



ANDOVER TOWN COUNCIL

Full Council Meeting

Upper Guildhall, High Street, Andover

9 September 2026 6:30 PM

To all members of Andover Town Council.

You are hereby summoned to attend a meeting when it is proposed to transact the business on the agenda.

Please note that there are members of the Council who are neurodiverse, and reasonable adjustments will be made to accommodate this.

AGENDA

ITEM	DETAIL	Item Lead	Enc.
1. Public session	To receive questions from members of the public and to respond if appropriate or to direct officers to respond in writing after the meeting.	Mayor	
2. Apologies	To note apologies for absence.	Mayor	
3. Mayor's Announcements	To receive the Town Mayors' Announcements.	Mayor	
4. External reports	To receive verbal reports from: - County and Borough Councillors. - Other organisations on matters directly relating to Andover Town. Each speaker will be limited to three minutes.	Mayor	
5. Interests	To receive pecuniary or non-pecuniary declarations of interests for agenda items or dispensation requests.	Mayor	
6. Minutes	To approve the minutes of the Full Council meeting held on 8 July 2026 . To note the approved minutes from the following meetings: - Planning Committee: 22.06.2026, 13.07.2026 and 03.08.2026 - Community & Events Committee: 30.06.2026 - Allotments Committee: 17.06.2026	Mayor	✓
7. Contractual & delegated payments	To note the payments already made: From: 1 August 2026 To: 31 August 2026	Mayor	✓
8. Payments for Approval	To note that there are no payments made above the RFO's delegated authority.	Mayor	
9. Credit Card	To note that the credit card statement up to 3 August 2026 .	Mayor	✓
10. Finance	To approve the following: a. Bank Statements and Bank Reconciliation b. Cashbook c. Earmarked Reserves d. Financial Comparison to date	Mayor	✓
11. Councillor Motions	MOTION ON ENHANCED BUS PROVISION WITHIN THE PARISH OF ANDOVER Proposer: Cllr Mark Farren Seconded: Cllr Jack Goodwin	Mayor	

Background

Following HCC cuts to public transport and business decisions made by service providers, there are now many areas lacking a complete bus service. This includes large parts of the South of Andover, but also the Salisbury Road, and many others.

These services facilitate people using our town centre, provide services to schools, and for residents to attend medical appointments.

It is possible for Borough Councils to contribute to public transport services, and would benefit both residents and visitors alike.

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	The motion asks that the Mayor and Town Clerk write to the relevant individuals within TVBC – Its Leader and Chief Executive – in order to receive an update on any plans TVBC may have regarding this; and if not, to suggest that this is something they might like to consider. Any response could then be shared with residents to update them on any developments. The text of any letter should be prepared by the Mayor/Town Clerk so as to meet any procedural norms. <u>Motion</u> That this council writes to TVBC in seek an update on any plans they may have to enhance public transport within the Parish of Andover, be that in subsidising former routes or working with partners to provide additional services.		
12. Councillor Motions	MOTION ON THE INSTALLATION OF SOLAR PANEL CANOPIES IN ANDOVER CARPARKS Proposer: Cllr Mark Farren Seconder: Cllr Jack Goodwin <u>Background</u> Many places around the world, and indeed the UK, have installed Solar Panel Canopies in their carparks, these provide numerous benefits. There is little evidence of TVBC progressing this initiative, despite it receiving substantial levels of public support. This council should write to TVBC to either receive an update that it could then share with the public, or strongly suggest to them that this is a project worthy of their consideration. Therefore the motion asks that the Mayor and Town Clerk write to agreed TVBC Representatives – Its leader and chief executive perhaps, seeking a response to the proposed resolution. The text to be prepared by the Mayor/Town Clerk so as to conform with all appropriate norms. <u>Motion</u> That the Andover Town Council writes to the relevant individuals at TVBC to seek an update on any plans to install solar panel canopies in the Andover carparks owned by them, and if there are no plans, to ask that this suggestion be given consideration.	Mayor	
13. Councillor Motions	MOTION ON TREE PLANTING ON THE ANDOVER HIGH STREET. Proposer: Cllr Mark Farren Seconder: Cllr Jack Goodwin <u>Background</u> With increasing temperatures becoming much more regular and a growing issue, many towns and cities around the world are planting trees to provide extra shade and to reduce ambient temperatures within their centres. Planting trees in our High Street would provide a better environment and go a small way to reducing our carbon footprint.	Mayor	

