DBS policy (new) - report b. Data Breach and Disposal Incident procedure (new) c. Business Continuity Policy (new) d. Grievance Policy (rewritten) - update sheet e. Disciplinary Policy (rewritten) - update sheet f. Health and Safety Policy (rewritten) - update sheet g. Information Policy (rewritten) - update sheet h. Record Retention Policy (new) i. Risk Management Policy (new) 	Mayor	✓
16. To move the date 14 October Full Council	To consider and approve moving the Full Council meeting scheduled for the 14 October to 8 October 2026.	Mayor	
17. Community and Events recommendation	To approve the recommendation from the Community and Events Committee that £500 be taken from Operational Reserves to sponsor the 'Best Music Event of the Year' category at the Andover Music Awards.	Mayor	
18. Police Youth Survey	To note that the QR code was circulated to Councillors by Cllr K Bird and the code was put on the Council Website.	Mayor	
19. Pothole Report to HCC	To note that work is underway on the report to Hampshire County Council regarding potholes, as requested by Cllr G Walters at the previous Full Council meeting. A full report will be brought to the next meeting.	Mayor	
20. Councillor reports	To receive any reports from Town Council Members.	Mayor	
21. Future items	To receive verbal requests from Councillors for items to be considered at the next Full Council meeting.	Mayor	
22. Next meeting	To note the date of the next meeting is Wednesday 9 September 2026 to be held at The Upper Guildhall, Andover, at 6.30pm.	Mayor	

Signed: *Tor Warburton*. CiLCA

Town Clerk, 2 July 2026.

Andover Town Council under the Localism Act 2011, Chapter 1, ss.1-8, the General Power of Competence.

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