ANDOVER TOWN COUNCIL

To receive and consider a revenue grant application from: Yellow Brick Road Projects (YBRP)		**Item No.**
Produced for: Grants Committee	By: Town Clerk	Date of Report: 23 July 2026
Name of applicant organisation:	Yellow Brick Road Projects, registered charity 1160315; charitable company 09185896	
Amount requested:	£36,000 (revenue grant) — c. 12% of the stated Andover programme cost of £295,806	
Subject of application:	"Andover Early Intervention, Triage & Community Safety Programme", 1 October 2026 – 30 September 2027	
Beneficiaries:	c. 300 Andover young people per year (150 intensive 1:1 support; 150 community engagement), plus families and partners	
Previous ATC funding:	£3,000.00 (November 2025, Uplift)	

1. SUMMARY

YBRP seeks £36,000 towards the core infrastructure of its Andover Early Intervention, Triage and Community Safety Programme for the year 1 October 2026 to 30 September 2027, supporting around 300 Andover young people. This report assesses the application against the Revenue Funding Policy and Procedure (approved Full Council 10 December 2025, Min No. C317/12/25). The organisation and the proposed expenditure are eligible, the proposal maps credibly onto the Council's priorities and the outcomes framework is strong; the gaps are largely evidential and procedural, with one substantive financial query at section 3.

Current position against the fifteen Policy requirements:

- **13 requirements met,**
- **1 largely met,**
- **1 partially met,**

2. COMPLIANCE AGAINST THE REVENUE FUNDING POLICY REQUIREMENTS

No.	Requirement	Status	Evidence received / gap
1	Eligible organisation (charity or voluntary body; not commercial, political, religious or a fundable branch)	**MET**	Registered charity 1160315; charitable company limited by guarantee 09185896 (incorporated 2014); continues work of Young Mums Matter, established 2012.

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2	Locally based / funds applied locally	**MET**	Registered office at Bentall Place, Andover; programme costs apportioned to Andover-only delivery.
3	Meets the Council's priorities	**MET**	Maps credibly to a safe, welcoming, well cared for town and targeted support for residents: ASB reduction, early intervention, youth provision, partnership working.
4	Eligible expenditure (core service delivery running costs; no exclusions engaged)	**MET**	Triage, safeguarding oversight, supervision, coordination, premises, insurance, monitoring — all within Policy scope. Not retrospective; no capital, hospitality or individual costs.
5	Not duplicating statutory or central government provision	**MET**	Confirmed on the form; the service operates below statutory thresholds.
6	Defined, measurable outcomes	**MET**	Full KPI framework (triage in 5 working days, engagement, Outcome Star, education, housing, community safety) with monthly reviews, quarterly reporting to ATC and an annual impact report.
7	Long-term financial viability	**LARGELY MET**	2024/25 surplus £21,024; unrestricted reserves £45,611 (c. 6 months); diversified funders. However, the 2026/27 budget workings show a planned deficit of c. £11,600.
8	At least three unrelated members on the management committee or board	**PARTIALLY MET**	The 2025 accounts name five serving trustees, but the board has changed since; the current board must be verified against the Charity Commission / Companies House registers.
9	Bank account in the organisation's name with two unrelated signatories	**MET**	A CAF Bank account is stated and the confirmation box is signed. The named signatories have been supplied.
10	Safeguarding standards (DBS, training, policy aligned with statutory guidance)	**MET**	Arrangements are well described and DSL-qualified staff evidenced and the safeguarding policy itself is attached.
11	Open-door user / accessibility policy	**MET**	Addressed in the application.
12	Equality Act 2010 compliance	**MET**	Attached with the application.
13	Accommodation costs — security of tenure and insured premises	**MET**	Rent and insurance form part of the funded core costs and lease/licence and insurance evidence is attached for Bentall Place.

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14	Application completed and signed on the official form	**MET**	Official form used and completed.
15	Required supporting documents	**MET**	Supporting statement (6 July 2026), Articles and Certificate of Incorporation, signed 2024/25 accounts, 2025/26 budget and 2026/27 budget workings all supplied. A letter of support from Kit Malthouse MP (7 July 2026) has also been received.

3. FINANCIAL IMPLICATIONS

The signed 2024/25 accounts (independently examined by Knight Goodhead Ltd) show income of £344,263, expenditure of £323,239 and a surplus of £21,024, with unrestricted reserves of £45,611 — above the charity's own three-month reserves policy but not at a level engaging any Policy exclusion. Income is diversified across the National Lottery, the OPCC, Test Valley Borough Council, Winchester City Council, charitable trusts, SNG, donations and training income.

The 2026/27 budget workings show budgeted costs of £373,118 against income of £361,516 — a planned deficit of c. £11,600, driven principally by salary increases. The application does not include an itemised breakdown showing how the £36,000 would be applied across the Andover programme's cost lines, and the stated programme cost of £295,806 is an apportionment rather than a programme-level budget. The Policy expressly supports contributions to core running costs, so this is not disqualifying, but before committing funds the Council should be satisfied that the grant sustains a defined level of Andover service rather than absorbing a general shortfall. The figures quoted across the application (£295,806 / £361,516 / £373,118) should be reconciled. The grant period also spans two Council financial years, so any offer letter should specify payment timing.

4. OUTSTANDING INFORMATION REQUIRED FROM THE APPLICANT

- The safeguarding policy, confirming DBS and staff training arrangements aligned with statutory guidance.

5. OPTIONS

Option A — Defer. Defer the application and invite the applicant to complete the outstanding items at section 4 before the application returns to the Committee.

Option B — Conditional approval. If minded to support, approve the grant conditional on all items at section 4 being received and verified by Officers before any payment, applying the Council's standard conditions (letter of acceptance, quarterly reporting and interim reviews, Outcome Star impact measurement, annual written report, attendance at the annual town meeting, acknowledgement of the Council's contribution, and the right to reclaim funds), and determining whether the award is for one year or up to three years paid annually.

Option C — Refuse. Refuse the application as incomplete against the Policy as submitted; the applicant may reapply.

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6. RECOMMENDATION

That the Committee notes that the application substantially fits the scope and intent of the Revenue Funding Policy but is not yet ready for determination, and adopts Option A: defer, and invite the applicant to complete the outstanding requirements at section 4. If the Committee is subsequently minded to approve, the award should be made subject to the standard conditions at Option B.

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