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	The motion asks that a letter be written to the relevant individuals at TVBC – Its leader and chief executive – to ask what plans are in place to do this, and if there are none, to make it a recommendation for consideration. Any responses can then be shared with the public to keep them informed. The letter text should be produced by the Mayor/Town Clerk so as to comply with any procedural norms. Motion That this council writes to TVBC, asking them to provide an update on any plans to plant trees on the Andover High Street, and if not, to suggest it for consideration.		
14. Downlands Election	To note that Cllr Thomas Edward James has signed their Acceptance of Office on Thursday 13 August 2026, in the presence of the Town Clerk, as per section 83(4) of the Local Government Act 1972. To approve him joining the following Committees: • Planning • Community and Events • Allotments	Mayor	
15. Preserving our cultural and heritage assets: The Andover Museum	To receive a report on a potential joint funding mechanism, following discussions with Test Valley Officers as per C 138/07/26 and approve the resolutions contained therein.		
Committee Recommendations			
16. Policy and Resources	No recommendations since last Full Council meeting.	Mayor	✓
17. Allotments Committee	• To approve the Allotment Committees recommendation (AC 019/06/26) to increase the Allotment Rents by 10% each year from 2028 over a 4 year period.	Mayor	✓
	• To approve the Allotment Committees recommendation to adopt the amended Rules and Regulations.	Mayor	✓
18. Community and Events Committee	• To approve the Community and Events recommendation that the unused Christmas fencing is removed from the asset register (CE 030/07/26). • To approve delegating to the Town Clerk the disposal of the fences.	Mayor	✓
19. Grants Committee	• To review and approve the recommendation from the Grants Committee to accept the new updated Grants Policy and Process and online form (G 019/08/26). • To note that the Grants Committee awarded a grant of £4,999 (paid in one sum but for a 3 year period) to Valley Leisure for their “I Can Get Up” project (G 022/08/26).	Mayor	✓
20. Planning Committee	No recommendations since last Full Council meeting.	Mayor	
21. Speaker System	To receive an update report on the recommendations for a speaker system; Members are asked to: • Consider the three quotations received; • Determine the number of microphones required for meetings of up to 25 participants, as this materially affects cost; • Consider taking up Supplier A's offer of a free trial loan before committing to a purchase; and • Approve a preferred supplier and authorise the Town Clerk to proceed.	Mayor	✓
22. Councillor reports	To receive any reports from Town Council Members.	Mayor	
23. Exclusion of the Press and Public	To resolve under the Local Government Act 1972 Schedule 12A that the press and public be excluded from the meeting during consideration of item 24 , as exempt information is likely to be disclosed.	Mayor	
	The information relates to grant applicants and may include confidential financial, business and personal information, including information provided in confidence or		

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	subject to contractual confidentiality arrangements. Disclosure may also engage the Council's obligations under the UK GDPR and Data Protection Act 2018. The exclusion shall apply to item 24 .		
24.	<i>Please see attached Grants information. All grant applications have fulfilled the required criteria before coming to this Committee. More details are included in the confidential reports sent to members. Where necessary these will be discussed in closed session.</i> <i>Please see budgetary information (A) & (B) for consideration when making awards.</i> To consider and approve recommending in total payment or part payment the following Revenue Grant Applications from: • Andover Community Engage – ACE Youth for £32,128. • Yellow Brick Road Projects – for £10,000 of the £36,000 applied for.	Mayor	
25. Next meeting	To note the date of the next meeting is Thursday 8 October 2026 to be held at The Upper Guildhall, Andover, at 6.30pm.	Mayor	

Signed: *Tor Warburton*. CiLCA

Town Clerk, 3 Sept 2026.

Andover Town Council under the Localism Act 2011, Chapter 1, ss.1–8, the General Power of Competence.